



# TONBRIDGE & MALLING BOROUGH COUNCIL

## EXECUTIVE SERVICES

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### Chief Executive

Julie Beilby BSc (Hons) MBA

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**NB - This agenda contains proposals, recommendations and options. These do not represent Council policy or decisions until they have received proper consideration through the full decision making process.**

Contact: Democratic Services  
[committee.services@tmbc.gov.uk](mailto:committee.services@tmbc.gov.uk)

7 February 2022

To: MEMBERS OF THE COMMUNITIES AND HOUSING ADVISORY BOARD  
(Copies to all Members of the Council)

Dear Sir/Madam

Your attendance is requested at a meeting of the Communities and Housing Advisory Board to be held in the Council Chamber, Gibson Drive, Kings Hill on Tuesday, 15th February, 2022 commencing at 7.30 pm.

Members of the Committee are reminded that social distancing measures will be in place for this meeting. Other Members are required to participate online via MS Teams.

Information on how to observe the meeting will be published on the Council's website.

Yours faithfully

JULIE BEILBY

Chief Executive

## AGENDA

1. Guidance for the Conduct of Meetings

5 - 6

## **PART 1 - PUBLIC**

2. Apologies 7 - 8

3. Declarations of Interest 9 - 10

*Members in any doubt about such declarations are advised to contact Legal or Democratic Services in advance of the meeting*

4. Minutes 11 - 14

To confirm as a correct record the Notes of the meeting of the Communities and Housing Advisory Board held on 9 November 2021

### **Matters for recommendation to the Cabinet**

5. Temporary Accommodation 15 - 66

This report details the outcomes of a piece of consultancy work relating to all aspects of providing temporary accommodation

6. Private Sector Housing Enforcement Policy 67 - 112

This report recommends an update to the existing Private Sector Housing Enforcement Policy to reflect the latest legislation changes that apply to private sector housing and make some minor changes to the "Policy for Imposing Financial Penalties under the Housing Act 2004 and the Housing and Planning Act 2016".

7. Roadside Nature Reserves 113 - 118

Following the successful trial at Darenth Avenue, Tonbridge, this report identifies potential additional sites for 'Roadside Nature Reserves' (RNR's) across the borough for Member consideration and approval.

8. Voluntary and Community Sector Grants 119 - 140

To agree levels of grant funding to key voluntary and community sector groups for the next financial year

9. Community Development Work in East Malling 141 - 148

To provide an update on the proposed Community Development Worker for East Malling

10. Urgent Items 149 - 150

Any other items which the Chairman decides are urgent due to special circumstances and of which notice has been given to the Chief Executive.

## **Matters for consideration in Private**

11. Exclusion of Press and Public 151 - 152

The Chairman to move that the press and public be excluded from the remainder of the meeting during consideration of any items the publication of which would disclose exempt information.

## **PART 2 - PRIVATE**

12. Urgent Items 153 - 154

Any other items which the Chairman decides are urgent due to special circumstances and of which notice has been given to the Chief Executive.

## **MEMBERSHIP**

Cllr Miss G E Thomas (Chairman)  
Cllr Mrs J A Anderson (Vice-Chairman)

Cllr Mrs P A Bates  
Cllr Mrs S Bell  
Cllr N Foyle  
Cllr S M Hammond  
Cllr N J Heslop  
Cllr P M Hickmott  
Cllr F A Hoskins

Cllr S A Hudson  
Cllr A Kennedy  
Cllr Mrs R F Lettington  
Cllr W E Palmer  
Cllr M R Rhodes  
Cllr N G Stapleton  
Cllr Mrs M Tatton