



TONBRIDGE & MALLING BOROUGH COUNCIL

EXECUTIVE SERVICES

Chief Executive

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NB - This agenda contains proposals, recommendations and options. These do not represent Council policy or decisions until they have received proper consideration through the full decision making process.

Contact: Democratic Services
committee.services@tmbc.gov.uk

25 August 2023

To: MEMBERS OF THE CABINET
(Copies to all Members of the Council)

Dear Sir/Madam

Your attendance is requested at a meeting of the Cabinet to be held in the Council Chamber, Gibson Drive, Kings Hill on Tuesday, 5th September, 2023 commencing at 7.30 pm.

Members of the Cabinet are required to attend in person. Other Members may attend in person or participate online via MS Teams.

Information on how to observe the meeting will be published on the Council's website.

(NB: Background papers to items referred from Scrutiny Select Committees and Committees have been omitted from printed agenda packs.)

Yours faithfully

JULIE BEILBY

Chief Executive

A G E N D A

1. Guidance for the Conduct of Meetings

5 - 6

PART 1 - PUBLIC

- | | | |
|----|--------------------------|--------|
| 2. | Apologies for absence | 7 - 8 |
| 3. | Declarations of interest | 9 - 10 |

Members are reminded of their obligation under the Council's Code of Conduct to disclose any Disclosable Pecuniary Interests and Other Significant Interests in any matter(s) to be considered or being considered at the meeting. These are explained in the Code of Conduct on the Council's website at [Code of conduct for members – Tonbridge and Malling Borough Council \(tmbc.gov.uk\)](https://www.tmbc.gov.uk/code-of-conduct-for-members).

Members in any doubt about such declarations are advised to contact Legal or Democratic Services in advance of the meeting.

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| 4. | Minutes | 11 - 20 |
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To confirm as a correct record the Minutes of the meeting of the Cabinet held on 4 July 2023

Decisions to be taken in accordance with Part 3 of the Constitution

Executive Key Decisions

- | | | |
|----|----------------------------|---------|
| 5. | Regulation 18 Consultation | 21 - 36 |
|----|----------------------------|---------|

Recommendation HP 23/20 of the Housing and Planning Scrutiny Select Committee of 18 July 2023.

The reports and associated annexes are available on the Scrutiny Select Committee meeting [page](#). However, the report of the Director of Planning, Housing and Environment Health of 18 July 2023 is attached for convenience.

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| 6. | Grounds Maintenance Contract - Service Delivery Review | 37 - 38 |
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Recommendation CE 23/31 of the Communities and Environment Scrutiny Select Committee of 19 July 2023

The report and supporting papers considered by the Scrutiny Select Committee are restricted and are attached for information under Part 2 of the agenda.

Executive Non-Key Decisions

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|----|-----------------|---------|
| 7. | Risk Management | 39 - 60 |
|----|-----------------|---------|

Recommendation AU 23/31 of the Audit Committee of 24 July 2023

- | | | |
|----|--|---------|
| 8. | Economic Development Strategy 2023-2027 - Consultation Draft | 61 - 80 |
|----|--|---------|

Recommendation FRP 23/21 of the Finance, Regeneration and Property Scrutiny Select Committee of 25 July 2023

Matters submitted for Information

9. Minutes of Panels, Boards and Other Groups 81 - 88

The minutes of meetings of Advisory Panels, Boards and Other Groups are attached. Any recommendations arising from these minutes are set out as individual items on this agenda.

- Tonbridge Community Forum of 12 June 2023

10. Decisions taken by Cabinet Members 89 - 90

A record of the decisions taken by portfolio holders since the last meeting of Cabinet are attached.

11. Urgent Items 91 - 92

Any other items which the Chairman decides are urgent due to special circumstances and of which notice has been given to the Chief Executive.

Matters for consideration in Private

12. Exclusion of Press and Public 93 - 94

The Chairman to move that the press and public be excluded from the remainder of the meeting during consideration of any items the publication of which would disclose exempt information.

PART 2 - PRIVATE

13. Grounds Maintenance Contract - Service Delivery Review 95 - 238

(Part 2 Reasons: LGA 1972 - Sch 12A Paragraph 3 - Information relating to the financial or business affairs of any particular person (including the authority holding that information)).

This report was considered by the Communities and Environment Scrutiny Select Committee on 19 July and is attached for information.

14. Urgent Items 239 - 240

Any other items which the Chairman decides are urgent due to special circumstances and of which notice has been given to the Chief Executive.

MEMBERSHIP

Councillor M D Boughton, (Leader)
Councillor R P Betts, (Climate Change, Regeneration and Property)
Councillor M A Coffin, (Transformation and Infrastructure)
Councillor D Keers, (Community Services)
Councillor K B Tanner, (Finance and Housing)
Councillor M Taylor, (Planning)

Members of the Council who are not members of the executive may attend meetings of the Cabinet. With the agreement of the Leader, any such Member may address the Cabinet on any item on the agenda but may not vote.