



TONBRIDGE & MALLING BOROUGH COUNCIL

EXECUTIVE SERVICES

Chief Executive

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NB - This agenda contains proposals, recommendations and options. These do not represent Council policy or decisions until they have received proper consideration through the full decision making process.

Contact: Democratic Services
committee.services@tmbc.gov.uk

21 November 2022

To: MEMBERS OF THE LICENSING AND APPEALS COMMITTEE
(Copies to all Members of the Council)

Dear Sir/Madam

Your attendance is requested at a meeting of the Licensing and Appeals Committee to be held in the Council Chamber, Gibson Drive, Kings Hill on Tuesday, 29th November, 2022 commencing at 7.30 pm.

Members of the Committee are required to attend in person. Other Members may attend in person or participate online via MS Teams.

Information on how to observe the meeting will be published on the Council's website.

Yours faithfully

JULIE BEILBY

Chief Executive

A G E N D A

1. Guidance on the Conduct of Meetings 5 - 6

PART 1 - PUBLIC

2. Apologies for Absence

3. Declarations of Interest 7 - 8

Members are reminded of their obligation under the Council's Code of Conduct to disclose any Disclosable Pecuniary Interests and Other Significant Interests in any matter(s) to be considered or being considered at the meeting. These are explained in the Code of Conduct on the Council's website at [Code of conduct – Tonbridge and Malling Borough Council \(tmbc.gov.uk\)](https://www.tmbc.gov.uk).

Members in any doubt about such declarations are advised to contact Legal or Democratic Services in advance of the meeting.

4. Minutes 9 - 10

To confirm as a correct record the Minutes of the meeting of Licensing and Appeals Committee held on 27 September 2022.

5. Minutes of Panel 11 - 20

To receive the Minutes of the following meetings of the Licensing and Appeals Committee sitting as a Panel:

21 September 2022 (x2)
19 October 2022

Matters for recommendation to the Council

6. Update following Street Trading Consultation 21 - 60

The report invites Members to approve the second draft policy for the introduction of Street Trading consents prior to the policy being finalised following any suggested changes at the meeting.

Decisions to be taken under Delegated Powers

7. Review of Fees and Charges 2023/24 - Licensing Fees 61 - 86

The report invites Members to adopt the proposed scale of fees for licences, consents and registrations as set out in the Annex 1 to the report.

8. Animal Licensing Policy Consultation 87 - 116

The report requests that Members approve the draft Animal Licensing Policy for consultation.

Matters submitted for Information

9. Urgent Items 117 - 118

Any other items which the Chairman decides are urgent due to special circumstances and of which notice has been given to the Chief Executive.

Matters for consideration in Private

10. Exclusion of Press and Public 119 - 120

The Chairman to move that the press and public be excluded from the remainder of the meeting during consideration of any items the publication of which would disclose exempt information.

PART 2 - PRIVATE

11. Urgent Items 121 - 122

Any other items which the Chairman decides are urgent due to special circumstances and of which notice has been given to the Chief Executive.

MEMBERSHIP

Cllr C Brown (Chair)
Cllr Mrs F A Kemp (Vice-Chair)

Cllr Mrs J A Anderson
Cllr Mrs P A Bates
Cllr A E Clark
Cllr M A Coffin
Cllr D Keers
Cllr D W King
Cllr Mrs A S Oakley

Cllr H S Rogers
Cllr R V Roud
Cllr M Taylor
Cllr D Thornewell
Cllr F G Tombolis
Cllr C J Williams