

TONBRIDGE & MALLING BOROUGH COUNCIL



EXECUTIVE SERVICES

Chief Executive

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NB - This agenda contains proposals, recommendations and options. These do not represent Council policy or decisions until they have received proper consideration through the full decision making process.

Contact: Democratic Services
committee.services@tmbc.gov.uk

26 October 2022

To: MEMBERS OF THE PARISH PARTNERSHIP PANEL
(Copies to all Members of the Council)

Dear Sir/Madam

Your attendance is requested at a meeting of the Parish Partnership Panel to be held in the Council Chamber, Gibson Drive, Kings Hill on Thursday, 3rd November, 2022 commencing at 7.30 pm

Members of the Panel should attend in person wherever possible. Those Members of the Panel who cannot attend in person have the opportunity to participate online. Other Members of the Council are encouraged to participate online.

Information on how to observe the meeting will be published on the Council's website.

Yours faithfully

JULIE BEILBY

Chief Executive

A G E N D A

1. Guidance on the Conduct of Meetings 5 - 6

Part 1 - Public

2. Apologies for absence
3. Minutes 7 - 12

To confirm as a correct record the Minutes of the meeting of the Parish Partnership Panel held on 1 September 2022.

4. Update on action identified in the last Minutes

Matters raised in Advance of the meeting

Details of the matter to be raised should be provided in writing or by email to committee.services@tmbc.gov.uk at least 10 working days before the meeting. This is so that a response can be provided on the evening of the meeting. Only one question may be submitted by a parish council due to the time limitations.

5. Discussion with Matthew Scott, Kent Police and Crime Commissioner 13 - 16

Further to the discussion on General Policing and Anti-Social Behaviour at the meeting of the Panel held on 26 May 2022 and at the invitation of the Cabinet Member for Community Services, the Police and Crime Commissioner, Matthew Scott, will be attending in person to answer questions on strategic issues and victim services.

(Please note that Kent Police will respond to questions relating to operational issues)

Details of the questions received from parish/town councils in advance of the meeting are attached.

6. Local Plan

The Panel to be updated on the current progress and latest timetable – Cabinet Member for Strategic Planning and Infrastructure.

7. Any Other Business

To consider any other issues raised at the meeting. Any answers, actions and/or outcomes may be provided at the next meeting of the Parish Partnership Panel.

DISTRIBUTION

Borough Council Representatives

Cllr R W Dalton (Chair)
Cllr Mrs M Tatton (Vice-Chair)
Cllr Mrs J A Anderson
Cllr Mrs S Bell
Cllr R P Betts
Cllr M A Coffin
Cllr P M Hickmott
Cllr A P J Keeley
Cllr Mrs F A Kemp
Cllr D Lettington
Cllr B J Luker
Cllr M R Rhodes
Cllr N G Stapleton
Cllr M Taylor

Parish and Town Council Representatives

Addington
Aylesford (Dr T Shelley – Vice-Chair)
Birling
Borough Green
Burham
Ditton
East Malling and Larkfield
East Peckham
Hadlow
Hildenborough
Ightham
Kings Hill
Leybourne
Mereworth
Offham
Platt
Plaxtol
Ryarsh
Shipbourne
Snodland
Stansted
Trottiscliffe
Wateringbury
West Malling
West Peckham
Wouldham
Wrotham

County Councillors

Trudy Dean - KCC, Malling Central
Sarah Hohler - KCC, Malling North
Sarah Hudson - KCC, Malling Rural East
Andrew Kennedy - KCC, Malling North East
Harry Rayner - KCC, Malling West

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GUIDANCE ON HOW MEETINGS WILL BE CONDUCTED

- (1) All meetings of the Borough Council will be livestreamed to YouTube here, unless there is exempt or confidential business be discussed:

<https://www.youtube.com/channel/UCPp-IJISNgoF-ugSzxjAPfw/featured>
- (2) There are no fire drills planned during the time a meeting is being held. For the benefit of those in the meeting room, the fire alarm is a long continuous bell and the exits are via the doors used to enter the room. An officer on site will lead any evacuation.
- (3) Should you need this agenda or any of the reports in a different format, or have any other queries concerning the meeting, please contact Democratic Services on committee.services@tmbc.gov.uk in the first instance.

Attendance:

- Meetings of the Panel will alternate between 'in person' or online meetings. Please check the agenda as this will set out the meeting venue.
- Members of the Panel should attend in person wherever possible those meetings that are to be held in person.
- Those Members of the Panel who cannot attend in person have the opportunity to participate online.
- Other Members of the Council are encouraged to participate online.
- Officers can participate in person or online.

Before formal proceedings start there will be a sound check of Members/Officers in the room. This is to ensure that those participating online can hear those in the meeting room and confirms attendance.

Ground Rules:

The meeting will operate under the following ground rules:

- Members in the Chamber should indicate to speak in the usual way and use the fixed microphones in front of them. These need to be switched on when

speaking or comments will not be heard by those participating online. Please switch off microphones when not speaking.

- If there any technical issues the meeting will be adjourned to try and rectify them. If this is not possible there are a number of options that can be taken to enable the meeting to continue. These will be explained if it becomes necessary.

For those Members participating online:

- please request to speak using the 'chat or hand raised function';
- please turn off cameras and microphones when not speaking;
- please do not use the 'chat function' for other matters as comments can be seen by all;
- Members may wish to blur the background on their camera using the facility on Microsoft teams.
- Please avoid distractions and general chat if not addressing the meeting
- Please remember to turn off or silence mobile phones

TONBRIDGE AND MALLING BOROUGH COUNCIL

PARISH PARTNERSHIP PANEL

MINUTES

Thursday, 1st September, 2022

Present: Cllr R W Dalton (Chair), Cllr Mrs M Tatton (Vice-Chair), Cllr Mrs J A Anderson, Cllr R P Betts, Cllr Mrs F A Kemp, Cllr B J Luker, Cllr M R Rhodes and Cllr M Taylor.

Together with representatives from Addington, Aylesford (Dr T Shelley - Vice-Chair), Birling, East Malling and Larkfield, Hadlow, Hildenborough, Ightham, Kings Hill, Mereworth, Offham, Platt, Plaxtol, Ryarsh, Shipbourne, Trottiscliffe, Wateringbury, West Malling, West Peckham, Wouldham and Wrotham Parish Councils and County Cllr Mrs S Hudson and County Cllr H Rayner

Councillors T Bishop, M D Boughton, V M C Branson, D A S Davis, D Keers and P J Montague were also present pursuant to Council Procedure Rule No 15.21.

Apologies for absence were received from Councillors Mrs S Bell, Burham, Snodland and Stansted Parish Councils and County Councillor Mrs S Hohler.

PART 1 - PUBLIC

PPP 22/14 MINUTES

RESOLVED: That the Minutes of the meeting held on 28 May 2022 be approved as a correct record and signed by the Chairman.

PPP 22/15 UPDATE ON ACTION IDENTIFIED IN THE LAST MINUTES

- **PPP 22/11 General Policing and Anti-Social Behaviour**

The Chair was pleased to announce that the Police and Crime Commissioner (Matthew Scott) had accepted the invitation of the Cabinet Member for Community Services and would attend the meeting of the Parish Partnership Panel on 3 November 2022 to answer questions relating to strategic issues and victim services. Any questions to be put to Mr Scott should be submitted to Democratic Services by no later than Friday 21 October.

- **PPP 22/12 Local Plan**

Details of the Regulation 18 Consultation would be presented by the Cabinet Member for Strategic Planning and Infrastructure later in the meeting.

MATTERS RAISED IN ADVANCE OF THE MEETING

PPP 22/16 UPDATE ON WASTE DISPOSAL SERVICE AND FLY-TIPPING

(1) Collection of smaller electrical items, textiles and batteries

In response to a question raised by the Kent Association of Local Councils, Tonbridge and Malling branch (KALC) related to the collection of smaller electrical items and textiles, the Cabinet Member for Technical and Waste Services advised that this service had not been suspended. Some temporary hire vehicles did not have the required cages for these collections and where a vehicle did not have the necessary fittings for batteries, WEEE or textiles, (such as when hire vehicles were used) the crews were supposed to contact their local supervisor who would take a van out to collect. Any incidents of missed collections should be reported to Waste Services using the online form at:

<https://www.tmbc.gov.uk/bins-waste/check-waste-collection-updates/1>

Members were also reminded that there were textile collection points across Tonbridge and Malling at the Borough 'bring sites'.

(2) Co-operation between Kent County Council and the Borough Council on fly tipping

In response to this question raised by KALC, the Cabinet Member for Technical and Waste Services confirmed that co-operation was achieved via the Kent Resource Partnership (KRP) of which all thirteen Kent councils were active members.

The KRP was funding further Operation Assist events in 2022/23 financial year, which were joint operations with the Police aimed at deterring and detecting illegal waste carriers and fly tippers. These were intelligence led and targeted at hot spot areas.

The most recent Operation Assist event in Tonbridge and Malling had taken place on Tuesday 30 August and a number of Fixed Penalty Notices had been issued to operators who had failed to produce an appropriate licence. However, the Cabinet Member for Community Services was pleased to report that Tonbridge and Malling continued to have one of the lowest level of fly tipping incidents in Kent.

Members were advised that the Borough Council had recently engaged a third-party enforcement team dedicated to investigating and issuing

Fixed Penalty Notices for littering, fouling and fly tipping incidents. Prosecution was a difficult and protracted process but the Borough Council were keen to be pro-active in addressing fly tipping and to bring forward prosecutions wherever possible. In addition, the authority had submitted a bid for camera equipment to assist with the monitoring of hotspots.

Finally, the Cabinet Member for Technical and Waste Services noted a number of concerns raised that would be progressed with Waste Services, including reports of dog bins not being emptied regularly, the impact of an ongoing road closure on waste collections and the unavailability of the website to report fly tipping incidents.

PPP 22/17 UK SHARED PROSPERITY FUND

In response to a question raised by KALC requesting further information on the UK Shared Prosperity Fund, the Leader of the Borough Council advised that the Tonbridge and Malling Investment Plan had been submitted to Government ahead of the 1 August deadline. The next step was for the Investment Plan to be approved and it was hoped that this would happen from October 2022 onwards. This was a good opportunity to secure potential funding of £1M to be spent in the Borough.

In the meantime, the Borough Council was progressing preparation for five projects due to start in the 2022/23 calendar year. These were:

- Youth Initiatives to help address low level anti-social behaviour
- Mobile CCTV that could be placed in various locations across the borough
- Leisure Centre Carbon Descent Plans to support the leisure centres to move closer to net zero
- Tonbridge Town Centre Review to look at how to use Council owned land to best serve the town and create a better sense of place
- Tonbridge Wayfinding to improve signage between key locations

The aim of the funding was to 'build pride in place' such as improving satisfaction in town centres. As a result of the focus on regeneration there were more benefits for town and urban areas. However, the Borough Council had tried to identify as many projects as possible across the borough and were mindful of the requirements in communities and parishes.

Reference was also made to the work underway in preparing for 2023/24 with particular focus on grant schemes including:

- Community Development Grant Scheme for which Parish/Town Councils would be eligible to apply for funding of up to £5,000. Further details would be provided in due course;

- Green Business Grant Scheme which had benefitted some Parish/Town Councils in the past for village halls;
- Shopfront and Vacant Unit Improvement Scheme for which a further round would be opening in early 2023.

Ahead of the projects starting, a perceptions survey had been circulated to gather information to help measure the impact of projects. Parish/Town Councils were encouraged to submit views and to share the survey with residents to reach a wider audience.

PPP 22/18 LOCAL PLAN

The Cabinet Member for Strategic Planning and Infrastructure detailed the process for the Regulation 18 Consultation in respect of the Borough Council's draft Local Plan for the period 2021 – 2040.

A first draft of the Local Plan, known as Regulation 18, had been prepared for public consultation. The purpose of this consultation was to seek views from individuals, communities, stakeholders and parishes and invited comment on the strategic direction the Local Plan should take. This was an opportunity for concerns to be highlighted and priorities to be identified.

The Regulation 18 Consultation would also seek comments on the Interim Draft Sustainability Appraisal.

Members were reminded that as a result of not having an adopted Local Plan, the Borough Council were unable to demonstrate a 5 year housing supply and had difficulty in defending against development. In addition, the Governments Objectively Assessed Housing Need, using the standard methodology, had identified that Tonbridge and Malling needed to build 15,941 houses between 2021-2040. If these housing targets were not addressed in the Local Plan it might be rejected by the Planning Inspector.

At this stage, the information set out in the draft Local Plan consultation documents should only be considered as a broad indication of the Borough Council's ability to meet its objectively assessed needs and did not represent the amount or pattern of development to be proposed through future site allocations.

Subject to the views of the Housing and Planning Scrutiny Select Committee on 6 September, it was hoped that the consultation would start on 15 September for a period of 6 weeks. Responses could be submitted via a consultation portal on the Borough Council website. However, email and postal addresses would also be provided to enable receipt of other responses including via a consultation form.

Representations received during this consultation would be reviewed and key issues identified and summarised. Feedback received would

inform the next stage of the plan preparation (Regulation 19), alongside new and emerging evidence base documents.

There was detailed debate on a number of issues including the lack of infrastructure to support significant development, the availability of maps to print/download for convenience, the vulnerability of existing settlements and potential coalescing of conurbations, the lack of brownfield sites available to meet the assessed housing needs, the importance of utility and public transport companies participating in the consultation so issues could be highlighted early and the need for development to be spread across two housing market areas (Maidstone and West Kent).

Particular reference was made as to whether comments submitted as part of this consultation would be available to view. In response, Members were advised that once the consultation period had finished all comments would be reviewed and published to the website in due course. However, the exact detail of how comments would be shared was still being considered by Officers. Regard would also be given as to whether GDPR should be applied.

There was also discussion on building standards and the desire for these to reflect climate change and bio-diversity measures. The Cabinet Member for Environment and Climate Change advised that by 2024 there was an expectation that buildings would be CO2 neutral.

[NB: Subsequent to the meeting, Planning Officers confirmed that the Future Homes standard would come into effect from 2025 and would ensure that new homes built from this date would produce 75-80% less carbon emissions than homes delivered under the old regulations. Recently introduced Building Regulations changes confirmed that all future homes would need to be net zero ready from 2025 and not require retrofitting.]

Finally, all Parish and Town Councils were encouraged to submit responses during the consultation process so that a wide range of evidence was presented.

(The full debate could be viewed on the Borough Councils [YouTube channel](#) and starts at 38 minutes.)

PPP 22/19 ANY OTHER BUSINESS

(1) Community Safety Unit – Inspector

In response to a question, the Cabinet Member for Community Services advised that Inspector Mark Stubberfield had replaced Inspector Elizabeth Jones who had recently been promoted.

(2) Next Meeting

The Principal Democratic Services Officer confirmed that the next meeting of the Parish Partnership Panel would be held at the Council Offices on Thursday 3 November. Everyone was reminded that the Kent Police and Crime Commissioner would be attending and any questions should be sent to committee.services@tmbc.gov.uk no later than Friday 21 October.

The meeting ended at 9.20 pm

Questions raised by Wouldham PC in advance of the meeting

1. Why are clear-up rates so low? The table below shows performance for July/August.

Recent Crimes in Wouldham			
Date	Crime Type	Location	Outcome
Aug-22	Violence and sexual offences	On or near Tram Way	Unable to prosecute suspect
Aug-22	Public order	On or near High Street	Investigation complete; no suspect identified
Aug-22	Violence and sexual offences	On or near Stephenson Lane	Action to be taken by another organisation
Aug-22	Other theft	On or near Worrall Drive	Investigation complete; no suspect identified
Aug-22	Violence and sexual offences	On or near Tram Way	Unable to prosecute suspect
Aug-22	Other theft	On or near Meadow Way	Unable to prosecute suspect
Aug-22	Vehicle crime	On or near Trevithick Drive	Investigation complete; no suspect identified
Aug-22	Violence and sexual offences	On or near Knowle Road	Investigation complete; no suspect identified
Aug-22	Other theft	On or near Wouldham Road	Investigation complete; no suspect identified
Aug-22	Violence and sexual offences	On or near Cornwall Crescent	Unable to prosecute suspect
Aug-22	Violence and sexual offences	On or near Wouldham Road	Unable to prosecute suspect
Aug-22	Violence and sexual offences	On or near Ferry Lane	Investigation complete; no suspect identified
Aug-22	Violence and sexual offences	On or near Cornwall Crescent	Unable to prosecute suspect
Jul-22	Criminal damage and arson	On or near Brooker Close	Unable to prosecute suspect
Jul-22	Criminal damage and arson	On or near School Lane	Investigation complete; no suspect identified
Jul-22	Violence and sexual offences	On or near Murdock Grove	Investigation complete; no suspect identified
Jul-22	Public order	On or near Portland Road	Investigation complete; no suspect identified
Jul-22	Violence and sexual offences	On or near Tram Way	Unable to prosecute suspect
Jul-22	Criminal damage and arson	On or near Garden Court	Investigation complete; no suspect identified
Jul-22	Other theft	On or near Trevithick Drive	Investigation complete; no suspect identified

source: crimerate.co.uk

1.1 What actions are being taken to target violence and sexual offences.

2 Part of the S106 obligations under planning application: TM/05/00989/OAEA were:

‘A full repairing and insuring lease for up to 21 years for Community Police Accommodation’ and ‘additional, up to 30sq mtrs, of accommodation for Community Police services’

With the additional income through the precept, equating to >40k pa. How is additional policing needs going to be dealt with to cover the increased population.

3 What actions are being taken to educate about the dangers of inhaling nitrous oxide? We regularly find used canisters around the village, particularly in the recreation ground.

4. With the potential of a one-way trial in the High Street, how will the Police deal with potential road traffic offences i.e speeding down Knowle Road and going through no-entry signs.

5. What actions are being taken to reduce the speed of bikes and cars along New Court Road?

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Questions raised by Burham PC in advance of the meeting

Good Evening

I would like this raised at the PPP meeting please

My question is like to put to PPP

Is multi faceted and as such would like it read in it's entirety

On a daily basis myself as a resident and a BPC councillor has to endure a barrage of Abuse trying to move on cars parked in the farmers field .

Some of these vehicles are users of the public house however the majority are people out to find somewhere to party in many aspects : literally party -music blaring dancing in crops etc

Others are there to blatantly drug take ,it's like a rebellion where I'm in plain sight and yet I'm doing things I shouldn't

The drugs in question seem to be "soft to a degree " noz bombs and weed General behaviour with in that area is disrespectful at the least

Only once has a police presence appeared

I personally have incurred abuse and even been spat at

Why should I be allowed to feel uncomfortably in a street I have lived in for 25 year ?

Although each morning the clear up from these reprobates is disgusting and time consuming

My major concern is that the effects the drugs have on the capability of the drivers and their ability to drive safely ?

Why do the police seem to have a blatant disregard for this ?

Why do we have a pcso ,who only has visited this area once in the afternoon ?

Why does the PCSO/police not attend Pc meetings to alleviate concerns ?

Why can you never get through to police when needed ,had an incident when one guy was so stoned that he fell out the car yet still attempted to drive away

It took nearly 2hours for police to answer phone ,pls don't say email in as these won't be read till next day ? No use at all ?

Surely behind the wheel of a car puts that person in charge of a potential killing machine and impaired cognitive skills would be even more dangerous ?

Why isn't paraphernalia collect or even taken seriously ?

Why could not a police drive through be a periodic thing ?

Why can't the pcso spend time more divided ensure all areas get time and support ?

Finally what can be done ? And what do you intend to do ?

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