



# TONBRIDGE & MALLING BOROUGH COUNCIL

## EXECUTIVE SERVICES

---

### Chief Executive

Julie Beilby BSc (Hons) MBA

Gibson Building  
Gibson Drive  
Kings Hill, West Malling  
Kent ME19 4LZ  
West Malling (01732) 844522

---

**NB - This agenda contains proposals, recommendations and options. These do not represent Council policy or decisions until they have received proper consideration through the full decision making process.**

Contact: Democratic Services  
[committee.services@tmbc.gov.uk](mailto:committee.services@tmbc.gov.uk)

28 June 2021

To: MEMBERS OF THE CABINET  
(Copies to all Members of the Council)

Dear Sir/Madam

Your attendance is requested at a meeting of the Cabinet to be held in the Council Chamber, Gibson Drive, Kings Hill on Tuesday, 6th July, 2021 commencing at 7.30 pm.

Members of the Cabinet are reminded that social distancing measures will be in place for this meeting. Other Members are required to participate online via MS Teams.

Information on how to observe the meeting will be published on the Council's website.

Yours faithfully

JULIE BEILBY

Chief Executive

## A G E N D A

1. Guidance for the Conduct of Meetings - Coronavirus 5 - 6  
Regulations

### PART 1 - PUBLIC

2. Apologies for absence 7 - 8

3. Declarations of interest 9 - 10
- Members in any doubt about such declarations are advised to contact Legal or Democratic Services in advance of the meeting*
4. Minutes 11 - 16
- To confirm as a correct record the Minutes of the meeting of the Cabinet held on 2 June 2021
5. Matters Referred from Advisory Boards 17 - 26
- The notes of meetings of Advisory Boards are attached, any recommendations identified by an arrow being for determination by the Cabinet. Notices relating to any decisions already taken by Cabinet Members under the arrangements for delegated decision making have previously been circulated.*
6. Waste Services Update Report 27 - 38
- Item SSE 21/12 referred from Street Scene and Environment Services Advisory Board of 8 June 2021.*
7. The Adoption of the Kent Downs Area of Outstanding Natural Beauty (AONB) Management Plan 39 - 168
- The report outlines a review undertaken to update the current Kent Downs AONB Management Plan for the period 2021-2026 and recommends its adoption.*
- Due to the timescale and print deadlines for Cabinet, recommendations arising from the Advisory Board will be circulated to Members in advance of the meeting.*
- Executive Non-Key Decisions**
8. Savings and Transformation Strategy and Medium Term Financial Strategy 169 - 196
- This report updates both the Savings and Transformation Strategy and the Medium Term Financial Strategy having regard to the latest financial issues. Amongst a number of recommendations Cabinet is asked to note the current position and proactively engage in a prioritisation exercise in order to facilitate savings options to be worked up by Management Team*
9. Corporate Plan - Addendum Update 197 - 208
- This report provides an update on the first-year addendum to the Corporate Strategy which was adopted in June 2020 in order to provide a framework for the Council's response to the Covid-19 pandemic*

10. Urgent Items 209 - 210

Any other items which the Chairman decides are urgent due to special circumstances and of which notice has been given to the Chief Executive.

**Matters for consideration in Private**

11. Exclusion of Press and Public 211 - 212

The Chairman to move that the press and public be excluded from the remainder of the meeting during consideration of any items the publication of which would disclose exempt information.

**PART 2 - PRIVATE**

**Matters Referred from Advisory Boards**

12. Local Plan Delivery Approach 213 - 244

*The report provides an update on the Local Plan covering the period since March 2021.*

*Due to the timescale and print deadlines for Cabinet, recommendations arising from the Advisory Board will be circulated to Members in advance of the meeting.*

**Executive Non Key Decision**

13. Internal Audit and Counter Fraud Service Model 245 - 252

*This report provides an update on discussions taking place with Kent County Council with regard to the ongoing provision of Audit and Counter Fraud Services.*

14. Urgent Items 253 - 254

Any other items which the Chairman decides are urgent due to special circumstances and of which notice has been given to the Chief Executive.

## MEMBERSHIP

Councillor N J Heslop, (Leader)  
Councillor R P Betts, (Street Scene and Environment Services)  
Councillor V M C Branson, (Economic Regeneration)  
Councillor M A Coffin, (Finance, Innovation and Property)  
Councillor D Lettington, (Strategic Planning and Infrastructure)  
Councillor P J Montague, (Housing)  
Councillor M R Rhodes, (Community Services)

Members of the Council who are not members of the executive may attend meetings of the Cabinet. With the agreement of the Leader, any such Member may address the Cabinet on any item on the agenda but may not vote.