



TONBRIDGE & MALLING BOROUGH COUNCIL

EXECUTIVE SERVICES

Chief Executive

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NB - This agenda contains proposals, recommendations and options. These do not represent Council policy or decisions until they have received proper consideration through the full decision making process.

Contact: Democratic Services
committee.services@tmbc.gov.uk

14 July 2020

To: MEMBERS OF THE FINANCE, INNOVATION AND PROPERTY ADVISORY BOARD

(Copies to all Members of the Council)

Dear Sir/Madam

Your attendance is requested at a meeting of the Finance, Innovation and Property Advisory Board to be held online via Microsoft Teams on Wednesday, 22nd July, 2020 commencing at 7.30 pm. Information on how to observe the meeting will be published on the Council's website.

Yours faithfully

JULIE BEILBY

Chief Executive

A G E N D A

PART 1 - PUBLIC

- | | | |
|----|--------------------------|--------|
| 1. | Apologies for absence | 7 - 8 |
| 2. | Declarations of interest | 9 - 10 |

3. Minutes 11 - 20

To confirm as a correct record the Notes of the meeting of the Finance, Innovation and Property Advisory Board held on 8 January 2020

Matters for recommendation to the Cabinet

4. Applications for Discretionary Rate Relief 21 - 36

A report giving details of renewal applications for discretionary rate relief. Details of new applications are also set out.

5. Financial Planning Control 37 - 66

The report brings together information on three key budget areas – salaries, major operational income streams and investment income. The performance of the key budget areas, together with approved variations to the revenue budget and areas identified through revenue budget monitoring are then summarised to provide an indicative overall budget position for the year.

Details of the impact of the Covid-19 pandemic on the Council's finances to the end of June and projected for the year 2020/21; and the scale of the potential longer term impact on the Medium Term Financial Strategy and Savings and Transformation Strategy and, in turn, savings and transformation contributions required to balance the budget are also set out.

Finally, Members are updated on capital expenditure and variations that have been agreed in relation to the capital plan.

Matters submitted for Information

6. Digital Strategy Update 67 - 74

The 'Digital strategy 2019-23' was developed with a customer centric focus around the residents and businesses within Tonbridge and Malling. In alignment with the Council's Corporate Strategy, the Digital Strategy's primary drivers are based on improving the overall quality of life for our residents through proactive and seamless engagement through the digital platform. Having completed the first year of the four year strategy, this report aims to provide Members with an update on the progress made to date.

7. Business Continuity Incident - IT Disaster Recovery 75 - 80

An information report providing Members with a record of the issues arising from the power outage on 5/6 April 2020 in respect of which Members will note that a compensation claim against UK Power Networks was lodged. In addition, the report provides a short summary of the issues arising from the failure of the air conditioning in the server room on 16 June.

8. Revenue and Benefits Update 81 - 90
A report detailing recent developments in respect of council tax, business rates, council tax reduction and housing benefits.
9. Business Grants Scheme 91 - 96
A report detailing the Government schemes to assist businesses and charities affected by the COVID-19 lockdown measures.
10. Publication of Allowances Paid to Members for Financial Year 2019-20 97 - 100
Publication of the Statement is required in accordance with regulation 15 (3) of the Local Authorities (Members Allowances) (England) Regulations 2003.
11. Urgent items 101 - 102
Any other items which the Chairman decides are urgent due to special circumstances and of which notice has been given to the Chief Executive.

Matters for consideration in Private

12. Exclusion of Press and Public 103 - 104
The Chairman to move that the press and public be excluded from the remainder of the meeting during consideration of any items the publication of which would disclose exempt information.

PART 2 - PRIVATE

Matters for Recommendation to the Cabinet

13. Debts for Write Off 105 - 108
(Reasons: LGA 1972 – Sch 12A Paragraph 2 – Information which is likely to reveal the identity of an individual)
Approval is sought for the writing-off of debts that are considered to be irrecoverable.
14. Proposed New Lease to Tonbridge 1st Scouts 109 - 110
(Reasons: LGA 1972 Sch 12A Paragraph 3 – Financial or business affairs of any particular person)
This report details a request received by Tonbridge 1st Scouts for a new lease of their scouting building at Lamberts Yard Tonbridge.

15. Proposed Disposal of Car Park at East Peckham 111 - 116

(Reasons: LGA 1972 Sch 12A Paragraph 3 – Financial or business affairs of any particular person)

This report details a request received by East Peckham Methodist Church to purchase the car park and associated land (as shown in Annex One) to allow for the redevelopment of a new Church and Community Hall, including public car parking.

16. Proposed Disposal of Land at rear of New Hythe Lane 117 - 122

(Reasons: LGA 1972 Sch 12A Paragraph 3 – Financial or business affairs of any particular person)

This report details a request by three home owners to be allowed to purchase an area of land owned by the borough council to create an access to their rear gardens for the sole purpose of off road parking. The area is shown in annex one.

17. Request for Rental Reduction - Twisden Road, East Malling 123 - 124

(Reasons: LGA 1972 Sch 12A Paragraph 3 – Financial or business affairs of any particular person)

This report details a request for a rental reduction

Matters submitted for Information

18. Urgent items 125 - 126

Any other items which the Chairman decides are urgent due to special circumstances and of which notice has been given to the Chief Executive.

MEMBERSHIP

Cllr M C Base (Chairman)
Cllr Miss G E Thomas (Vice-Chairman)

Cllr T Bishop
Cllr J L Botten
Cllr G C Bridge
Cllr C Brown
Cllr R I B Cannon
Cllr A E Clark
Cllr M O Davis

Cllr K King
Cllr Mrs R F Lettington
Cllr H S Rogers
Cllr K B Tanner
Cllr Mrs M Tatton
Cllr F G Tombolis
Cllr C J Williams