

**TONBRIDGE & MALLING BOROUGH COUNCIL**

**RECORD OF DECISION**

**Decision Taken By: Cabinet Member for Finance,  
Innovation and Property**

**Decision No:  
D190001MEM**

**Date: 09 January 2019**

**Decision(s) and Reason(s)**

**IT Strategy Update**

**(Report of Director of Finance and Transformation)**

**Further to Decision No D180032MEM, the report provided an update on work relating to the website development plan including the scoping of a Digital Strategy to set out the business aspect of service transformation alongside the “technology” side of the IT Strategy. A website review document containing the results of the Smart Digital Services customer testing and feedback from the latest SOCITM Better Connected national review was appended to the report.**

**Consideration was given to one of the recommendations regarding the establishment of an informal Member working group to assist in the website review. It was agreed that the Leader determine the membership of the group in consultation with the Cabinet Member for Finance, Innovation and Property, the Chairman of the Advisory Board and the Leader of the Liberal Democrats Group.**

Following consideration by the Finance, Innovation and Property Advisory Board, the Cabinet Member for Finance, Innovation and Property resolved that:

An informal Member working group with membership determined by the Leader be formed to assist with the website review.

Reasons: As set out in the report submitted to the Finance, Innovation and Property Advisory Board of 9 January 2019.

Signed Cabinet Member for Finance, Innovation and Property      M Coffin

Signed Leader: N Heslop

Signed Chief Executive: J Beilby

Date of publication: 11 January 2019

This decision will come into force and may then be implemented on the expiry of 5 working days after publication unless it is called in.

**Decision Taken By: Cabinet Member for Finance,  
Innovation and Property**

**Decision No:  
D190002MEM**

**Date: 09 January 2019**

**Decision(s) and Reason(s)**

**Debts for Write Off**

**(LGA 1972 Sch 12A Paragraph 2 – Information likely to reveal information  
about an individual)**

**(Report of Director of Finance and Transformation)**

**Approval of the writing-off of debts considered to be irrecoverable. Details  
were also given of debts under £5,000 which had been written-off in  
accordance with Financial Procedure Rule 18.2 together with cumulative totals  
of debts in the current and previous financial years and information on  
budgeted bad debt provision.**

Following consideration by the Finance, Innovation and Property Advisory Board, the  
Cabinet Member for Finance, Innovation and Property resolved that:

The 30 items shown in the schedule of amounts over £5,000, totalling £57,402 be  
written-off for the reasons stated within the schedule.

Reasons: As set out in the report submitted to the Finance, Innovation and Property  
Advisory Board of 9 January 2019 (contains exempt information).

Signed Cabinet Member for Finance, Innovation and Property      M Coffin

Signed Leader:      N Heslop

Signed Chief Executive:      J Beilby

Date of publication:      11 January 2019

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working days after publication unless it is called in.