

TONBRIDGE & MALLING BOROUGH COUNCIL

RECORD OF DECISION

Decision Taken By: Cabinet Member for Community Services

**Decision No:
D190020MEM**

Date: 26 February 2019

Decision(s) and Reason(s)

Tonbridge Allotments Association - Proposed Charges

(Report of Director of Street Scene, Leisure and Technical Services)

The report brought forward for approval a proposed review of charges for allotments in Tonbridge which were managed and maintained on behalf of the Council by the Tonbridge Allotments and Gardens Association. It was noted that the last increase in charges had been implemented in October 2015.

Following consideration by the Communities and Housing Advisory Board, the Cabinet Member for Community Services resolved that:

The proposed increase in charges for Tonbridge Allotments, as detailed in the report and in line with a request from the Tonbridge Allotments Association, be approved and implemented with effect from 1 October 2019.

Reasons: As set out in the report submitted to the Communities and Housing Advisory Board of 26 February 2019.

Signed Cabinet Member for Community Services M Heslop

Signed Leader: N Heslop

Signed Chief Executive: J Beilby

Date of publication: 1 March 2019

This decision will come into force and may then be implemented on the expiry of 5 working days after publication unless it is called in.

Decision Taken By: Cabinet Member for Community Services

**Decision No:
D190022MEM**

Date: 26 February 2019

Decision(s) and Reason(s)

Capital Plan Projects

(Report of Director of Street Scene, Leisure and Technical Services)

The report gave details of progress with key projects included in the Council's Capital Plan and presented three post implementation reviews for consideration.

Following consideration by the Communities and Housing Advisory Board, the Cabinet Member for Community Services resolved that:

- (1) the updates on the current schemes within the Capital Plan, as shown at Annex 1 to the report, be noted;
- (2) the post implementation review for Leybourne Lakes Country Park Car Park Extension, as shown at Annex 2 to the report, be approved;
- (3) the post implementation review for Tonbridge Memorial Garden, as shown at Annex 3 to the report, be approved; and
- (4) the post implementation review for Larkfield Leisure Centre Health Suite, as shown at Annex 4 to the report, be approved.

Reasons: As set out in the report submitted to the Communities and Housing Advisory Board of 26 February 2019.

Signed Cabinet Member for Community Services M Heslop

Signed Leader: N Heslop

Signed Chief Executive: J Beilby

Date of publication: 1 March 2019

This decision will come into force and may then be implemented on the expiry of 5 working days after publication unless it is called in.

Decision Taken By: Cabinet Member for Housing

**Decision No:
D190023MEM**

Date: 26 February 2019

Decision(s) and Reason(s)

Rough Sleeping Update

(Report of Director of Planning, Housing and Environmental Health)

The report gave an update on the number of rough sleepers in the Borough following the recent annual estimate and presented details of the Council's response to the rise in rough sleeping based on four distinct workstreams.

Following consideration by the Communities and Housing Advisory Board, the Cabinet Member for Housing resolved that:

- (1) the rise in rough sleeping in the Borough be acknowledged together with the work identified to prevent the upward trend from continuing and the number of rough sleepers escalating;
- (2) the role of the Council in co-ordinating agency responses to reports of rough sleepers via the delivery of a joint protocol be endorsed;
- (3) the revised Severe Weather Emergency Protocol (SWEP) be approved in recognition of the more flexible approach the Council will take to ensure the health and wellbeing of those who may be sleeping rough on the streets;
- (4) the development of a feasibility study considering the role of a night shelter be supported; and
- (5) the bid made to the Ministry of Housing, Communities and Local Government (MHCLG) for funding to support the work around rough sleeping be endorsed.

Reasons: As set out in the report submitted to the Communities and Housing Advisory Board of 26 February 2019.

Signed Cabinet Member for Housing P Montague

Signed Leader: N Heslop

Signed Chief Executive: J Beilby

Date of publication: 1 March 2019

This decision will come into force and may then be implemented on the expiry of 5 working days after publication unless it is called in.

Decision Taken By: Cabinet Member for Housing

Decision No:
D190024MEM

Date: 26 February 2019

Decision(s) and Reason(s)

Houses in Multiple Occupation

(Report of Director of Planning, Housing and Environmental Health)

The report gave details of the amenity standards for Houses in Multiple Occupation (HMOs) that enforcement officers would apply when inspecting HMOs to determine whether they were suitable for occupation by a maximum number of households or persons. The updated standards reflected legislative changes in respect of mandatory national minimum sleeping room sizes and waste disposal provision.

Following consideration by the Communities and Housing Advisory Board, the Cabinet Member for Housing resolved that:

The amenity standards for houses in multiple occupation set out at Annex 1 to the report be endorsed.

Reasons: As set out in the report submitted to the Communities and Housing Advisory Board of 26 February 2019.

Signed Cabinet Member for Housing P Montague

Signed Leader: N Heslop

Signed Chief Executive: J Beilby

Date of publication: 1 March 2019

This decision will come into force and may then be implemented on the expiry of 5 working days after publication unless it is called in.

Decision Taken By: Cabinet Member for Housing

**Decision No:
D190025MEM**

Date: 26 February 2019

Decision(s) and Reason(s)

Housing Assistance Policy Amendments

(Report of Director of Planning, Housing and Environmental Health)

The report proposed some minor amendments to the Housing Assistance Policy to update the Warm Homes Assistance Scheme eligibility criteria to reflect the changes to the Government's Energy Company Obligation scheme. Details were also given of circumstances where private landlords would be provided with Warm Homes Assistance.

Following consideration by the Communities and Housing Advisory Board, the Cabinet Member for Housing resolved that:

The proposed amendments to the Housing Assistance Policy, as set out in the report and at Annex 1 thereto, be approved.

Reasons: As set out in the report submitted to the Communities and Housing Advisory Board of 26 February 2019.

Signed Cabinet Member for Housing P Montague

Signed Leader: N Heslop

Signed Chief Executive: J Beilby

Date of publication: 1 March 2019

This decision will come into force and may then be implemented on the expiry of 5 working days after publication unless it is called in.

Decision Taken By: Cabinet Member for Community Services

**Decision No:
D190026MEM**

Date: 26 February 2019

Decision(s) and Reason(s)

Updated Safeguarding Policy and Reporting Procedure

(Report of Chief Executive)

The report sought approval of amendments to the Council's Safeguarding Policy and Reporting Procedure to reflect changes to policy and legislation. Whilst much of the detail remained the same, the report highlighted the significant changes leading to the update.

Following consideration by the Communities and Housing Advisory Board, the Cabinet Member for Community Services resolved that:

The updated Safeguarding Policy and Reporting Procedure for Children, Young People and Adults at Risk set out at Annex 1 to the report be approved.

Reasons: As set out in the report submitted to the Communities and Housing Advisory Board of 26 February 2019.

Signed Cabinet Member for Community Services M Heslop

Signed Leader: N Heslop

Signed Chief Executive: J Beilby

Date of publication: 1 March 2019

This decision will come into force and may then be implemented on the expiry of 5 working days after publication unless it is called in.

Decision Taken By: Cabinet Member for Community Services

**Decision No:
D190027MEM**

Date: 26 February 2019

Decision(s) and Reason(s)

Key Voluntary Sector Bodies - Grant Support

(Report of Chief Executive)

The report gave details of summaries of progress achieved against the objectives set out in the Service Level Agreements with a number of key voluntary sector bodies at the end of the final year of the agreements. Consideration was then given to grant support for 2019/20. It was noted that each organisation would be required to submit copies of their accounts and a forward budget before any payment was made.

Following consideration by the Communities and Housing Advisory Board, the Cabinet Member for Community Services resolved that:

Subject to receipt of satisfactory accounts and business plans, the following grants be confirmed for the period 1 April 2019 – 31 March 2020:

Citizens Advice North and West Kent (CANWK) - £95,000
Age Concern Malling - £8,000
Age UK Sevenoaks and Tonbridge - £8,000
Maidstone and West Kent Mediation Schemes - £4,800
Imago - £4,000
Involve - £4,000

Reasons: As set out in the report submitted to the Communities and Housing Advisory Board of 26 February 2019.

Signed Cabinet Member for Community Services M Heslop

Signed Leader: N Heslop

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