



# TONBRIDGE & MALLING BOROUGH COUNCIL

## EXECUTIVE SERVICES

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### Chief Executive

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**NB - This agenda contains proposals, recommendations and options. These do not represent Council policy or decisions until they have received proper consideration through the full decision making process.**

Contact: Democratic Services  
[committee.services@tmbc.gov.uk](mailto:committee.services@tmbc.gov.uk)

17 September 2021

To: MEMBERS OF THE AUDIT COMMITTEE  
(Copies to all Members of the Council)

Dear Sir/Madam

Your attendance is requested at a meeting of the Audit Committee to be held in the Council Chamber, Gibson Drive, Kings Hill, on Monday, 27th September, 2021 commencing at 7.30 pm.

Members of the Committee are required to attend in person. Other Members are encouraged to participate online via MS Teams.

Information on how to observe the meeting will be published on the Council's website.

Yours faithfully

JULIE BEILBY

Chief Executive

## A G E N D A

### PART 1 - PUBLIC

1. Apologies for absence

5 - 6

2. Declarations of interest 7 - 8

*Members in any doubt about such declarations are advised to contact Legal or Democratic Services in advance of the meeting*

3. Minutes 9 - 14

To confirm as a correct record the Minutes of the meeting of Audit Committee held on 26 July 2021

#### **Matters for Recommendation to the Cabinet**

4. Treasury Management Update and Mid-Year Review 15 - 38

*This report provides an update on treasury management activity undertaken during April to August of the current financial year. A mid-year review of the Treasury Management and Annual Investment Strategy for 2021/22 is also included in the report.*

#### **Decisions to be taken under Delegated Powers**

5. Risk Management 39 - 54

*This report provides an update on the risk management strategy and the Strategic Risk Register*

6. Statement of Accounts 2020/21 and External Auditors Report on the Outcome of the Audit of the Accounts 55 - 90

*This report presents the current set of Accounts for 2020/21 in the format specified by the Code of Practice on Local Authority Accounting in the United Kingdom. Members are invited to approve both the Statement of Accounts and the Audit Findings Report. The external auditors report is to be approved prior to the Engagement Lead signing off the Accounts. The Engagement Lead and/or their representative will be at the meeting to present the report and to answer questions.*

*Due to its size Annex 1 – The Statement of Accounts will be available as a supplement.*

#### **Matters submitted for Information**

7. Internal Audit and Counter Fraud Update 91 - 100

*This report provides an update on the work of both the Internal Audit function and the Counter Fraud function for the period April to August 2021.*

8. Urgent Items 101 - 102

Any other items which the Chairman decides are urgent due to special circumstances and of which notice has been given to the Chief Executive.

## **Matters for consideration in Private**

9. Exclusion of Press and Public 103 - 104

The Chairman to move that the press and public be excluded from the remainder of the meeting during consideration of any items the publication of which would disclose exempt information.

## **PART 2 - PRIVATE**

### **Matters submitted for Information**

10. Insurance Claims History 105 - 110

*The report provides information as to the nature and volume of liability and property damage insurance claims during the period April to August 2021.*

11. Urgent Items 111 - 112

Any other items which the Chairman decides are urgent due to special circumstances and of which notice has been given to the Chief Executive.

## **MEMBERSHIP**

Cllr Mrs F A Kemp (Chairman)  
Cllr N Foyle (Vice-Chairman)

Cllr T Bishop  
Cllr R I B Cannon  
Cllr N J Heslop  
Cllr P M Hickmott

Cllr D W King  
Cllr J R S Lark  
Cllr M R Rhodes