

# TONBRIDGE & MALLING BOROUGH COUNCIL



## EXECUTIVE SERVICES

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### Chief Executive

Julie Beilby BSc (Hons) MBA

Gibson Building  
Gibson Drive  
Kings Hill, West Malling  
Kent ME19 4LZ  
West Malling (01732) 844522

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**NB - This agenda contains proposals, recommendations and options. These do not represent Council policy or decisions until they have received proper consideration through the full decision making process.**

Contact: Democratic Services  
[committee.services@tmbc.gov.uk](mailto:committee.services@tmbc.gov.uk)

19 January 2022

To: MEMBERS OF THE PARISH PARTNERSHIP PANEL  
(Copies to all Members of the Council)

Dear Sir/Madam

Your attendance is requested at a meeting of the Parish Partnership Panel to be held **online via MS Teams** on Thursday, 27th January, 2022 commencing at 7.30 pm.

Information on how to observe the meeting will be published on the Councils website.

Yours faithfully

JULIE BEILBY

Chief Executive

## A G E N D A

### Part 1 - Public

1. Apologies for absence
2. Minutes

5 - 8

To confirm as a correct record the Minutes of the meeting of the Parish Partnership Panel held on 4 November 2021

3. Update on action identified in the last Minutes

**Matters raised in Advance of the meeting**

Details of the matter to be raised should be provided in writing or by email to [committee.services@tmbc.gov.uk](mailto:committee.services@tmbc.gov.uk) at least 10 working days before the meeting. This is so that a response can be provided on the evening of the meeting. Only one question may be submitted by a parish council due to the time limitations.

4. Appointment of Second Vice-Chairman

To confirm the appointment of a second vice-chairman.

The Kent Association of Local Councils has submitted the following nomination:

- Dr Thomas Shelley, Chairman of Aylesford Parish Council

5. Review of Forward Plan 2022/23 9 - 10

Members of the Parish Partnership Panel to identify what matters of business should be added to the Forward Plan for 2022/23.

6. Planning Law and Policy - Government Proposals

The Kent Association of Local Councils (on behalf of parish councils) has:

- requested an update on the Governments proposals to change the planning laws/policy; and
- asked if is there any information on the calculation of housing numbers and using Green Belt land

7. Climate Change

The Kent Association of Local Councils (on behalf of the parish councils) has asked:

- if every planning application could be assessed to minimise the impact on climate change.

8. Local Plan - Communication and Engagement

West Malling Parish Council has asked for an update in relation to the Local Plan with particular emphasis on communication and engagement with parish councils.

9. Any Other Business

To consider any other issues raised at the meeting. Any answers, actions and/or outcomes may be provided at the next meeting of the Parish Partnership Panel.

## DISTRIBUTION

### Borough Council Representatives

Cllr R W Dalton (Chairman)  
Cllr Mrs M Tatton (Vice-Chairman)  
Cllr Mrs J A Anderson  
Cllr Mrs S Bell  
Cllr R P Betts  
Cllr M A Coffin  
Cllr P M Hickmott  
Cllr Mrs F A Kemp  
Cllr D Lettington  
Cllr B J Luker  
Cllr M R Rhodes  
Cllr N G Stapleton  
Cllr M Taylor

### Parish and Town Council Representatives

Addington  
Aylesford  
Birling  
Borough Green  
Burham  
Ditton  
East Malling and Larkfield  
East Peckham  
Hadlow  
Hildenborough  
Ightham  
Kings Hill  
Leybourne  
Mereworth  
Offham  
Platt  
Plaxtol  
Ryarsh  
Shipbourne  
Snodland  
Stansted  
Trottscliffe  
Wateringbury  
West Malling  
West Peckham  
Wouldham  
Wrotham

### County Councillors

Trudy Dean - KCC, Malling Central  
Sarah Hohler - KCC, Malling North  
Sarah Hudson - KCC, Malling Rural East  
Andrew Kennedy - KCC, Malling North East  
Harry Rayner - KCC, Malling West

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## TONBRIDGE AND MALLING BOROUGH COUNCIL

### PARISH PARTNERSHIP PANEL

#### MINUTES

Thursday, 4th November, 2021

**Present:** Cllr R W Dalton (Chairman), Cllr Mrs M Tatton (Vice-Chairman), Cllr P M Hickmott, Cllr Mrs F A Kemp, Cllr D Lettington, Cllr B J Luker, Cllr M R Rhodes, Cllr M Taylor, Burham, Kings Hill, Platt, Plaxtol and County Cllr H Rayner.

(Note: Borough Councillor Mrs J A Anderson and the representatives of Addington, Aylesford, Hadlow, Hildenborough, Shipbourne and Wouldham Parish Councils were unable to attend in person and participated via MS Teams.)

Councillors M D Boughton, D Keers, Mrs A S Oakley, R V Roud and J L Sergison participated via MS Teams and joined the discussion when invited to do so by the Chairman in accordance with Council Procedure Rule No 15.21.

Apologies for absence were received from Borough Councillors Mrs S Bell, N G Stapleton, East Malling and Larkfield, County Cllr Mrs S Hohler, County Cllr S Hudson and County Cllr A Kennedy.

### PART 1 – PUBLIC

#### **PPP 21/13 MINUTES**

**RESOLVED:** That the Minutes of the meeting held on 2 September 2021 be approved as a correct record and signed by the Chairman.

#### **PPP 21/14 UPDATE ON ACTION IDENTIFIED IN THE LAST MINUTES**

The Chairman advised that no updates had been identified in advance of the meeting. However, further to Minute Number PPP 21/22 of the meeting held on 2 September 2021, he advised that the outcomes of the Borough Council's review of the operation of the Panel would be presented at Item 5 of the agenda.

#### **PPP 21/15 ROAD SAFETY**

Gabriella Grain, Road Safety Co-ordinator for Kent Police, provided an update on recent deployment and planned activities relating to speeding and road safety hotspots. She answered a number of questions on 'hot-spot' mapping, education and enforcement activity and, in particular, the

options available for controlling speed limits on the A227 Stumble Hill, Shipbourne and on Seven Mile Lane.

## **PPP 21/16 REVIEW OF PARISH PARTNERSHIP PANEL - OUTCOMES**

The Leader of the Council, Matt Boughton, provided details of outcome of the Borough Council's review of the Parish Partnership Panel which had been considered by the Overview and Scrutiny Committee on 7 October and at the meeting of Council on 26 October 2021. He expressed the hope that the following would enable a reformed PPP which would improve and enhance the relationship between the authorities and help achieve solutions collaboratively for the benefit of residents.

- PPP would enable the Borough and Parish/Town Councils to share information and communicate on enhancing the well-being of the community through the identification of problems (within the remit of the borough and parishes) and the joint working towards solutions;
- The Chair of PPP would be a Borough Councillor. There would be two Vice-Chairs, one a Borough Councillor from a different political party and the other a Parish Councillor selected by KALC T&M Area Committee. Neither the Chair nor Vice-Chair should be a member of the TMBC Executive;
- The frequency of meetings would be 4 per year. Meetings will alternate with 2 meetings per year being held 'in person' at the Borough Council Offices and 2 meetings to be held virtually;
- Each Parish/Town Council to nominate a representative (total 27 representatives). The 5 County Councillors covering parished area in Tonbridge and Malling will be members. There will also be 13 Borough Council representatives, to include cross party representation. These members must represent the parished areas of Tonbridge and Malling;
- If a nominated representative of a parish cannot attend, then they may send a nominated substitute;
- Members who are both Borough and Parish Councillors cannot be on PPP in both capacities. If they are representatives of a parish on PPP, then they cannot sit as a borough representative, and vice-versa;
- There will be no standing items on agendas, however it is within the gift of the Chair/Vice-Chairs to invite whoever they wish to the meeting (such as local businesses, utility providers, Police etc). The question and answer session will be retained, providing questions are submitted in advance of the meeting. Issues that

need to be raised on the evening can be covered during the 'Any Other Business' section; and

- A forward plan of agenda items will be agreed each year.

It was noted that the appointment of the Chair and Vice-Chairs, the Future Work Programme 2022/23 and the Future Programme of meetings would be considered at agenda items 6, 7 and 8.

### **PPP 21/17 APPOINTMENTS OF CHAIRMAN AND VICE-CHAIRMEN**

The Chairman, Councillor Roger Dalton, advised that he would continue to hold this position for the current municipal year. He welcomed Councillor Michelle Tatton to the new post of Vice Chair (as a Borough Councillor from another political party). He invited the KALC T&M Area Committee, following consultation with Kings Hill Parish Council, to provide details of nominees for the post of Vice Chair (representing the Parishes) to Democratic Services by Monday 20 December 2021 so that this appointment could be confirmed at the meeting of the Panel scheduled to be held on 27 January 2022.

### **PPP 21/18 FUTURE WORK PROGRAMME 2022/23**

The Chairman advised that the Work Programme was a way to identify any items or issues parish councils wished to discuss during the forthcoming year which assisted with agenda setting/management and ensured that meetings had at least one item to discuss. He stressed that this did not prevent further agenda items being submitted in advance of the meeting, so long as these conformed with the timescale of publication. Additionally, he confirmed that if any urgent matters arose these would continue to be accepted under 'Any Other Business'. He invited the parish/town councils to submit details of any matters/items for the Future Work Programme (Forward plan), either directly or via the KALC T&M Area Committee, to either the Chair, Vice-Chair or Democratic Services by Monday 20 December 2021 so that the programme could be considered at the meeting of the Panel scheduled to be held on 27 January 2022.

The following items were suggested:

- Waste Disposal Service
- Review of Parish Charter

### **PPP 21/19 FUTURE PROGRAMME OF MEETINGS**

It was noted that Panel would meet in the format indicated on the following dates:

Thursday 27 January 2022 – online, via MS Teams

Thursday 26 May 2022 – in person at Gibson Building, Kings Hill

Thursday 1 September 2022 – online, via MS Teams

Thursday 3 November 2022 – in person at Gibson Building, Kings Hill

### **PPP 21/20 ANY OTHER BUSINESS**

The following items were raised:-

(1) Recent Boundary Review Consultation

A number of parish council representatives expressed disappointment about the lack of liaison with parish councils in the early stages of the consultation and that there had been an expectation of greater transparency on the Borough Council's response to the Boundary Commission. The Deputy Leader responded that, while he regretted this perception, the Borough Council was, like the parishes, a consultee, and could not take the views of the parishes into account in preparing its response, particularly if those views were in conflict with those submitted by the Borough.

(2) Planning Enforcement

In response to comments about the lack of visibility/transparency about the way in which planning enforcement is undertaken/reported in respect of issues raised by parish councils the Chairman suggested that a meeting be arranged between the Council's Enforcement Officers and those parishes who had raised concerns about particular sites.

(3) Climate Change Officer

The representative of Kings Hill parish welcomed the recruitment of a Climate Change Officer and asked that, once appointed, they be invited to give a presentation to the Panel.

The meeting ended at 9.11 pm



**PARISH PARTNERSHIP PANEL**

**FORWARD PLAN 2022/23**

<b>Date of Meeting</b>	<b>Venue</b>	<b>Matter</b>	<b>Note</b>
26 May 2022	Council Chamber, Kings Hill	Review of Parish Charter  Update on Waste Disposal Service	
1 September 2022	Online via MS Teams	Tonbridge and Malling Seniors to promote the activities of the organisation and advise of upcoming events  Climate Change	Requested by Sue Curtiss (Chairman) prior to the pandemic.  Climate Change Officer to be invited to address the Panel.
3 November 2022	Council Chamber, Kings Hill		
26 January 2023	Online via MS Teams		

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