



TONBRIDGE & MALLING BOROUGH COUNCIL

EXECUTIVE SERVICES

Chief Executive

Julie Beilby BSc (Hons) MBA

Gibson Building
Gibson Drive
Kings Hill, West Malling
Kent ME19 4LZ
West Malling (01732) 844522

To: MEMBERS OF THE COUNCIL

Dear Sir/Madam

I hereby summon you to attend a meeting of the Tonbridge and Malling Borough Council which will be held Council Chamber, Gibson Drive, Kings Hill on Tuesday, 22nd February, 2022 at 7.30 pm.

Information on how to observe the meeting will be published on the Council's website.

The following business is proposed to be transacted:-

(NB: Background papers to items referred from Cabinet and Committees have been omitted from printed agenda packs).

1. Guidance on the Conduct of Meetings 5 - 6

PART 1 - PUBLIC

2. Apologies for absence 7 - 8
3. Declarations of interest

To declare any interests in respect of recommended items

4. Minutes 9 - 24

To confirm as a correct record the Minutes of the meetings of Council held on:

- 26 October 2021 (Ordinary)
- 26 October 2021 (Special)
- 26 October 2021 (Special)
- 7 December 2021 (Extraordinary)

5. Mayor's Announcements 25 - 26

6. Election of Members for Castle, Kings Hill and West Malling and Leybourne Wards 27 - 30

The report sets out the results of the by-elections held in December 2021.

7. Political Balance Arrangements 31 - 34

This report asks Members to determine the political balance arrangements for the Council's committees, sub-committees, advisory boards and panels, following (1) the by-elections in the Castle, Kings Hill and West Malling and Leybourne Wards on 9 December 2021 and (2) Councillor Lettington becoming an independent Member.

8. Appointments to Committees, Advisory Boards and Panels and Other Groups 35 - 54

As a consequent of the recent by-elections and Councillor D Lettington becoming an independent Member, there are a number of changes required to the membership of committees, advisory boards, advisory panels and other groups for the remainder of the municipal year. Council is asked to approve membership in accordance with the Terms of Reference and delegated responsibilities set out in the Constitution.

9. Questions from the public pursuant to Council Procedure Rule No 5.6 55 - 56

10. Questions from Members pursuant to Council Procedure Rule No 5.5 57 - 58

11. Notice of Motion (22/01) submitted pursuant to Council Procedure Rule No. 5.27 59 - 60

To consider a Notice of Motion (22/01) proposed by Councillor G Bridge on behalf of the Liberal Democrat Group in relation to supporting the Fair Game Alliance

12. Notice of Motion (22/02) submitted pursuant to Council Procedure Rule No. 5.27 61 - 62

To consider a Notice of Motion (22/02) proposed by Councillor A Clark on behalf of the Green Group in relation to nominating substitute Members

13. Leader's Announcements 63 - 64

14. Reports, Minutes and Recommendations 65 - 68

To receive and consider reports, minutes and recommendations from the meetings of the Cabinet and Committees set out in the Minute Book and officers' reports on any matters arising from them, and to receive questions and answers on any of those reports.

Matters for recommendation to the Council are indicated below at items 15 to 22.

15. Localism Act - Pay Policy 69 - 78
- Item GP 22/3 referred from General Purposes Committee of 31 January 2022
16. Setting the Budget 2022/23 79 - 182
- Due to the timescale and print deadlines, the recommendations of the meeting of Cabinet held on 10 February 2022 will be circulated to Members in advance of the meeting of Council.
- In accordance with CPR 8.5 of the Constitution there will be a recorded vote for this item.
17. Setting the Council Tax 2022/23 183 - 194
- Due to the timescale and print deadline, the recommendations of the meeting of Cabinet held on 10 February 2021 will be circulated to Members in advance of the meeting of the Council.
- In accordance with CPR 8.5 of the Constitution there will be a recorded vote for this item.
18. Local Council Tax Reduction Scheme 2022/23 195 - 330
- Due to the timescale and print deadlines, the recommendations of the meeting of Cabinet held on 10 February 2022 will be circulated to Members in advance of the meeting of Council.
19. Appointment of External Auditors 331 - 338
- Due to the timescale and print deadlines, the recommendations of the meeting of Cabinet held on 10 February 2022 will be circulated to Members in advance of the meeting of Council.
20. Auditors Annual Report 339 - 378
- Due to the timescale and print deadlines, the recommendations of the meeting of Cabinet held on 10 February 2022 will be circulated to Members in advance of the meeting of Council.
21. Risk Management 379 - 418
- Due to the timescale and print deadlines, the recommendations of the meeting of Cabinet held on 10 February 2022 will be circulated to Members in advance of the meeting of Council.
22. Treasury Management Update and Treasury Management and Annual Investment Strategy for 2022/23 419 - 476
- Due to the timescale and print deadlines, the recommendations of the meeting of Cabinet held on 10 February 2022 will be circulated to Members in advance of the meeting of Council.

23. Members Scheme of Allowances 477 - 480

This report asks Members to consider whether the basic and special responsibility allowances payable for the 2022/ 23 financial year should be frozen.

24. Changes to the Constitution 481 - 488

The report recommends that changes are made to the constitution to (a) allow for substitutes at Committees and Advisory Boards/ Panels and (b) allow for Members to remain seated when speaking at full Council.

25. Appointments to Outside Bodies 489 - 490

To consider appointments to Petley and Deakins Almshouse Charity.

Matters for Information

26. Use of Urgency Provisions 491 - 494

The use of urgency provisions applies when a decision represents a departure from the Borough Council's adopted Budget and Policy Framework.

Details of a decision taken under urgency provisions in respect of the Tonbridge Town Centre Asset Review are set out on Decision Notice D220003URG (attached).

27. Sealing of Documents

To authorise the Common Seal of the Council to be affixed to any Contract, Minute, Notice or other document requiring the same.

JULIE BEILBY
Chief Executive
Monday, 14 February 2022