



# TONBRIDGE & MALLING BOROUGH COUNCIL

## EXECUTIVE SERVICES

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### Chief Executive

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**NB - This agenda contains proposals, recommendations and options. These do not represent Council policy or decisions until they have received proper consideration through the full decision making process.**

Contact: Democratic Services  
[committee.services@tmbc.gov.uk](mailto:committee.services@tmbc.gov.uk)

27 October 2023

To: MEMBERS OF THE COMMUNITIES AND ENVIRONMENT SCRUTINY  
SELECT COMMITTEE

(Copies to all Members of the Council)

Dear Sir/Madam

Your attendance is requested at a meeting of the Communities and Environment Scrutiny Select Committee to be held in the Council Chamber, Gibson Drive, Kings Hill on Monday, 6th November, 2023 commencing at 7.30 pm.

Members of the Committee are required to attend in person. Other Members may attend in person or participate online via MS Teams.

Information on how to observe the meeting will be published on the Council's website.

Yours faithfully

JULIE BEILBY

Chief Executive

## A G E N D A

1. Guidance for the Conduct of Meetings

5 - 8

## **PART 1 - PUBLIC**

2. Apologies for absence
3. Notification of Substitute Members 9 - 10
4. Declarations of interest 11 - 12

Members are reminded of their obligation under the Council's Code of Conduct to disclose any Disclosable Pecuniary Interests and Other Significant Interests in any matter(s) to be considered or being considered at the meeting. These are explained in the Code of Conduct on the Council's website at [Code of conduct for members – Tonbridge and Malling Borough Council \(tmbc.gov.uk\)](https://www.tmbc.gov.uk/code-of-conduct-for-members).

Members in any doubt about such declarations are advised to contact Legal or Democratic Services in advance of the meeting.

5. Minutes 13 - 20

To confirm as a correct record the Notes of the meeting of the Communities and Environment Scrutiny Select Committee held on 21 September 2023

### **Matters for Recommendation to the Cabinet**

6. Review of Car Parking Fees and Charges 21 - 38

This report brings forward proposals for existing on street and off street car parking fees and charges for implementation from 1st April 2024. The Committee is requested to consider the proposals and make recommendations to Cabinet.

7. Review of Fees and Charges - Miscellaneous 39 - 54

This report sets out the proposed fees and charges for the provision of services in respect of garden waste subscriptions, household bulky refuse & fridge/freezer collections, "missed" refuse collections, stray dog redemption fees, Tonbridge Allotments, Tonbridge Cemetery, events, billboards and banners, pest control, food certificates, contaminated land monitoring and private water supplies from 1 April 2024.

8. Tackling Graffiti 55 - 66

This report gives details of the Council's work in tackling graffiti, including the current reporting mechanisms, the cleaning and removal of graffiti and work with the Community Payback scheme.

## **Matters submitted for Information**

9. Key Performance Indicators 67 - 72

Following on from the adoption of the Corporate Strategy 2023-2027, a new set of Key Performance Indicators (KPIs) have been adopted that enable the Council to measure progress on its priorities. In order to improve their effectiveness, trend analysis and targets have also been included. This covering report and appendix provides data on KPIs relating to the period up to the end of September 2023.

10. Work Programme 2023/24 73 - 74

The Work Programme setting out matters to be scrutinised during 2023/24 is attached for information. Members can suggest future items by liaising with the Chair of the Committee.

11. Urgent Items 75 - 76

Any other items which the Chairman decides are urgent due to special circumstances and of which notice has been given to the Chief Executive

## **Matters for consideration in Private**

12. Exclusion of Press and Public 77 - 78

The Chairman to move that the press and public be excluded from the remainder of the meeting during consideration of any items the publication of which would disclose exempt information.

## **PART 2 - PRIVATE**

13. Urgent Items 79 - 80

Any other items which the Chairman decides are urgent due to special circumstances and of which notice has been given to the Chief Executive.

## **MEMBERSHIP**

Cllr S A Hudson (Chair)  
Cllr Mrs S Bell (Vice-Chair)

Cllr A G Bennison  
Cllr S Crisp  
Cllr G B Hines  
Cllr F A Hoskins  
Cllr J R S Lark  
Cllr A McDermott

Cllr Mrs A S Oakley  
Cllr W E Palmer  
Cllr M R Rhodes  
Cllr Mrs M Tatton  
Cllr K S Tunstall