

TONBRIDGE & MALLING BOROUGH COUNCIL

RECORD OF DECISION

**Decision Taken By: Cabinet Member for Finance,
Innovation and Property**

**Decision No:
D200059MEM**

Date: 16 September 2020

Decision(s) and Reason(s)

Financial Planning and Control

(Report of Director of Finance and Transformation)

The report provided information on the performance of the three key budget areas of salaries, major operational income streams and investment income, together with details of approved variations to the revenue budget and areas identified through revenue budget monitoring and summarised an indicative overall budget position for the year. Details of the impact the Covid-19 pandemic had had on the Council's finances, the scale of the potential longer term impact on the Medium Term Financial Strategy and, in turn, the savings and transformation contributions required to balance the budget, were provided. Additionally, the report provided an update on capital expenditure and variations agreed in relation to the capital plan.

Following consideration by the Finance, Innovation and Property Advisory Board, the Cabinet Member for Finance, Innovation and Property resolved that:

- (1) it be noted that the financial impact of the Covid-19 pandemic is such that unless there are further significant tranches of funding provided by the Government some significant decisions will need to be made if the integrity of the MTFS is to be maintained and financial sustainability is not to be placed at risk;
- (2) the progress made in meeting both the one-off savings target of £500,000 and ongoing savings target of £100,000 be noted; and
- (3) the intention to bring a draft revision of the Savings and Transformation Strategy to Cabinet in the Autumn be noted.

Reasons:

As set out in the report submitted to the Finance, Innovation and Property Advisory Board of 16 September 2020.

Signed Cabinet Member for Finance, Innovation and Property M Coffin

Signed Leader: N Heslop

Signed Chief Executive: J Beilby

Date of publication: 18 September 2020

This decision will come into force and may then be implemented on the expiry of 5 working days after publication unless it is called in.

**Decision Taken By: Cabinet Member for Finance,
Innovation and Property**

**Decision No:
D200060MEM**

Date: 16 September 2020

Decision(s) and Reason(s)

Capital Programme: Post Implementation Reviews Monitoring Report

(Report of Director of Finance and Transformation)

The report identified the post implementation reviews carried out since the meeting of the Advisory Board held on 17 July 2019 and provided details of the capital plan schemes due for review. Consideration was given to the post implementation review in respect of the Replacement Revenue and Benefits Document Management System.

Following consideration by the Finance, Innovation and Property Advisory Board, the Cabinet Member for Finance, Innovation and Property resolved that:

The Post Implementation Review in respect of the Replacement Revenue and Benefits Document Management System, as set out at Annex 2 to the report, be approved.

Reasons:

As set out in the report submitted to the Finance, Innovation and Property Advisory Board of 16 September 2020.

Signed Cabinet Member for Finance, Innovation and Property M Coffin

Signed Leader: N Heslop

Signed Chief Executive: J Beilby

Date of publication: 18 September 2020

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**Decision Taken By: Cabinet Member for Finance,
Innovation and Property**

**Decision No:
D200061MEM**

Date: 16 September 2020

Decision(s) and Reason(s)

Local Emergency Assistance Grant

(Joint Report of Chief Executive and Director of Finance and Transformation)

The report provided details of £47,355.61 made available through the Local Emergency Assistance Grant to provide local support during the pandemic to assist vulnerable households. Details of the bids received from groups working within the community to sustain or supplement their services were set out at Annex 1 to the report.

Following consideration by the Finance, Innovation and Property Advisory Board, the Cabinet Member for Finance, Innovation and Property resolved that:

- (4) awards of the Council's Local Emergency Assistance Grant be made in accordance with the approved bids listed at Annex 1 to the report; and
- (5) the balance of £3,748.61 be held on reserve for use as necessary within the parameters of the scheme under direction of the Chief Executive or Director of Finance and Transformation.

Reasons:

As set out in the report submitted to the Finance, Innovation and Property Advisory Board of 16 September 2020.

Signed Cabinet Member for Finance, Innovation and Property M Coffin

Signed Leader: N Heslop

Signed Chief Executive: J Beilby

Date of publication: 18 September 2020

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**Decision Taken By: Cabinet Member for Finance,
Innovation and Property**

**Decision No:
D200062MEM**

Date: 16 September 2020

Decision(s) and Reason(s)

Rural Rate Relief - Rural Settlement List

(Report of Director of Finance and Transformation)

The report referred to the requirement to review the Council's rural settlement list and recommended that the current list should be retained unaltered for the financial year 2021/22.

Following consideration by the Finance, Innovation and Property Advisory Board, the Cabinet Member for Finance, Innovation and Property resolved that:

The current rural settlement list remain in force for the year 2021/22.

Reasons:

As set out in the report submitted to the Finance, Innovation and Property Advisory Board of 16 September 2020.

Signed Cabinet Member for Finance, Innovation and Property M Coffin

Signed Leader: N Heslop

Signed Chief Executive: J Beilby

Date of publication: 18 September 2020

This decision will come into force and may then be implemented on the expiry of 5 working days after publication unless it is called in.

**Decision Taken By: Cabinet Member for Finance,
Innovation and Property**

**Decision No:
D200063MEM**

Date: 16 September 2020

Decision(s) and Reason(s)

Debts for Write Off

(LGA 1972 Sch 12A Paragraph 2 – Information which is likely to reveal the identity of an individual)

(Report of Director of Finance and Transformation)

The report sought approval to the writing-off debts considered to be irrecoverable.

Following consideration by the Finance, Innovation and Property Advisory Board, the Cabinet Member for Finance, Innovation and Property resolved that:

The 1 item shown in the schedule of amounts over £5,000, totalling £8,524.41 be written off for the reason stated within the schedule.

Reasons:

As set out in the report submitted to the Finance, Innovation and Property Advisory Board of 16 September 2020 (contains exempt information).

Signed Cabinet Member for Finance, Innovation and Property M Coffin

Signed Leader: N Heslop

Signed Chief Executive: J Beilby

Date of publication: 18 September 2020

This decision will come into force and may then be implemented on the expiry of 5 working days after publication unless it is called in.

