

# TONBRIDGE & MALLING BOROUGH COUNCIL



## EXECUTIVE SERVICES

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### Chief Executive

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**NB - This agenda contains proposals, recommendations and options. These do not represent Council policy or decisions until they have received proper consideration through the full decision making process.**

Contact: Democratic Services  
[committee.services@tmbc.gov.uk](mailto:committee.services@tmbc.gov.uk)

23 August 2022

To: MEMBERS OF THE PARISH PARTNERSHIP PANEL  
(Copies to all Members of the Council)

Dear Sir/Madam

Your attendance is requested at a meeting of the Parish Partnership Panel to be held online via MS Teams on Thursday, 1st September, 2022 commencing at 7.30 pm. Information on how to observe the meeting will be published on the Council's website.

Yours faithfully

JULIE BEILBY

Chief Executive

## AGENDA

1. Guidance on the Conduct of Meetings 5 - 6

### Part 1 - Public

2. Apologies for absence
3. Minutes 7 - 10

To confirm as a correct record the Minutes of the meeting of the Parish Partnership Panel held on 26 May 2022

4. Update on action identified in the last Minutes

Matters raised in Advance of the meeting

Details of the matter to be raised should be provided in writing or by email to [committee.services@tmbc.gov.uk](mailto:committee.services@tmbc.gov.uk) at least 10 working days before the meeting. This is so that a response can be provided on the evening of the meeting. Only one question may be submitted by a parish council due to the time limitations.

5. Update on Waste Disposal Service and Fly-Tipping

Item raised in advance of the meeting by KALC regarding the collection of smaller electrical/textile items and co-operation between County/Borough on fly-tipping – response to be provided by Cabinet Member for Technical and Waste Services

6. UK Shared Prosperity Fund

Item raised in advance of the meeting by KALC requesting an update on UKSP Fund – response to be provided by Leader

7. Local Plan

The Panel to be updated on the current progress and latest timetable – Cabinet Member for Strategic Planning and Infrastructure

8. Any Other Business

*To consider any other issues raised at the meeting. Any answers, actions and/or outcomes may be provided at the next meeting of the Parish Partnership Panel.*

## DISTRIBUTION

### Borough Council Representatives

Cllr R W Dalton (Chair)  
Cllr Mrs M Tatton (Vice-Chair)  
Cllr Mrs J A Anderson  
Cllr Mrs S Bell  
Cllr R P Betts  
Cllr M A Coffin  
Cllr P M Hickmott  
Cllr A P J Keeley  
Cllr Mrs F A Kemp  
Cllr D Lettington  
Cllr B J Luker  
Cllr M R Rhodes  
Cllr N G Stapleton  
Cllr M Taylor

### Parish and Town Council Representatives

Addington  
Aylesford (Dr T Shelley – Vice-Chair)  
Birling  
Borough Green  
Burham  
Ditton  
East Malling and Larkfield  
East Peckham  
Hadlow  
Hildenborough  
Ightham  
Kings Hill  
Leybourne  
Mereworth  
Offham  
Platt  
Plaxtol  
Ryarsh  
Shipbourne  
Snodland  
Stansted  
Trottiscliffe  
Wateringbury  
West Malling  
West Peckham  
Wouldham  
Wrotham

### County Councillors

Trudy Dean - KCC, Malling Central  
Sarah Hohler - KCC, Malling North  
Sarah Hudson - KCC, Malling Rural East  
Andrew Kennedy - KCC, Malling North East  
Harry Rayner - KCC, Malling West

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## **GUIDANCE ON HOW MEETINGS WILL BE CONDUCTED**

- (1) All meetings of the Borough Council will be livestreamed to YouTube here, unless there is exempt or confidential business be discussed:  
  
<https://www.youtube.com/channel/UCPp-IJISNgoF-ugSzxjAPfw/featured>
- (2) There are no fire drills planned during the time a meeting is being held. For the benefit of those in the meeting room, the fire alarm is a long continuous bell and the exits are via the doors used to enter the room. An officer on site will lead any evacuation.
- (3) Should you need this agenda or any of the reports in a different format, or have any other queries concerning the meeting, please contact Democratic Services on [committee.services@tmbc.gov.uk](mailto:committee.services@tmbc.gov.uk) in the first instance.

### **Attendance:**

- Meetings of the Panel will alternate between 'in person' or online meetings. Please check the agenda as this will set out the meeting venue.
- Members of the Panel should attend in person wherever possible those meetings that are to be held in person.
- Those Members of the Panel who cannot attend in person have the opportunity to participate online.
- Other Members of the Council are encouraged to participate online.
- Officers can participate in person or online.

Before formal proceedings start there will be a sound check of Members/Officers in the room. This is to ensure that those participating online can hear those in the meeting room and confirms attendance.

### **Ground Rules:**

The meeting will operate under the following ground rules:

- Members in the Chamber should indicate to speak in the usual way and use the fixed microphones in front of them. These need to be switched on when

speaking or comments will not be heard by those participating online. Please switch off microphones when not speaking.

- If there any technical issues the meeting will be adjourned to try and rectify them. If this is not possible there are a number of options that can be taken to enable the meeting to continue. These will be explained if it becomes necessary.

For those Members participating online:

- please request to speak using the 'chat or hand raised function';
- please turn off cameras and microphones when not speaking;
- please do not use the 'chat function' for other matters as comments can be seen by all;
- Members may wish to blur the background on their camera using the facility on Microsoft teams.
- Please avoid distractions and general chat if not addressing the meeting
- Please remember to turn off or silence mobile phones

## TONBRIDGE AND MALLING BOROUGH COUNCIL

### PARISH PARTNERSHIP PANEL

#### MINUTES

Thursday, 26th May, 2022

**Present:** Cllr R W Dalton (Chair), Cllr Mrs M Tatton (Vice-Chair), Cllr Mrs J A Anderson, Cllr R P Betts, Cllr B J Luker, Cllr M R Rhodes and Cllr M Taylor, representatives of Addington, Birling, Borough Green, East Malling and Larkfield, East Peckham, Hadlow, Hildenborough, Ightham, Kings Hill, Platt, Plaxtol, Shipbourne, Wateringbury, West Malling and Wrotham Parish Councils, and County Councillors S Hudson, A Kennedy and H Rayner.

(Note: As Borough Councillor Mrs A Kemp, Dr T Shelley (Vice-Chair and representative of Aylesford PC) and Mrs C Short (Vice-Chair of KALC T&M) were unable to attend in person and participated via MS Teams they were unable to vote on any matters)

Borough Councillors D Davis, D Keers, R Roud and D Thornewell were present in the Council Chamber pursuant to Council Procedure Rule No 15.21.

Borough Councillors M Boughton, M Hood and J Sergison participated via MS Teams and joined the discussion when invited to do so by the Chair in accordance with Council Procedure Rule No 15.21.

Apologies for absence were received from Councillors Mrs S Bell, M A Coffin, P M Hickmott and N G Stapleton, from Burham, Ryarsh, and Wouldham Parish Councils and from County Cllr Mrs S Hohler.

#### PART 1 - PUBLIC

##### **PPP 22/9 MINUTES**

**RESOLVED:** That the Minutes of the meeting held on 27 January 2022 be approved as a correct record and signed by the Chairman.

##### **PPP 22/10 UPDATE ON ACTION IDENTIFIED IN THE LAST MINUTES**

The Chair advised that no updates had been identified in advance of the meeting.

##### **PPP 22/11 GENERAL POLICING AND ANTI-SOCIAL BEHAVIOUR**

Alison Finch, Safer and Stronger Communities Manager, and Inspector Lizzie Jones of Kent Police provided detailed PowerPoint presentations

in response to the following issues/questions which had been raised in advance of the meeting by Aylesford, Hadlow, Hildenborough and West Malling parish councils:-

- (1) E-scooters (Aylesford and Hadlow)
- (2) Driving Standards (Aylesford)
- (3) Community Safety Unit – General Update (West Malling)
- (4) What arrangements are made for the cover of Police Community Support Officers when off for a long period of time?  
(Hildenborough)
- (5) What arrangements are in place for regular visits to parishes and communities by PCSOs and Police? (Hadlow)
- (6) Anti-Social Behaviour (Hadlow)

Inspector Jones's presentation detailed Kent Police current crime levels compared to 2019 (pre-pandemic). This showed that Tonbridge and Malling district had achieved the greatest crime reduction in Kent from an already-low base. The presentation detailed the CSU's services including its approach to problem solving, vulnerability and rural crime. Kent Police's latest official communication, from ACC Ayling, regarding PCSO numbers was referenced.

In response to a supplementary comment from Hadlow PC regarding the lack of a visible presence of both PCSOs and the Police within the parish Inspector Jones expressed the hope that the current, national, recruitment campaign would lead to an increase in the number of Police Officers within the year.

A number of Members commented on the need to encourage communities to report incidents to the Police, who could only act on matters that they were aware of. Inspector Jones stated that she understood and appreciated the effect crime could have on individuals but the Police had limited resources which had to be allocated where the most harm was being done. Attention was drawn to the services provided by the CSU and, in particular, the work undertaken by Michele Leak, the Anti-Social Behaviour Officer. In response to comments on the increased incidence of fly-tipping, the Panel was advised that this issue would be included on the agenda for the Panel meeting to be held on 1 September 2022.

The Cabinet Member for Community Services, Des Keers, offered to contact the Police and Crime Commissioner and invite him to attend a future meeting of the Panel to address the issues raised in respect of General Policing and Anti-Social Policing and, in particular, enforcement powers and the availability of funding.

The presentation provided by the Safer and Stronger Communities Manager is attached as an annex to these Minutes.



**PPP 22/12 LOCAL PLAN**

The Cabinet Member for Strategic Planning and Infrastructure, Councillor Dave Davis, provided an update on the Local Plan, outlined the current position and stressed the importance of the Plan to every resident within the Borough and outlined the timetable for consultation and submission to the Secretary of State. He drew attention to the contribution which could be made by parish and town councils, particularly in respect of the Regulation 18 Consultation to be undertaken in August to October 2022. It was noted that the Local Plan would be included as an item on every Panel agenda.

**PPP 22/13 ANY OTHER BUSINESS**

The Democratic Services Officer provided an update on the items included in the Panel's Forward Plan and reminded the Panel of the dates and arrangements for its meetings in the current municipal year.

The meeting ended at 9.30 pm

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