



# TONBRIDGE & MALLING BOROUGH COUNCIL

## EXECUTIVE SERVICES

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### Chief Executive

Julie Beilby BSc (Hons) MBA

Gibson Building  
Gibson Drive  
Kings Hill, West Malling  
Kent ME19 4LZ  
West Malling (01732) 844522

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**NB - This agenda contains proposals, recommendations and options. These do not represent Council policy or decisions until they have received proper consideration through the full decision making process.**

Contact: Democratic Services  
[committee.services@tmbc.gov.uk](mailto:committee.services@tmbc.gov.uk)

18 July 2022

To: MEMBERS OF THE FINANCE, REGENERATION AND PROPERTY  
SCRUTINY SELECT COMMITTEE  
(Copies to all Members of the Council)

Dear Sir/Madam

Your attendance is requested at a meeting of the Finance, Regeneration and Property Scrutiny Select Committee to be held in the Council Chamber, Gibson Drive, Kings Hill on Tuesday, 26th July, 2022 commencing at 7.30 pm.

Members of the Committee are required to attend in person. Other Members may attend in person or participate online via MS Teams.

Information on how to observe the meeting will be published on the Council's website.

Yours faithfully

JULIE BEILBY

Chief Executive

## A G E N D A

1. Guidance for the Conduct of Meetings

5 - 6

## **PART 1 - PUBLIC**

2. Apologies for Absence
3. Notification of Substitute Members 7 - 8
4. Declarations of interest 9 - 10

*Members in any doubt about such declarations are advised to contact Legal or Democratic Services in advance of the meeting*

5. Minutes

*There are no Minutes for consideration as this is the first meeting of this committee*

6. Work Programme 2022/2023 11 - 22

Members of the committee are invited to submit suggestions for the work programme to the Chair, the Scrutiny, Policy and Communities Manager and the Principal Democratic Services Officer in advance of the meeting.

The Terms of Reference for Scrutiny Select Committees are attached as an annex (pages 5-9 refer to the Finance, Regeneration and Property SSC)

### **Matters for recommendation to the Cabinet**

7. Business Rates Local Scheme Decision 23 - 32

A report giving details of a new discretionary rate relief scheme for 2022/23

### **Matters submitted for Information**

8. Revenue and Benefits Update 33 - 36

A report detailing recent developments in respect of council tax, business rates, council tax reduction and housing benefits.

9. Urgent items

Any other items which the Chairman decides are urgent due to special circumstances and of which notice has been given to the Chief Executive.

### **Matters for consideration in Private**

10. Exclusion of Press and Public 37 - 38

The Chairman to move that the press and public be excluded from the remainder of the meeting during consideration of any items the publication of which would disclose exempt information.

## **PART 2 - PRIVATE**

### **Matters for Recommendation to the Cabinet**

11. Gibson Building - High Level Options for Long Term Officer Accommodation 39 - 66

(Reasons: LGA 1972 - Sch 12A Paragraph 3 – Financial or business affairs of any particular person)

This report updates Members on progress with reviewing the Council's office accommodation requirements and presents high-level options for consideration

**Due to its size Annex 2 will either be published as a supplement or emailed under Private/Confidential cover to Members.**

12. Urgent items 67 - 68

Any other items which the Chairman decides are urgent due to special circumstances and of which notice has been given to the Chief Executive.

## **MEMBERSHIP**

Cllr R I B Cannon (Chair)  
Cllr F G Tombolis (Vice-Chair)

Cllr M C Base  
Cllr P Boxall  
Cllr T Bishop  
Cllr C Brown  
Cllr M O Davis  
Cllr Mrs T Dean  
Cllr D Harman

Cllr N J Heslop  
Cllr M A J Hood  
Cllr D Lettington  
Cllr B J Luker  
Cllr H S Rogers  
Cllr C J Williams