

TONBRIDGE AND MALLING BOROUGH COUNCIL

FINANCE AND PROPERTY ADVISORY BOARD

Wednesday, 3rd January, 2007

Present: Cllr G Court (Chairman), Cllr H S Rogers (Vice-Chairman), Cllr P F Bolt, Cllr R C Brown, Cllr J R H Clements, Cllr J Hayes, Cllr D Lettington, Cllr Mrs S L Luck, Cllr D G Still and Cllr A K Sullivan.

Councillors Aikman, Mrs Anderson, Baldock, Balfour, Coffin, Heslop, Hickmott, Mrs Holland, Mrs Murray, Thornewell and Worrall were also present pursuant to Council Procedure Rule No 15.21.

An apology for absence was received from Councillor Dorling.

PART 1 - PUBLIC

**FP
07/001**

DECLARATIONS OF INTEREST

Personal interests were declared in relation to Capital Grants to Parish Councils and Voluntary Organisations by the following Members on the grounds of membership of the parish/town councils specified:

Councillor Balfour (Birlinging)
Councillor R Brown (East Malling and Larkfield)
Councillor Coffin (Wrotham)
Councillor Hayes (Snodland)
Councillor Hickmott (Snodland)
Councillor Thornewell (East Malling and Larkfield)
Councillor Worrall (West Malling)

**FP
07/002**

MINUTES

RESOLVED: That the notes of the meeting of the Finance and Property Advisory Board held on 4 October 2006 be approved as a correct record and signed by the Chairman.

MATTERS FOR RECOMMENDATION TO THE CABINET

**FP
07/003**

REVENUE ESTIMATES 2007/08

The report of the Management Team referred to the responsibility of the Cabinet under the Constitution for formulating initial draft proposals in respect of the budget. Reference was made to the role of the Advisory Board in assisting the Council and Cabinet in the development of the budget within the context of the Medium Term Financial Strategy and the Council's overall aims and priorities. An outline was given of the process for referring the Advisory Board's

recommendations to the Policy and Best Value Committee prior to consideration by the Cabinet on 6 February and thereafter by the Council at its Budget meeting.

The report highlighted the framework for consideration of the estimates in terms of the Medium Term Financial Strategy together with a number of service specific issues. It was noted that the Revenue Estimates booklet included for the first time those estimates appertaining to the Leisure Services Business Unit following the decision to align the preparation of their draft estimates with the budget setting process. Details were given of the principal reasons for the increase in revised estimates in comparison with the original estimates for 2006/07 and for the increase in draft revenue estimates for 2007/08 over the original estimate for 2006/07. Reference was made to costs associated with the Best Value regime and comprehensive performance assessment process, consultation with non-domestic ratepayers and the provisional local government finance settlement announced by the Department for Communities and Local Government (DCLG).

The Director of Finance indicated that in order to meet the objectives of the Medium Term Financial Strategy, Chief Officers had identified further efficiencies within their Services. She also drew attention to elements of the grant distribution system, the decision of the Cabinet on 22 November 2006 in response to the Rita Hayle Associates report on Relative Needs Formulae and the implications of the funding for concessionary fares. Accordingly a letter of representation incorporating these concerns had been prepared and submitted to the DCLG by the 5 January consultation deadline. The three Group Leaders also proposed to send a letter, copied to the local Members of Parliament, demonstrating cross-party endorsement of the Director of Finance's representations. Finally, Members were advised that the revenue consequences of new capital schemes had yet to be incorporated within the estimates.

The Advisory Board commended the Director of Finance and her staff for their work in preparing the budget.

RECOMMENDED: That

- (1) the draft estimates contained in the booklet be endorsed for referral to the Policy and Best Value Committee;
- (2) the Policy and Best Value Committee be requested to consider the draft estimates and make appropriate recommendations to the Cabinet for its special meeting on 6 February 2007; and
- (3) the intention of the three Group Leaders to send a letter to the DCLG, copied to the local Members of Parliament, demonstrating cross-party endorsement of the Director of Finance's representations be noted.

***Referred to Cabinet**

CAPITAL PLAN REVIEW 2006/07

Consideration was given to the report of the Management Team which reviewed the current position of existing Capital Plan schemes (List A). It also recommended new schemes to be added to List C, schemes from List C for evaluation over the coming year and schemes for inclusion on List B from those List C schemes which were selected for evaluation in the 2005/06 review. The report outlined the Capital Plan review process. It was noted that the Policy and Best Value Committee would consider the overall position at its meeting on 23 January and make recommendations as appropriate to the Cabinet on 6 February when consideration would be given to the transfer of schemes from List B to List A in the light of the overall financial situation. Reference was made to the need for Capital Plan schemes to emerge from or be designed to achieve the Council's corporate aims and objectives as published in 'Spotlight'.

In reviewing the existing Capital Plan List A schemes, attention was drawn to proposed measures to address the consistent oversubscription of the provisions for Capital Grants to Parish Councils and Voluntary Organisations and under-subscription of that for Capital Grants to Village Halls.

RECOMMENDED: That the following be endorsed for consideration by the Policy and Best Value Committee: 

- (1) the Capital Plan (List A) position as shown at Annex 2 to the report;
- (2) the inclusion in List C of the schemes listed in paragraph 1.3.1 of the report and the removal from List C of those schemes noted in paragraph 1.3.2;
- (3) the selection for evaluation of the schemes set out in paragraph 1.4.4 of the report;
- (4) the selection for 'fast track' evaluation of the schemes set out in paragraph 1.4.6 of the report for the reasons stated;
- (5) the transfer of the following schemes from List C to List B for potential implementation in 2007/08 (unless shown otherwise)
 - 1) Car Park Enhancement Programme Phase 2 - 2007/08
 - 2) Parking Action Plan Phase 6
 - 3) Local Transport Plan Partnership Programme 2007/08
 - 4) Footpath Extension - Bailey Bridge Road, Aylesford
 - 5) Environmental Improvements: Stone Lock, Haysden Country Park
 - 6) Snodland Partnership contribution 2007/08

- 7) Larkfield Leisure Centre: Lowering of internal walkway
 - 8) Leisure Facilities: Disability Discrimination Act Improvements
 - 9) Tonbridge Cemetery/Churchyards - Memorial Safety
 - 10) Tonbridge Cemetery - Toilet Provision
 - 11) Community Partnership Initiatives 2007/08;
- (6) the retention of the following schemes on List C for further evaluation:

Tonbridge Swimming Pool: Wet Change Area

Poult Wood Golf Centre: Replacement of Irrigation System

New Hythe Lane Residents' Off-Street Parking;

(7) the progression of Footpath Lighting: Bone Alley, East Malling through the Community Partnerships Initiative.

***Referred to Cabinet**

**FP
07/005**

REVIEW OF FEES AND CHARGES 2007/08

Consideration was given to the report of the Management Team on those fees and charges which fell within the remit of the Cabinet Member for Resources and Capital Projects together with any others for which there was no appropriate Advisory Board. The report set out on a Service by Service basis proposed fees and charges for 2007/08 having regard to the budgetary guidance endorsed by the Cabinet. It was noted that the impact of the proposed charges had been incorporated within the draft estimates considered at Minute FP 07/003.

RECOMMENDED: That

- (1) the list of incidental Planning and Transportation Services fees and charges set out in Annex 1 to the report be approved;
- (2) in respect of Building Control fees:
 - (i) the Building Control application fees for dwellings and domestic extensions set out in Annex 2 to the report be approved;
 - (ii) the Director of Planning, Transport and Leisure retain the delegated authority, in consultation with the Cabinet Member for Planning and Transportation, to amend the charge in respect of approved document P (Electrical Installations) to respond to market conditions;
 - (iii) the Chief Building Control Officer continue to be authorised to negotiate Building Control application fees for other building works for a

value exceeding £1million;

(3) the prices of Planning Policy documents set out in Annex 3 to the report be confirmed;

(4) photocopying charges be amended to £0.10 (£0.09 plus VAT) for each page of the same document or additional copies of the same page plus postage as appropriate;

(5) the annual charges for agendas and reports supplied via the post be retained at £42.60 (£36.25 plus VAT) for Area Planning Committees and £29.50 (£25.11 plus VAT) for all other meetings;

(6) in respect of concessionary travel concessions:

(i) the price of the companion pass be maintained at £7 (£5 to those applicants in receipt of housing/council tax benefit or income support);

(ii) the £5 charge for replacement of lost passes be maintained;

(iii) a £10 contribution continue to be offered towards the Senior Railcard, the Network Card or the Disabled Persons Railcard as an alternative to the free bus travel pass subject to the discretion set out at paragraph 1.7.8 of the report;

(7) the table of proposed administrative charges for street naming and numbering services set out at paragraph 1.8.3 of the report be adopted with effect from 1 April 2007;

(8) in respect of licence and registration fees:

(i) the proposed scales of fees set out in Annex 6 to the report be adopted;

(ii) the Chief Solicitor be authorised to advertise in accordance with the Local Government (Miscellaneous Provisions) Act 1976 the fees for operators' licences and for hackney carriage and private hire vehicle licences;

(iii) in the event that the hackney carriage and private hire vehicle and operators' fees become effective on 23 March 2007, the implementation of the increase in fees be delayed until 1 April 2007; and

(9) it be noted that a further report will be submitted on proposed fees for local Land Charges searches to have effect from June 2007 once the statutory guidance has been received.

***Referred to Cabinet**

CAPITAL GRANTS TO PARISH COUNCILS AND VOLUNTARY ORGANISATIONS 2007/08

The joint report of the Director of Finance and Director of Planning, Transport and Leisure gave details of applications for Capital Grants to Parish Councils and Voluntary Organisations. The report set out the allocation of funding for capital grants and the amounts available for 2007/08 having taken into account the proposal during the parallel Capital Plan review to make an increased provision of £5,000 for each of the budgets together with virements from the undersubscribed Capital Grants to Village Halls budget.

In view of the tight timescale for informing parish councils of any grant awarded to enable them to include the necessary funding in their precepts, a mechanism was suggested for notification in advance of the Cabinet meeting.

RECOMMENDED: That

(1) grants to voluntary organisations be awarded as indicated in Annex 2 to the report;

(2) grants be awarded to parish councils for their priority 1 schemes as indicated in Annex 4 to the report, it being noted that priority 1 schemes from Mereworth, Shipbourne and Trottiscliffe Parish Councils will be supported from the Community Partnerships Initiatives budget;

(3) Wrotham Parish Council be allowed to retain the grant awarded for 2006/07 in addition to the grant recommended for 2007/08 as a one off exception to normal grant policy;

(4) the programme of marketing and promotion for the grant aid awards, as outlined in the report, be endorsed;

(5) subject to the prior agreement of the three Group Leaders, the Chairman of the Scrutiny Committee and the Cabinet Members for Resources and Capital Projects and Leisure Facilities, Culture and Youth, the Director of Finance be authorised to advise parish councils of the Board's recommendations in advance of the Cabinet meeting; and

(6) the Cabinet confirm the action taken at (5) above.

***Referred to Cabinet**

CAPITAL GRANTS TO VILLAGE HALLS AND COMMUNITY CENTRES 2007/08

Decision Notice D070004MEM

The joint report of the Director of Finance and Director of Planning, Transport and Leisure gave details of an application from Aylesford Village Community Centre under the partnership scheme with Kent

County Council and other district councils in Kent in respect of grant aid to village halls and community centres. The report also referred to some changes to the scheme and recommended their acceptance.

RECOMMENDED: That

(1) the application for grant aid for 2007/08 from Aylesford Village Community Centre in the sum of £11,500 be approved subject to the award of further grant by Kent County Council;

(2) approval be given in relevant cases to the forward funding of Kent County Council grant in respect of any scheme approved for grant aid both by the Borough Council and County Council;

(3) the recommendation in the Capital Plan Review be endorsed in respect of virement of £23,000 of the unused budget for Capital Grants to Village Halls to Capital Grants to Voluntary Organisations and £27,000 to Capital Grants to Parish Councils;

(4) approval be given to the increase in the maximum value of work eligible for grant aid from £170,000 to £200,000; and

(5) approval be given to continuance of the policy of allowing sufficient budget provision in the Capital Plan to cover one successful application at the maximum amount allowed by the scheme and, if appropriate, increase the annual provision to £50,000 with effect from 2008/09.

**FP
07/008**

APPLICATIONS FOR DISCRETIONARY RATE RELIEF

Decision Notice D070005MEM

The joint report of the Director of Finance and Cabinet Member for Resources and Capital Projects gave details of applications for discretionary rate relief which were considered in the light of the previously agreed guidelines for determining such applications. The report outlined a request for review of an earlier decision made in respect of West Kent YMCA Trading Ltd (Decision No D060103MEM). A schedule was also presented of applications for renewal of relief further to Decision No 050511 CAB078 together with an update on Community Amateur Sports Club registrations and details of new applications for discretionary rate relief.

RECOMMENDED: That

(1) in respect of West Kent YMCA Trading Ltd, 30 High Street, Tonbridge and Units 2a/2b, 9 Cannon Lane, Tonbridge, no change be made to the previous decision to award 80% discretionary relief effective from the date of occupation by the applicant and time limited to 31 March 2010;

(2) in respect of reapplications for relief set out in Annex 2 to the report, 20% discretionary rate relief be awarded in each case (apart from Margaret McMillan House where 5% discretionary relief should be

awarded) with effect from 1 April 2007, time limited to 31 March 2011, subject to the applicants having satisfied the Director of Finance prior to 1 April 2007 that they are not entitled to small business rate relief;

(3) the position concerning Hildenborough Tennis Club set out at paragraph 1.3.2 of the report be noted and 20% discretionary relief be granted, time limited to 31 March 2011; and

(4) the new applications for rate relief be determined as follows:

(a) Wateringbury Millennium Village Hall, 147 Tonbridge Road, Wateringbury: 20% discretionary relief be awarded, time limited to 31 March 2010; and

(b) National Confederation of Parent Teacher Associations, 39 Shipbourne Road, Tonbridge: no discretionary relief be awarded.

MATTERS SUBMITTED FOR INFORMATION

**FP
07/009**

QUARTERLY EFFICIENCY MONITORING STATEMENT

The joint report of the Director of Finance and the Cabinet Member for Efficiency and Innovation gave details of progress made to the end of September 2006 towards meeting the Council's efficiency gains target for the three year period 2005/06 to 2006/08 as part of the Gershon Efficiency Review. Members were advised that new annual 3% efficiency targets for the next spending review period 2008-2011 had been announced by the Chancellor in his pre-budget report and details would be provided once further information had been issued.

**FP
07/010**

BENEFITS UPDATE

The report gave details of recent developments within benefits including performance of the Benefits Section, the increase in case load, considerations surrounding the adoption of electronic benefit claims and feedback on the customer satisfaction survey.

**FP
07/011**

BENEFIT INVESTIGATION SECTION UPDATE

The report updated the position on the work of the Benefit Investigation Section for the period April to November 2006.

**FP
07/012**

COUNCIL TAX AND BUSINESS RATES UPDATE REPORT

The report gave details of recent developments in respect of council tax and business rates. It was noted that the Director of Finance had calculated the council tax base for 2007/08 under delegated authority. Collection rates were updated at the meeting.

**FP
07/013**

DOCUMENT IMAGE PROCESSING AND WORKFLOW SYSTEMS

The Director of Finance reported on progress made in introducing

document-image-processing and workflow systems within the Revenue and Benefit Sections of Financial Services. It was intended to carry out a post implementation review when the systems had been 'live' in both sections for approximately one year with a report on the outcome anticipated in Autumn 2007.

MATTERS FOR CONSIDERATION IN PRIVATE

**FP
07/014**

EXCLUSION OF PRESS AND PUBLIC

The Chairman moved, it was seconded and

RESOLVED: That as public discussion would disclose exempt information the following matters be considered in private.

PART 2 - PRIVATE

MATTERS FOR RECOMMENDATION TO THE CABINET

**FP
07/015**

DEBTS FOR WRITE OFF

(Reason: LGA 1972 Sch 12A Para 2 - Information likely to reveal information about an individual)

Decision Notice D070006MEM

Consideration was given to the writing-off of debts considered to be irrecoverable. Details were also given of debts under £1,000 which had been written-off in accordance with Financial Procedure Rule 17.2 together with cumulative totals of debts written-off in the current and previous financial years and information on budgeted bad debt provision.

RECOMMENDED: That the 42 items shown in the schedule totalling £130,741.32 be written off for the reasons stated.

**FP
07/016**

PROPOSED LEASES OF TREATMENT ROOM, TONBRIDGE SWIMMING POOL

(Reason: LGA 1972 Sch 12A Para 3 - Financial or business affairs of any particular person)

Decision Notice D070007MEM

Consideration was given to the report of the Central Services Director which proposed terms and conditions for three leases of the newly created treatment room at the health suite, Tonbridge Pool. In view of the need for all tenants to be in occupation in early January 2007, a mechanism was suggested for enabling the decision to be implemented immediately.

RECOMMENDED: That

(1) approval be given to the terms and conditions for the three proposed leases as outlined in the report; and

(2) with the concurrence of the Chairman of the Scrutiny Committee and the Group Leaders, the decision be implemented immediately.

**FP
07/017**

PROPOSED SALE OF AMENITY LAND ADJACENT TO WILLOW ROAD, LARKFIELD

(Reason: LGA 1972 Sch 12A Para 3 - Financial or business affairs of any particular person)

Decision Notice D070008MEM

The report of the Central Services Director gave details of proposed terms and conditions for the disposal of an area of amenity land at Larkfield.

RECOMMENDED: That approval be given to the disposal of amenity land adjacent to 19 Willow Road, Larkfield, on the terms and conditions set out in the report.

The meeting ended at 2056 hours

TONBRIDGE & MALLING BOROUGH COUNCIL

RECORD OF DECISION

Decision Taken By: **CABINET MEMBER FOR
Efficiency and Innovation**

Decision No: **D070004MEM**

Date: **3rd January 2007**

Decision(s) and Reason(s)

Capital Grants to Village Halls and Community Centres 2007/08

**(Joint report of Director of Finance and Director of Planning,
Transport and Leisure)**

(Annex 1)

(Annex 2)

The report gave details of an application from Aylesford Village Community Centre under the partnership scheme with Kent County Council and other district councils in Kent in respect of grant aid to village halls and community centres. The report also referred to some changes to the scheme and recommended their acceptance.

Following consideration by the Finance and Property Advisory Board, the Cabinet Member for Efficiency and Innovation resolved that:

- 1) the application for grant aid for 2007/08 from Aylesford Village Community Centre in the sum of £11,500 be approved subject to the award of further grant by Kent County Council;
- 2) approval be given in relevant cases to the forward funding of Kent County Council grant in respect of any scheme approved for grant aid both by the Borough Council and County Council;
- 3) the recommendation in the Capital Plan Review be endorsed in respect of virement of £23,000 of the unused budget for Capital Grants to Village Halls to Capital Grants to Voluntary Organisations and £27,000 to Capital Grants to Parish Councils;
- 4) approval be given to the increase in the maximum value of work eligible for grant aid from £170,000 to £200,000; and
- 5) approval be given to continuance of the policy of allowing sufficient budget provision in the Capital Plan to cover one successful application at the maximum amount allowed by the scheme and, if appropriate, increase the annual provision to £50,000 with effect from 2008/09.

Reasons: As set out in the report submitted to the Finance and Property Advisory Board of 3 January 2007.

Signed Cabinet Member for O Baldock
Efficiency and Innovation:

Signed Leader: M Worrall

Signed Chief Executive: D Hughes

Date of publication: 05 January 2007

This decision will come into force and may then be implemented on the expiry of 5 working days after publication unless it is called in.

In accordance with Paragraph 2, Annex 1 of the Executive Procedure Rules, the Leader nominated the Cabinet Member for Efficiency and Innovation to take this decision in the absence of the Cabinet Member for Resources and Capital Projects.

TONBRIDGE & MALLING BOROUGH COUNCIL

RECORD OF DECISION

Decision Taken By: **CABINET MEMBER FOR
Efficiency and Innovation**

Decision No: **D070005MEM**

Date: **3rd January 2007**

Decision(s) and Reason(s)

Applications for Discretionary Rate Relief

**(Joint report of Director of Finance and Cabinet Member for
Resources and Capital Projects)**

(Annex 1)

(Annex 2)

Details were given of applications for discretionary rate relief which were considered in the light of the previously agreed guidelines for determining such applications. The report outlined a request for review of an earlier decision made in respect of West Kent YMCA Trading Ltd (Decision No D060103MEM). A schedule was also presented of applications for renewal of relief further to Decision No 050511 CAB078 together with an update on Community Amateur Sports Club registrations and details of new applications for discretionary rate relief.

Following consideration by the Finance and Property Advisory Board, the Cabinet Member for Efficiency and Innovation resolved that:

- 1) in respect of West Kent YMCA Trading Ltd, 30 High Street, Tonbridge and Units 2a/2b, 9 Cannon Lane, Tonbridge, no change be made to the previous decision to award 80% discretionary relief effective from the date of occupation by the applicant and time limited to 31 March 2010;
- 2) in respect of reapplications for relief set out in Annex 2 to the report, 20% discretionary rate relief be awarded in each case (apart from Margaret McMillan House where 5% discretionary relief should be awarded) with effect from 1 April 2007, time limited to 31 March 2011, subject to the applicants having satisfied the Director of Finance prior to 1 April 2007 that they are not entitled to small business rate relief;
- 3) the position concerning Hildenborough Tennis Club set out at paragraph 1.3.2 of the report be noted and 20% discretionary relief be granted, time limited to 31 March 2011; and
- 4) the new applications for rate relief be determined as follows:

(a) Wateringbury Millennium Village Hall, 147 Tonbridge Road, Wateringbury: 20% discretionary relief be awarded, time limited to 31 March 2010; and

(b) National Confederation of Parent Teacher Associations, 39 Shipbourne Road, Tonbridge: no discretionary relief be awarded.

Reasons: As set out in the report submitted to the Finance and Property Advisory Board of 3 January 2007.

Signed Cabinet Member for O Baldock
Efficiency and Innovation:

Signed Leader: M Worrall

Signed Chief Executive: D Hughes

Date of publication: 05 January 2007

This decision will come into force and may then be implemented on the expiry of 5 working days after publication unless it is called in.

In accordance with Paragraph 2, Annex 1 of the Executive Procedure Rules, the Leader nominated the Cabinet Member for Efficiency and Innovation to take this decision in the absence of the Cabinet Member for Resources and Capital Projects.

TONBRIDGE & MALLING BOROUGH COUNCIL

RECORD OF DECISION

**Decision Taken By: CABINET MEMBER FOR
Efficiency and Innovation**

Decision No: D070006MEM

Date: 3rd January 2007

Decision(s) and Reason(s)

Debts for Write Off

(Reason: LGA 1972 Sch 12A Para 2 - Information likely to reveal information about an individual)

(Report of Director of Finance)

(Annex)

Approval of the writing-off of debts considered to be irrecoverable. Details were also given of debts under £1,000 which had been written off in accordance with Financial Procedure Rule 17.2 together with cumulative totals of debts written-off in the current and previous financial years and information on budgeted bad debt provision.

Following consideration by the Finance and Property Advisory Board, the Cabinet Member for Efficiency and Innovation resolved that the 42 items shown in the schedule totalling £130,741.32 be written-off for the reasons stated.

Reasons: As set out in the report submitted to the Finance and Property Advisory Board of 3 January 2007 (contains exempt information).

Signed Cabinet Member for O Baldock
Efficiency and Innovation:

Signed Leader: M Worrall

Signed Chief Executive: D Hughes

Date of publication: 05 January 2007

This decision will come into force and may then be implemented on the expiry of 5 working days after publication unless it is called in.

In accordance with Paragraph 2, Annex 1 of the Executive Procedure Rules, the Leader nominated the Cabinet Member for Efficiency and Innovation to take this decision in the absence of the Cabinet Member for Resources and Capital Projects.

TONBRIDGE & MALLING BOROUGH COUNCIL

RECORD OF DECISION

**Decision Taken By: CABINET MEMBER FOR
Efficiency and Innovation**

Decision No: D070007MEM

Date: 3rd January 2007

Decision(s) and Reason(s)

**Proposed Leases of Treatment Room, Tonbridge Swimming Pool
(Reason: LGA 1972 Sch 12A Para 3 - Financial or business affairs
of any particular person)**

**(Report of Central Services Director)
(Annex)**

**Consideration was given to proposed terms and conditions for
three leases of the newly created treatment room at the Health
Suite, Tonbridge Pool. In view of the need for all tenants to be in
occupation in early January 2007, the urgency provisions under
Overview and Scrutiny Procedure Rule 15(i) were invoked with the
concurrence of the Chairman of the Scrutiny Committee and Group
Leaders so that the decision was not subject to call in.**

Following consideration by the Finance and Property Advisory Board,
the Cabinet Member for Efficiency and Innovation resolved that:

- 1) approval be given to the terms and conditions for the three
proposed leases as outlined in the report; and
- 2) with the concurrence of the Chairman of the Scrutiny Committee
and the Group Leaders, the decision be implemented immediately.

Reasons: As set out in the report submitted to the Finance and Property
Advisory Board of 3 January 2007 (contains exempt information).

Signed Cabinet Member for O Baldock
Efficiency and Innovation:

Signed Leader: M Worrall

Signed Chief Executive: D Hughes

Date of publication: 05 January 2007

This decision is not subject to call-in since in the opinion of the Cabinet it is urgent
and any delay would seriously prejudice the Council's or the public's interest.
(Overview and Scrutiny Procedure Rule 15(i)).

In accordance with Paragraph 2, Annex 1 of the Executive Procedure Rules, the Leader nominated the Cabinet Member for Efficiency and Innovation to take this decision in the absence of the Cabinet Member for Resources and Capital Projects.

TONBRIDGE & MALLING BOROUGH COUNCIL

RECORD OF DECISION

**Decision Taken By: CABINET MEMBER FOR
Efficiency and Innovation**

Decision No: D070008MEM

Date: 3rd January 2007

Decision(s) and Reason(s)

**Proposed Sale of Amenity Land Adjacent to Willow Road, Larkfield
(Reason: LGA 1972 Sch 12A Para 3 - Financial or business affairs
of any particular person)**

**(Report of Central Services Director)
(Annex 1)
(Annex 2)**

**The report gave details of proposed terms and conditions for the
disposal of an area of amenity land at Larkfield.**

Following consideration by the Finance and Property Advisory Board,
the Cabinet Member for Efficiency and Innovation resolved that approval
be given to the disposal of amenity land adjacent to 19 Willow Road,
Larkfield on the terms and conditions set out in the report.

Reasons: As set out in the report submitted to the Finance and Property
Advisory Board of 3 January 2007 (contains exempt information).

Signed Cabinet Member for O Baldock
Efficiency and Innovation:

Signed Leader: M Worrall

Signed Chief Executive: D Hughes

Date of publication: 05 January 2007

This decision will come into force and may then be implemented on the expiry of 5
working days after publication unless it is called in.

In accordance with Paragraph 2, Annex 1 of the Executive Procedure Rules, the
Leader nominated the Cabinet Member for Efficiency and Innovation to take this
decision in the absence of the Cabinet Member for Resources and Capital Projects.