



# TONBRIDGE & MALLING BOROUGH COUNCIL

## EXECUTIVE SERVICES

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### Chief Executive

Julie Beilby BSc (Hons) MBA

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**NB - This agenda contains proposals, recommendations and options. These do not represent Council policy or decisions until they have received proper consideration through the full decision making process.**

Contact: Committee Services  
[committee.services@tmbc.gov.uk](mailto:committee.services@tmbc.gov.uk)

4 October 2016

To: MEMBERS OF THE CABINET  
(Copies to all Members of the Council)

Dear Sir/Madam

Your attendance is requested at a meeting of the Cabinet to be held in the Civic Suite, Gibson Building, Kings Hill, West Malling on Wednesday, 12th October, 2016 commencing at 7.30 pm

Yours faithfully

JULIE BEILBY

Chief Executive

## A G E N D A

### PART 1 - PUBLIC

- |    |                          |       |
|----|--------------------------|-------|
| 1. | Apologies for absence    | 5 - 6 |
| 2. | Declarations of interest | 7 - 8 |

- |    |  |         |
|----|--|---------|
| 3. | Minutes - 29 June 2016   | 9 - 12  |
|    | To confirm as a correct record the Minutes of the meeting of the Cabinet held on 29 June 2016  |         |
| 4. | Minutes - 28 July 2016   | 13 - 16 |
|    | To confirm as a correct record the Minutes of the extraordinary meeting of the Cabinet held on 28 July 2016  |         |
| 5. | Minutes - 6 September 2016   | 17 - 18 |
|    | To confirm as a correct record the Minutes of the extraordinary meeting of the Cabinet held on 6 September 2016  |         |
| 6. | Matters Referred from Advisory Boards  | 19 - 44 |
|    | The notes of meetings of Advisory Boards are attached, any recommendations identified by an arrow being for determination by the Cabinet. Notices relating to any decisions already taken by Cabinet Members under the arrangements for delegated decision making have previously been circulated. |         |
| 7. | Matters Referred from Advisory Panels and Other Groups   | 45 - 68 |
|    | The minutes of meetings of Advisory Panels and Other Groups are attached, any recommendations being identified by an arrow.  |         |

#### **Matters for Recommendation to the Council**

- |     |  |           |
|-----|--|-----------|
| 8.  | Corporate Strategy   | 69 - 78   |
| 9.  | Special Expenses Scheme Policy ('Fairer Charging') and Updated Financial Data              | 79 - 98   |
| 10. | Review of the Council's Local Council Tax Reduction Scheme                                 | 99 - 142  |
| 11. | Treasury Management Update and Mid-Year Review 2016/17                                     | 143 - 164 |
| 12. | Review of Housing Assistance Policy  | 165 - 174 |
|     | Item CH 16/13 referred from Communities and Housing Advisory Board minutes of 25 July 2016 |           |

#### **Executive Non-Key Decisions**

- |     |   |           |
|-----|---|-----------|
| 13. | Review of Mayoralty Function - Recommendations of Overview and Scrutiny Committee | 175 - 176 |
| 14. | Technical Consultation Paper on 2017/18 Local Government Finance Settlement       | 177 - 184 |
| 15. | Medium Term Financial Strategy Update and Business Rates Pooling                  | 185 - 190 |

16. Urgent Items 191 - 192

Any other items which the Chairman decides are urgent due to special circumstances and of which notice has been given to the Chief Executive.

**Matters for consideration in Private**

17. Exclusion of Press and Public 193 - 194

The Chairman to move that the press and public be excluded from the remainder of the meeting during consideration of any items the publication of which would disclose exempt information.

**PART 2 - PRIVATE**

18. Urgent Items 195 - 196

Any other items which the Chairman decides are urgent due to special circumstances and of which notice has been given to the Chief Executive.

## MEMBERSHIP

Councillor N J Heslop, (Leader) and (Economic Regeneration)  
Councillor M A Coffin, (Finance, Innovation and Property)  
Councillor Mrs M F Heslop, (Community Services)  
Councillor D Lettington, (Street Scene and Environment Services)  
Councillor H S Rogers, (Strategic Planning and Infrastructure)  
Councillor Miss S O Shrubsole, (Housing)

Members of the Council who are not members of the executive may attend meetings of the Cabinet. With the agreement of the Leader, any such Member may address the Cabinet on any item on the agenda but may not vote.