



# TONBRIDGE & MALLING BOROUGH COUNCIL

## EXECUTIVE SERVICES

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### Chief Executive

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**NB - This agenda contains proposals, recommendations and options. These do not represent Council policy or decisions until they have received proper consideration through the full decision making process.**

Contact: Democratic Services  
[committee.services@tmbc.gov.uk](mailto:committee.services@tmbc.gov.uk)

10 January 2022

To: MEMBERS OF THE OVERVIEW AND SCRUTINY COMMITTEE  
(Copies to all Members of the Council)

Dear Sir/Madam

Your attendance is requested at a meeting of the Overview and Scrutiny Committee to be held in the Council Chamber, Gibson Drive, Kings Hill on Tuesday, 18th January, 2022 commencing at 7.30 pm.

Members of the Committee are required to attend in person. Other Members are encouraged to participate online via MS Teams.

Information on how to observe the meeting will be published on the Council's website.

Yours faithfully

JULIE BEILBY

Chief Executive

## A G E N D A

1. Guidance on the Conduct of Meetings

5 - 6

## **PART 1 - PUBLIC**

2. Apologies for absence 7 - 8
3. Declarations of interest 9 - 10

*Members in any doubt about such declarations are advised to contact Legal or Democratic Services in advance of the meeting.*

4. Minutes 11 - 12

To confirm as a correct record the Minutes of the meeting of the Overview and Scrutiny Committee held on 2 December 2021

5. Any Executive Decisions which have been 'called in' 13 - 14

### **Matters for Recommendation to the Cabinet**

6. Review of Councils Public Health Function 15 - 42

This report makes recommendations to amend the structure of the Council's One You team in order to bring the cost of the service within the annual grant allocation received from Kent County Council (KCC).

7. Revenue Estimates 2022/23 43 - 58

The Council has a statutory duty to set the level of council tax for the forthcoming financial year by 11 March. Under the Budget and Policy Framework Rules of the Constitution, the Cabinet is responsible for formulating initial draft proposals in respect of the Budget. The role of this Committee is to assist both the Cabinet and the Council in the preparation of the Budget for 2022/23 within the context of the Medium Term Financial Strategy and the Council's priorities.

**Due to its size Annex 1 – Draft Revenue Estimates Booklet – has been attached as a supplement to the main agenda.**

8. Capital Plan Review 2021/22 59 - 82

### **Decisions to be taken by the Committee**

9. Scoping report - Planning Enforcement 83 - 88

A scoping report looking at the existing Planning Enforcement Plan and associated practices to identify opportunities for improvement.

### **Matters for Information**

10. Peer Challenge Review 89 - 116

11. Urgent Items 117 - 118

Any other items which the Chairman decides are urgent due to special circumstances and of which notice has been given to the Chief Executive.

**Matters for consideration in Private**

12. Exclusion of Press and Public 119 - 120

The Chairman to move that the press and public be excluded from the remainder of the meeting during consideration of any items the publication of which would disclose exempt information.

**PART 2 - PRIVATE**

13. Urgent Items 121 - 122

Any other items which the Chairman decides are urgent due to special circumstances and of which notice has been given to the Chief Executive.

## **MEMBERSHIP**

Cllr J L Sergison (Chairman)

Cllr M O Davis (Vice-Chairman) and Cllr Mrs A S Oakley (Vice-Chairman)

Cllr M C Base  
Cllr J L Botten  
Cllr C Brown  
Cllr R I B Cannon  
Cllr R W Dalton  
Cllr M A J Hood  
Cllr F A Hoskins  
Cllr S A Hudson

Cllr Mrs F A Kemp  
Cllr D W King  
Cllr J R S Lark  
Cllr H S Rogers  
Cllr M Taylor  
Cllr D Thornewell  
Cllr F G Tombolis