



# TONBRIDGE & MALLING BOROUGH COUNCIL

## EXECUTIVE SERVICES

---

### Chief Executive

Julie Beilby BSc (Hons) MBA

Gibson Building  
Gibson Drive  
Kings Hill, West Malling  
Kent ME19 4LZ  
West Malling (01732) 844522

---

**NB - This agenda contains proposals, recommendations and options. These do not represent Council policy or decisions until they have received proper consideration through the full decision making process.**

Contact: Democratic Services  
[committee.services@tmbc.gov.uk](mailto:committee.services@tmbc.gov.uk)

17 May 2021

To: MEMBERS OF THE COMMUNITIES AND HOUSING ADVISORY BOARD  
(Copies to all Members of the Council)

Dear Sir/Madam

Your attendance is requested at a meeting of the Communities and Housing Advisory Board to be held in the Council Chamber, Gibson Drive, Kings Hill on Tuesday, 25th May, 2021 commencing at 7.30 pm.

Members of the Committee are reminded that social distancing measures will be in place for this meeting. Other Members are required to participate online via MS Teams.

Information on how to observe the meeting will be published on the Council's website.

Yours faithfully

JULIE BEILBY

Chief Executive

## AGENDA

1. Guidance for the Conduct of Meetings - Coronavirus Regulations

5 - 6

## **PART 1 - PUBLIC**

2. Apologies 7 - 8

3. Declarations of Interest 9 - 10

*Members in any doubt about such declarations are advised to contact Legal or Democratic Services in advance of the meeting*

4. Minutes 11 - 14

To confirm as a correct record the Notes of the meeting of the Communities and Housing Advisory Board held on 16 February 2021

### **Matters for recommendation to the Cabinet**

5. Provision of Electric Vehicle Charging Points 15 - 28

*This report outlines a proposed phased approach to the provision of Electric Vehicle Charging Points in the Council's car parks across the borough, in accordance with the Council's Climate Change Strategy.*

6. Mobile Homes (Requirement for Manager of Site to be Fit and Proper Person) (England) Regulations 2020 29 - 34

*This report recommends the charging of an application fee for the Council's function to determine if a manager of a mobile home/caravan/park home site is a fit and proper person to manage the site under the Mobile Homes (Requirement for Manager of Site to be Fit and Proper Person) (England) Regulations 2020.*

7. Policy on the Use of the Council's Open Spaces 35 - 48

*This report introduces a proposed new policy which sets out how applications made to use the Council's open spaces will be assessed*

8. Housing Funding Update 49 - 56

*The report updates Members on funding for homelessness functions over 2020/21 and into 2021/22 and clarifies proposals to utilise additional Homelessness Prevention Grant funding received in 2021/22.*

9. Temporary Accommodation Update 57 - 68

*The report provides an update on some key statistics relating to Temporary Accommodation, including the Landlord Incentive Scheme pilot*

10. Domestic Abuse 69 - 74

*This report update Members on the new Domestic Abuse Act and the new duties for local authorities including TMBC. It also makes a recommendation on the use of the new burdens funding attached to the new legislation.*

11. Community Safety Partnership 75 - 98

*The Community Safety Partnership (CSP) is required to publish an annual plan of its work. This gives details of the initiatives it has carried out during the previous year and details of the priorities for the forthcoming year.*

12. Tonbridge and Malling Anti-Social Behaviour Policy 99 - 112

*Tackling Anti-Social Behaviour (ASB) is a priority for Tonbridge & Malling Borough Council and for the Community Safety Partnership. In order to help this work we have updated our Anti-Social Behaviour Policy which lets people who are reporting ASB know what they can expect from us.*

### **Matters submitted for Information**

13. Community Safety Partnership Update 113 - 116

*This report will provide an update of some of the recent work of the Community Safety Partnership.*

14. Urgent Items 117 - 118

Any other items which the Chairman decides are urgent due to special circumstances and of which notice has been given to the Chief Executive.

### **Matters for consideration in Private**

15. Exclusion of Press and Public 119 - 120

The Chairman to move that the press and public be excluded from the remainder of the meeting during consideration of any items the publication of which would disclose exempt information.

### **PART 2 - PRIVATE**

16. Urgent Items 121 - 122

Any other items which the Chairman decides are urgent due to special circumstances and of which notice has been given to the Chief Executive.

## **MEMBERSHIP**

Cllr Miss G E Thomas (Chairman)  
Cllr Mrs R F Lettington (Vice-Chairman)

Cllr Mrs J A Anderson  
Cllr Mrs P A Bates  
Cllr Mrs S Bell  
Cllr J L Botten  
Cllr R W Dalton  
Cllr N Foyle  
Cllr P M Hickmott

Cllr F A Hoskins  
Cllr S A Hudson  
Cllr K King  
Cllr L J O'Toole  
Cllr W E Palmer  
Cllr Mrs M Tatton  
Cllr D Thornewell