

# TONBRIDGE & MALLING BOROUGH COUNCIL



## EXECUTIVE SERVICES

---

### Chief Executive

Julie Beilby BSc (Hons) MBA

Gibson Building  
Gibson Drive  
Kings Hill, West Malling  
Kent ME19 4LZ  
West Malling (01732) 844522

---

**NB - This agenda contains proposals, recommendations and options. These do not represent Council policy or decisions until they have received proper consideration through the full decision making process.**

Contact: Democratic Services  
[committee.services@tmbc.gov.uk](mailto:committee.services@tmbc.gov.uk)

18 May 2022

To: MEMBERS OF THE PARISH PARTNERSHIP PANEL  
(Copies to all Members of the Council)

Dear Sir/Madam

Your attendance is requested at a meeting of the Parish Partnership Panel to be held in the Council Chamber, Gibson Drive, Kings Hill on Thursday, 26th May, 2022 commencing at 7.30 pm

Members of the Panel should attend in person wherever possible. Those Members of the Panel who cannot attend in person have the opportunity to participate online. Other Members of the Council are encouraged to participate online.

Information on how to observe the meeting will be published on the Council's website.

Yours faithfully

JULIE BEILBY

Chief Executive

## A G E N D A

1. Guidance on the Conduct of Meetings

5 - 6

## **Part 1 - Public**

2. Apologies for absence

3. Minutes

7 - 10

To confirm as a correct record the Minutes of the meeting of the Parish Partnership Panel held on 27 January 2022.

4. Update on action identified in the last Minutes

### **Matters raised in Advance of the meeting**

Details of the matter to be raised should be provided in writing or by email to [committee.services@tmbc.gov.uk](mailto:committee.services@tmbc.gov.uk) at least 10 working days before the meeting. This is so that a response can be provided on the evening of the meeting. Only one question may be submitted by a parish council due to the time limitations.

5. General Policing and Anti-Social Behaviour

The following questions/issues have been raised in advance of the meeting:

- (1) E-Scooters (Aylesford and Hadlow Parish Councils)
- (2) Driving Standards (Aylesford Parish Council)
- (3) Community Safety Unit – General Update (West Malling Parish Council)
- (4) What arrangements are made for the cover of Police Community Support Officers when off for a long period of time? (Hildenborough Parish Council)
- (5) What arrangements are in place for regular visits to parishes and communities by Police Community Support Officers and Police (Hadlow Parish Council)
- (6) Anti-social behaviour (Hadlow Parish Council)

A presentation will be provided by Alison Finch, Safer and Stronger Communities Manager.

Inspector Lizzie Jones of Kent Police and Councillor Des Keers, Cabinet Member for Community Services will be in attendance to aid the discussion.

6. Local Plan

The Panel to be updated on the current progress and latest timetable.

7. Any Other Business

To consider any other issues raised at the meeting. Any answers, actions and/or outcomes may be provided at the next meeting of the Parish Partnership Panel.

## DISTRIBUTION

### Borough Council Representatives

Cllr R W Dalton (Chair)  
Cllr Mrs M Tatton (Vice-Chair)  
Cllr Mrs J A Anderson  
Cllr Mrs S Bell  
Cllr R P Betts  
Cllr M A Coffin  
Cllr P M Hickmott  
Cllr A P J Keeley  
Cllr Mrs F A Kemp  
Cllr D Lettington  
Cllr B J Luker  
Cllr M R Rhodes  
Cllr N G Stapleton  
Cllr M Taylor

### Parish and Town Council Representatives

Addington  
Aylesford (Dr T Shelley – Vice-Chair)  
Birling  
Borough Green  
Burham  
Ditton  
East Malling and Larkfield  
East Peckham  
Hadlow  
Hildenborough  
Ightham  
Kings Hill  
Leybourne  
Mereworth  
Offham  
Platt  
Plaxtol  
Ryarsh  
Shipbourne  
Snodland  
Stansted  
Trottiscliffe  
Wateringbury  
West Malling  
West Peckham  
Wouldham  
Wrotham

### County Councillors

Trudy Dean - KCC, Malling Central  
Sarah Hohler - KCC, Malling North  
Sarah Hudson - KCC, Malling Rural East  
Andrew Kennedy - KCC, Malling North East  
Harry Rayner - KCC, Malling West

This page is intentionally left blank

## **GUIDANCE ON HOW MEETINGS WILL BE CONDUCTED**

- (1) All meetings of the Borough Council will be livestreamed to YouTube here, unless there is exempt or confidential business be discussed:  
  
<https://www.youtube.com/channel/UCPp-IJISNgoF-ugSzxjAPfw/featured>
- (2) There are no fire drills planned during the time a meeting is being held. For the benefit of those in the meeting room, the fire alarm is a long continuous bell and the exits are via the doors used to enter the room. An officer on site will lead any evacuation.
- (3) Should you need this agenda or any of the reports in a different format, or have any other queries concerning the meeting, please contact Democratic Services on [committee.services@tmbc.gov.uk](mailto:committee.services@tmbc.gov.uk) in the first instance.

### **Attendance:**

- Meetings of the Panel will alternate between 'in person' or online meetings. Please check the agenda as this will set out the meeting venue.
- Members of the Panel should attend in person wherever possible those meetings that are to be held in person.
- Those Members of the Panel who cannot attend in person have the opportunity to participate online.
- Other Members of the Council are encouraged to participate online.
- Officers can participate in person or online.

Before formal proceedings start there will be a sound check of Members/Officers in the room. This is to ensure that those participating online can hear those in the meeting room and confirms attendance.

### **Ground Rules:**

The meeting will operate under the following ground rules:

- Members in the Chamber should indicate to speak in the usual way and use the fixed microphones in front of them. These need to be switched on when

speaking or comments will not be heard by those participating online. Please switch off microphones when not speaking.

- If there any technical issues the meeting will be adjourned to try and rectify them. If this is not possible there are a number of options that can be taken to enable the meeting to continue. These will be explained if it becomes necessary.

For those Members participating online:

- please request to speak using the 'chat or hand raised function';
- please turn off cameras and microphones when not speaking;
- please do not use the 'chat function' for other matters as comments can be seen by all;
- Members may wish to blur the background on their camera using the facility on Microsoft teams.
- Please avoid distractions and general chat if not addressing the meeting
- Please remember to turn off or silence mobile phones

## TONBRIDGE AND MALLING BOROUGH COUNCIL

### PARISH PARTNERSHIP PANEL

#### MINUTES

Thursday, 27th January, 2022

**Present:** Cllr R W Dalton (Chairman), Cllr Mrs M Tatton (Vice-Chairman), Dr T Shelley (Vice-Chairman), Cllr Mrs J A Anderson, Cllr R P Betts, Cllr Mrs F A Kemp, Cllr B J Luker, Cllr M R Rhodes, Cllr N G Stapleton and Cllr M Taylor.

Together with representatives from Addington, Birling, East Malling and Larkfield, Hadlow, Hildenborough, Platt, Shipbourne, Ryarsh, West Malling and West Peckham Parish/Town Councils and County Councillors Mrs T Dean, Mrs S Hohler, S Hudson, A Kennedy and H Rayner.

Councillors A Cope, M D Boughton, D Harman, D Keers, Mrs A S Oakley, W E Palmer, H S Rogers, R Roud and T B Shaw participated via MS teams and joined the discussion when invited to do so in accordance with Council Procedure Rule No 15.21.

Apologies for absence were received from Councillors Mrs S Bell, M A Coffin and P M Hickmott.

#### **PART 1 - PUBLIC**

##### **PPP 22/1 MINUTES**

**RESOLVED:** That the Minutes of the meeting held on 4 November 2022 be approved as a correct record and signed by the Chairman.

##### **PPP 22/2 UPDATE ON ACTION IDENTIFIED IN THE LAST MINUTES**

The Chairman advised that no updates had been identified in advance of the meeting.

##### **PPP 22/3 APPOINTMENT OF SECOND VICE-CHAIRMAN**

The Panel agreed the appointment of Dr Thomas Shelley to the post of Vice Chair (as a representative of the Parish and Town Councils).

**RESOLVED:** That the appointment of Dr Thomas Shelley to the post of Vice Chair be agreed.

**PPP 22/4 REVIEW OF FORWARD PLAN 2022/23**

Members of the Panel noted the Forward Plan for 2022/23 and were requested to identify matters of business to be added to Plan. There were no further items identified.

**PPP 22/5 PLANNING LAW AND POLICY - GOVERNMENT PROPOSALS**

The Leader of the Council provided an update on the Governments proposals to change the planning laws/policy and advised that the position in respect of the Local Authority was difficult due to the high targets and the requirement to submit a Local Plan which met the Governments criteria, and which allowed for the infrastructure to be planned across the borough. The impact of the Governments Planning for the Future White Paper on the Local Authority was unknown, and planning in the borough would continue to be enacted on the current policies with the brown field first policy continuing to be pursued and exceptional circumstances applied to housing development in the green belt. Consideration would be given to the availability of brown field sites and whether they would deliver infrastructure improvements at the next stage of the Planning for the Future consultation. In accordance with Section 18 of the Planning and Compulsory Purchase Act 2004, the Leader explained that local communities and other interested parties would be invited to engage in the consultation of the Local Plan with the Regulation 19 consultation likely taking place in 2023.

The Leader explained that the housing numbers were calculated for all Local Authorities, and he would continue to argue the high number calculated for Tonbridge and Malling. The Housing Delivery test and the method for calculating the result was being questioned, and it was recognised that an action plan would be needed following a reduction in housing delivery since the previous year. The Leader offered to circulate the current 5 year land supply.

**PPP 22/6 CLIMATE CHANGE**

The Kent Association of Local Councils (on behalf of the parish councils) asked that each planning application be assessed to minimise the impact on climate change. The Leader highlighted the introduction of the Climate Change strategy which aimed for carbon neutrality by 2030, with a focus on sustainable building developments, biodiversity and travel initiatives.

There was general discussion on a range of topics including the Local Plan and the regulation 19 consultation, development in the green belt, the insulation of new and older homes and available modern technology.

In response to questioning, it was explained that the Council worked closely with developers at the pre-application stage to encourage developers to promote sustainability and steered applicants towards



supporting the Council's climate change goals and utility providers would be invited to respond to the Local Plan consultations.

In response to concerns, the Leader of the Council provided reassurance that the Council would follow a brown field first strategy when attempting to meet housing needs to ensure that the green belt land would be protected.

Concern was raised regarding the negative effect that the potential substantial increase in heavy good vehicles in the borough would have on the highway network and its impact on the Council's aim to be carbon neutral. The Panel were advised that the Council would continue to follow the legal processes to determine planning applications.

A response to the whether the Council would be submitting an evidence base for the local plan was requested for the next meeting.

#### **PPP 22/7 LOCAL PLAN - COMMUNICATION AND ENGAGEMENT**

An update was requested from West Malling Parish Council in relation to the Local Plan, with particular emphasis on communication and engagement with parish councils.

In response to a suggestion by the Leader of the Council, it was agreed that the Parish Partnership Panel be utilised for strategic discussions in relation to the Local Plan and individual councils would be invited to engage on any site specific concerns.

#### **PPP 22/8 ANY OTHER BUSINESS**

There was no other business raised.

The meeting ended at 9.10 pm

This page is intentionally left blank