



# TONBRIDGE & MALLING BOROUGH COUNCIL

## EXECUTIVE SERVICES

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### Chief Executive

Julie Beilby BSc (Hons) MBA

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**NB - This agenda contains proposals, recommendations and options. These do not represent Council policy or decisions until they have received proper consideration through the full decision making process.**

Contact: Committee Services  
[committee.services@tmbc.gov.uk](mailto:committee.services@tmbc.gov.uk)

28 May 2019

To: MEMBERS OF THE FINANCE, INNOVATION AND PROPERTY ADVISORY BOARD

(Copies to all Members of the Council)

Dear Sir/Madam

Your attendance is requested at a meeting of the Finance, Innovation and Property Advisory Board to be held in the Civic Suite, Gibson Building, Kings Hill, West Malling on Wednesday, 5th June, 2019 commencing at 7.30 pm

Yours faithfully

JULIE BEILBY

Chief Executive

## A G E N D A

### PART 1 - PUBLIC

- |    |                          |       |
|----|--------------------------|-------|
| 1. | Apologies for absence    | 5 - 6 |
| 2. | Declarations of interest | 7 - 8 |

3. Minutes 9 - 16

To confirm as a correct record the Notes of the meeting of the Finance, Innovation and Property Advisory Board held on 9 January 2019

**Matters for recommendation to the Cabinet**

4. Larkfield Leisure Centre Capital Schemes 2019/20 - 17 - 30  
Mechanical, Electrical and Roofing Work

*The report provides an update on planned capital works to Larkfield Leisure Centre, identifies the benefits of incorporating the replacement of the Leisure Pool Hall roof into the scheme and identifies the cost implications of such an approach. It makes recommendations to Council to enable the project to commence later this year in partnership with a selected contractor.*

5. Financial Planning and Control 31 - 70

*The report provides information on the Council's key budget areas of salaries, major income streams and investment income, together with approved variations, virements and issues identified via revenue budget monitoring for the year ended March 2019 and first month of 2019/20; and for 2018/19 the Kent wide 100% Business Rates Retention pilot. The information is then aggregated to provide a provisional outturn position for 2018/19 and an indicative outturn position for 2019/20. The report also updates Members on capital expenditure and variations agreed in relation to the Capital Plan.*

6. Council Tax Reduction Scheme 71 - 76

*The existing scheme for Council Tax Reduction (CTR) has existed in its current form since 1 April 2017. This report provides an update on the progress of the review and key issues raised and Members are asked, subject to a further report to the Advisory Board in July, to agree to public consultation during summer 2019.*

**Matters submitted for Information**

7. Publication of Allowances Paid to Members in Financial Year 2018/19 77 - 82

*Publication of the Statement required in accordance with regulation 15 (3) of the Local Authorities (Members Allowances) (England) Regulations 2003.*

8. Urgent items 83 - 84

Any other items which the Chairman decides are urgent due to special circumstances and of which notice has been given to the Chief Executive.

## **Matters for consideration in Private**

9. Exclusion of Press and Public 85 - 86

The Chairman to move that the press and public be excluded from the remainder of the meeting during consideration of any items the publication of which would disclose exempt information.

## **PART 2 - PRIVATE**

### **Matters for Recommendation to the Cabinet**

#### **Matters submitted for Information**

10. Urgent items 87 - 88

Any other items which the Chairman decides are urgent due to special circumstances and of which notice has been given to the Chief Executive.

## **MEMBERSHIP**

Cllr M C Base (Chairman)  
Cllr Miss G E Thomas (Vice-Chairman)

Cllr T Bishop  
Cllr J L Botten  
Cllr G C Bridge  
Cllr C Brown  
Cllr R I B Cannon  
Cllr A E Clark  
Cllr M O Davis

Cllr K King  
Cllr Mrs R F Lettington  
Cllr H S Rogers  
Cllr K B Tanner  
Cllr Mrs M Tatton  
Cllr F G Tombolis  
Cllr C J Williams