

TONBRIDGE & MALLING BOROUGH COUNCIL

RECORD OF DECISION

**Decision Taken By: Cabinet Member for Finance,
Innovation and Property**

**Decision No:
D210047MEM**

Date: 19 May 2021

Decision(s) and Reason(s)

Application for Discretionary Rate Relief

(Report of Director of Finance and Transformation)

The report provided details of an application for discretionary rate relief in respect of businesses premises in Platt. The Borough Council's policy in respect of discretionary rate relief was set out at Annex 1 to the report.

Following consideration by the Finance, Innovation and Property Advisory Board, the Cabinet Member for Finance, Innovation and Property resolved that:

- (1) the application for discretionary rate relief received from Keyboard Print Solutions Limited be rejected as it was contrary to the Borough Council's policy and there was no specific benefit to residents within the Borough over and above the benefit to residents of other areas in which the business operated.

Reasons: As set out in the report submitted to the Finance, Innovation and Property Advisory Board of 19 May 2021.

Signed Cabinet Member for Finance, Innovation and Property M Coffin

Signed Leader: N Heslop

Signed Chief Executive: J Beilby

Date of publication: 21 May 2021

This decision will come into force and may then be implemented on the expiry of 5 working days after publication unless it is called in.

**Decision Taken By: Cabinet Member for Finance,
Innovation and Property**

**Decision No:
D210048MEM**

Date: 19 May 2021

Decision(s) and Reason(s)

Financial Planning and Control

(Report of Director of Finance and Transformation)

The report set out information on the three key budget areas of salaries, major income streams and investment income. Performance of the key budget areas, together with approved variations to the revenue budget and areas identified through revenue budget monitoring, were summarised to provide an indicative provisional outturn position for 2020/21.

In addition, the report provided updates on capital expenditure and variations which had been agreed in relation to the capital plan for the year ended March 2021.

For information, the report set out details of an agreement reached with Tonbridge and Malling Leisure Trust on the transfer of responsibility for all telephony hardware and systems and its replacement to the Trust.

Following consideration by the Finance, Innovation and Property Advisory Board, the Cabinet Member for Finance, Innovation and Property resolved that:

- (1) the contents of the report be endorsed and noted.

Reasons: As set out in the report submitted to the Finance, Innovation and Property Advisory Board of 19 May 2021.

Signed Cabinet Member for Finance, Innovation and Property M Coffin

Signed Leader: N Heslop

Signed Chief Executive: J Beilby

Date of publication: 21 May 2021

This decision will come into force and may then be implemented on the expiry of 5 working days after publication unless it is called in.

**Decision Taken By: Cabinet Member for Finance,
Innovation and Property**

**Decision No:
D210049MEM**

Date: 19 May 2021

Decision(s) and Reason(s)

Community Asset Transfer Policy

(Report of Director of Central Services and Deputy Chief Executive)

Consideration was given to a proposed Community Asset Transfer Policy to deal with enquiries received from local groups or organisations as to whether they could take control or ownership of a Borough Council owned asset. A draft policy, which identified key objectives and criteria and provided a fair, flexible and transparent system when dealing with these enquiries, was attached at Annex 1 to the report.

Following consideration by the Finance, Innovation and Property Advisory Board, the Cabinet Member for Finance, Innovation and Property resolved that:

- (1) the Community Asset Transfer Policy, as set out at Annex 1, be adopted.

Reasons: As set out in the report submitted to the Finance, Innovation and Property Advisory Board of 19 May 2021.

Signed Cabinet Member for Finance, Innovation and Property M Coffin

Signed Leader: N Heslop

Signed Chief Executive: J Beilby

Date of publication: 21 May 2021

This decision will come into force and may then be implemented on the expiry of 5 working days after publication unless it is called in.

**Decision Taken By: Cabinet Member for Finance,
Innovation and Property**

**Decision No:
D210050MEM**

Date: 19 May 2021

Decision(s) and Reason(s)

Proposed Disposal of Land to Borough Green Parish Council

(Report of Director of Central Services and Deputy Chief Executive)

The report provided details of the proposed disposal of two areas of public open space in Borough Green to Borough Green Parish Council.

It was reported that the sites had no borough-wide significance and, as local amenity areas, would be best served by the Parish Council taking over responsibility for them. Covenants would be included in the transfers stating that the land could only be used as public open space. A small saving would be generated by the Borough Council not having to maintain the areas in future.

Following consideration by the Finance, Innovation and Property Advisory Board, the Cabinet Member for Finance, Innovation and Property resolved that:

- (1) The two areas of open space at Crowhill and Staleys Acre be transferred to Borough Green Parish Council as detailed in the report.

Reasons: As set out in the report submitted to the Finance, Innovation and Property Advisory Board of 19 May 2021.

Signed Cabinet Member for Finance, Innovation and Property M Coffin

Signed Leader: N Heslop

Signed Chief Executive: J Beilby

Date of publication: 21 May 2021

This decision will come into force and may then be implemented on the expiry of 5 working days after publication unless it is called in.

**Decision Taken By: Cabinet Member for Finance,
Innovation and Property**

**Decision No:
D210051MEM**

Date: 19 May 2021

Decision(s) and Reason(s)

Website Update

(Joint report of Director of Finance and Transformation and Director of Central Services)

The report provided an update on the progress made with the new website due to be launched on 29 June 2021 and advised that an on-line informal demonstration of the website would be provided to Members on 22 June 2021.

Following consideration by the Finance, Innovation and Property Advisory Board, the Cabinet Member for Finance, Innovation and Property resolved that:

- (1) the progress with the implementation of the new website be noted; and
- (2) an informal on-line demonstration be offered to Members ahead of the launch date of 29 June 2021.

Reasons: As set out in the report submitted to the Finance, Innovation and Property Advisory Board of 19 May 2021.

Signed Cabinet Member for Finance, Innovation and Property M Coffin

Signed Leader: N Heslop

Signed Chief Executive: J Beilby

Date of publication: 21 May 2021

This decision will come into force and may then be implemented on the expiry of 5 working days after publication unless it is called in.

**Decision Taken By: Cabinet Member for Finance,
Innovation and Property**

**Decision No:
D210052MEM**

Date: 19 May 2021

Decision(s) and Reason(s)

Special Expenses Consultation

(Report of Management Team)

Members were advised of a consultation to be launched in June/July 2021 regarding a potential update to the Special Expenses Policy.

It was reported that the public consultation should include questions related to public conveniences, to reflect the new arrangements for the provision of these as a concurrent function arising from the transfer of facilities to parish councils, and to the provision of Christmas lighting.

Following consideration by the Finance, Innovation and Property Advisory Board, the Cabinet Member for Finance, Innovation and Property resolved that:

- (1) the launch of a consultation in June/July 2021 related to the provision of public conveniences and Christmas lighting be noted; and
- (2) delegated authority be given to the Leader, the Cabinet Member for Finance, Innovation and Property and the Chairman of the Finance, Innovation and Property Advisory Board to agree consultation material with the Head of Communications in advance of the launch.

Reasons: As set out in the report submitted to the Finance, Innovation and Property Advisory Board of 19 May 2021.

Signed Cabinet Member for Finance, Innovation and Property M Coffin

Signed Leader: N Heslop

Signed Chief Executive: J Beilby

Date of publication: 21 May 2021

This decision will come into force and may then be implemented on the expiry of 5 working days after publication unless it is called in.

**Decision Taken By: Cabinet Member for Finance,
Innovation and Property**

**Decision No:
D210053MEM**

Date: 19 May 2021

Decision(s) and Reason(s)

Proposed Disposal of Land at Welland Road, Tonbridge

(LGA 1972 Sch 12A Paragraph 3 – Financial or business affairs of any particular person)

(Report of Director of Central Services and Deputy Chief Executive)

The report set out details of a proposed disposal of land to Hilden Oaks School.

Following consideration by the Finance, Innovation and Property Advisory Board, the Cabinet Member for Finance, Innovation and Property resolved that:

- (1) approval be given to dispose of the freehold interest in the area shown at Annex 1 to the report to Hilden Oaks School; and
- (2) the remaining area be leased to Hilden Oaks School.

Reasons: As set out in the report submitted to the Finance, Innovation and Property Advisory Board of 19 May 2021 (contains exempt information).

Signed Cabinet Member for Finance, Innovation and Property M Coffin

Signed Leader: N Heslop

Signed Chief Executive: J Beilby

Date of publication: 21 May 2021

This decision will come into force and may then be implemented on the expiry of 5 working days after publication unless it is called in.