



# TONBRIDGE & MALLING BOROUGH COUNCIL

## EXECUTIVE SERVICES

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### Chief Executive

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**NB - This agenda contains proposals, recommendations and options. These do not represent Council policy or decisions until they have received proper consideration through the full decision making process.**

Contact: Democratic Services  
[committee.services@tmbc.gov.uk](mailto:committee.services@tmbc.gov.uk)

30 May 2023

To: MEMBERS OF THE HOUSING AND PLANNING SCRUTINY SELECT COMMITTEE

(Copies to all Members of the Council)

Dear Sir/Madam

Your attendance is requested at a meeting of the Housing and Planning Scrutiny Select Committee to be held in the Council Chamber, Gibson Drive, Kings Hill on Wednesday, 7th June, 2023 **commencing at 7.45 pm** (or on the rising of the Member Induction Session whichever is later).

Members of the Committee are required to attend in person. Other Members may attend in person or participate online via MS Teams.

Information on how to observe the meeting will be published on the Council's website.

Yours faithfully

JULIE BEILBY

Chief Executive

## A G E N D A

1. Guidance for the Conduct of Meetings 5 - 6
2. Terms of Reference 7 - 8

## **PART 1 - PUBLIC**

3. Apologies for absence
4. Notification of Substitute Members 9 - 10
5. Declarations of interest 11 - 12

Members are reminded of their obligation under the Council's Code of Conduct to disclose any Disclosable Pecuniary Interests and Other Significant Interests in any matter(s) to be considered or being considered at the meeting. These are explained in the Code of Conduct on the Council's website at [Code of conduct for members – Tonbridge and Malling Borough Council \(tmbc.gov.uk\)](https://www.tmbc.gov.uk/code-of-conduct-for-members).

Members in any doubt about such declarations are advised to contact Legal or Democratic Services in advance of the meeting.

6. Minutes 13 - 16

To confirm as a correct record the Notes of the meeting of the Housing and Planning Scrutiny Select Committee held on 21 March 2023.

### **Matters for Recommendation to the Cabinet**

7. New Local Development Scheme 17 - 40

This report sets out the new Local Development Scheme timetable for the preparation of the Local Plan and the associated budgets and costs of this work and it seeks recommendations of approval to the Cabinet for both.

8. Housing Standards in Rented Properties in England 41 - 50

This report updates Members on the Government focus on improving housing standards in rented properties and how the Council has responded. It also updates on how our housing partners are responding and seeks Member endorsement of our approach to working with Clarion Housing Group on this important agenda.

### **Matters submitted for Information**

9. Key Performance Indicators 51 - 56

A number of Key Performance Indicators (KPIs) are presented to enable the Scrutiny Select Committee to assess and scrutinise performance.

If there are any questions regarding the KPIs provided, these should be submitted to the relevant Director/Chief Executive at least 2 days in advance of the Scrutiny Select Committee meeting in order to ensure that a suitable response can be provided at the meeting. If additional queries are raised at the Scrutiny Select Committee meeting, these will be responded to within 5 working days.

10. Work Programme 2023/24 57 - 58

The Work Programme setting out matters to be scrutinised during 2023/24 is attached for information. Members can suggest future items by liaising with the Chair of the Committee.

11. Urgent Items 59 - 60

Any other items which the Chairman decides are urgent due to special circumstances and of which notice has been given to the Chief Executive

**Matters for consideration in Private**

12. Exclusion of Press and Public 61 - 62

The Chairman to move that the press and public be excluded from the remainder of the meeting during consideration of any items the publication of which would disclose exempt information.

**PART 2 - PRIVATE**

13. Urgent Items 63 - 64

Any other items which the Chairman decides are urgent due to special circumstances and of which notice has been given to the Chief Executive.

## **MEMBERSHIP**

Cllr D A S Davis (Chair)  
Cllr D W King (Vice-Chair)

Cllr L Athwal  
Cllr Mrs S Bell  
Cllr G C Bridge  
Cllr R W Dalton  
Cllr D Harman  
Cllr P M Hickmott

Cllr M A J Hood  
Cllr A Mehmet  
Cllr W E Palmer  
Cllr R V Roud  
Cllr D Thornewell