



TONBRIDGE & MALLING BOROUGH COUNCIL

EXECUTIVE SERVICES

Chief Executive

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NB - This agenda contains proposals, recommendations and options. These do not represent Council policy or decisions until they have received proper consideration through the full decision making process.

Contact: Democratic Services
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31 October 2022

To: MEMBERS OF THE CABINET
(Copies to all Members of the Council)

Dear Sir/Madam

Your attendance is requested at a meeting of the Cabinet to be held in the Council Chamber, Gibson Drive, Kings Hill on Tuesday, 8th November, 2022 commencing at 7.30 pm.

Members of the Cabinet are required to attend in person. Other Members may attend in person or participate online via MS Teams.

Information on how to observe the meeting will be published on the Council's website.

(NB: Background papers to items referred from Scrutiny Select Committees and Committees have been omitted from printed agenda packs.)

Yours faithfully

JULIE BEILBY

Chief Executive

A G E N D A

1. Guidance for the Conduct of Meetings

7 - 8

PART 1 - PUBLIC

2. Apologies for absence 9 - 10
3. Declarations of interest 11 - 12

Members are reminded of their obligation under the Council's Code of Conduct to disclose any Disclosable Pecuniary Interests and Other Significant Interests in any matter(s) to be considered or being considered at the meeting. These are explained in the Code of Conduct on the Council's website at [Code of conduct – Tonbridge and Malling Borough Council \(tmbc.gov.uk\)](https://www.tmbc.gov.uk/code-of-conduct).

Members in any doubt about such declarations are advised to contact Legal or Democratic Services in advance of the meeting.

4. Minutes 13 - 22

To confirm as a correct record the Minutes of the meeting of the Cabinet held on 7 September 2022

5. Matters Referred from Panels, Boards and Other Groups 23 - 36

The minutes of meetings of Advisory Panels, Boards and Other Groups are attached, any recommendations being identified by an arrow.

Executive Key Decisions - Decisions taken in accordance with Part 3 of the Constitution

6. Shopfront and Vacant Unit Improvement Scheme 37 - 60

In July 2022, Cabinet approved the submission of the Tonbridge and Malling UK Shared Prosperity Fund (UKSPF) Investment Plan. One of the projects within the plan was the creation of a Shopfront and Vacant Unit Improvement Scheme. This report sets out the scheme in detail and seeks approval to launch it in the coming months, subject to the Investment Plan being signed off by Central Government.

7. Rural England Prosperity Fund 61 - 78

This report provides information about the Rural England Prosperity Fund (REPF), and seeks endorsement of the work undertaken to date to produce the required addendum to the Tonbridge and Malling UK Shared Prosperity Fund (UKSPF) Investment Plan in order to ultimately access the £447,450 allocation that has been ring-fenced for the borough.

8. Fees and Charges Review 79 - 120

In advance of the Budget Setting for the year 2023/24, Cabinet is invited to consider proposals for increases to Fees and Charges that are set by the Council.

Executive Non-Key Decisions - Decisions taken in accordance with Part 3 of the Constitution

9. Medium Term Financial Strategy and Savings Update 121 - 132

A report updating on the Medium Term Financial Strategy having regard to the latest financial issues. In addition, the report sets out the savings that have been identified and will assist in meeting 'tranche 1' of the latest savings target. Cabinet is requested to consider and implement a programme for investigating and identifying the balance of the savings that are needed to ensure the financial sustainability of the Council.

10. Review of Sports Development and Youth Provision 133 - 162

This report outlines services provided by the Council in relation to Sports Development and Youth Engagement, providing Cabinet the opportunity to review and advise on future levels of service provision.

11. Public Space Protection Order 163 - 190

The Borough Council's Public Space Protection Order is due for renewal in April 2023. This report brings details of the current restrictions and proposes some additional restrictions.

12. Planning Enforcement Review 191 - 222

Item OS 22/32 (1) referred from Overview and Scrutiny Committee of 6 October 2022.

13. Tonbridge Castle - Outcome of public consultation and options for future commercial activities. 223 - 282

Item CE 22/10 referred from Communities and Environment Scrutiny Select Committee of 19 October 2022

14. Use of the Council's Public Open Spaces 283 - 304

Item CE 22/12 referred from Communities and Environment Scrutiny Select Committee of 19 October 2022

Matters submitted for Information

15. Decisions taken by Cabinet Members 305 - 306

A record of the decisions taken by portfolio holders since the last meeting of Cabinet are attached.

16. Urgent Items 307 - 308

Any other items which the Chairman decides are urgent due to special circumstances and of which notice has been given to the Chief Executive.

Matters for consideration in Private

17. Exclusion of Press and Public 309 - 310

The Chairman to move that the press and public be excluded from the remainder of the meeting during consideration of any items the publication of which would disclose exempt information.

PART 2 - PRIVATE

18. Urgent Items 311 - 312

Any other items which the Chairman decides are urgent due to special circumstances and of which notice has been given to the Chief Executive.

MEMBERSHIP

Councillor M D Boughton, (Leader)
Councillor R P Betts, (Environment and Climate Change)
Councillor V M C Branson, (Economic Regeneration)
Councillor M A Coffin, (Finance, Innovation and Property)
Councillor D A S Davis, (Strategic Planning and Infrastructure)
Councillor D Keers, Community Services
Councillor P J Montague, (Technical and Waste Services)
Councillor K B Tanner, (Housing)