



TONBRIDGE & MALLING BOROUGH COUNCIL

EXECUTIVE SERVICES

Interim Chief Executive
Adrian Stanfield LL.B (Hons)

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NB - This agenda contains proposals, recommendations and options. These do not represent Council policy or decisions until they have received proper consideration through the full decision making process.

Contact: Democratic Services
committee.services@tmbc.gov.uk

30 January 2024

To: MEMBERS OF THE COMMUNITIES AND ENVIRONMENT SCRUTINY
SELECT COMMITTEE
(Copies to all Members of the Council)

Dear Sir/Madam

Your attendance is requested at a meeting of the Communities and Environment Scrutiny Select Committee to be held in the Council Chamber, Gibson Drive, Kings Hill on Wednesday, 7th February, 2024 commencing at 7.30 pm.

Members of the Committee are required to attend in person. Other Members may attend in person or participate online via MS Teams.

Information on how to observe the meeting will be published on the Council's website.

Yours faithfully

ADRIAN STANFIELD

Interim Chief Executive

A G E N D A

1. Guidance for the Conduct of Meetings

5 - 8

PART 1 - PUBLIC

2. Apologies for absence
3. Notification of Substitute Members 9 - 10
4. Declarations of interest 11 - 12

Members are reminded of their obligation under the Council's Code of Conduct to disclose any Disclosable Pecuniary Interests and Other Significant Interests in any matter(s) to be considered or being considered at the meeting. These are explained in the Code of Conduct on the Council's website at [Code of conduct for members – Tonbridge and Malling Borough Council \(tmbc.gov.uk\)](https://www.tmbc.gov.uk).

Members in any doubt about such declarations are advised to contact Legal or Democratic Services in advance of the meeting.

5. Minutes 13 - 20

To confirm as a correct record the Minutes of the meeting of the Communities and Environment Scrutiny Select Committee held on 6 November 2023.

Matters for Recommendation to the Cabinet

6. Recycling Bring Sites 21 - 26

Members are requested to consider the review of the current recycling bring site provision and the options identified and make recommendations to the Cabinet.

7. Fixed Penalty Notices - Littering & Fly Tipping Offences 27 - 34

This report sets out proposed Fixed Penalty Notice levels for littering and fly tipping for this Committee to consider and make recommendations to Cabinet.

8. Review of Pest Control Service 35 - 42

The Borough Council currently offers a pest control service through the contractor Monitor and a contract is in place until 31 October 2024. It was agreed that a full review would take place early in 2024 in order to inform the ongoing provision of this service. This report outlines the current service and options from November 2024.

9. Consultation Draft - Tonbridge Racecourse Sportsground Management Plan 43 - 48

This report presents a draft Management Plan for Tonbridge Racecourse Sportsground and seeks Member comment prior to formal public consultation.

(NB. Due to its size the Tonbridge Racecourse Sportsground Management Plan 2024 – 2028 Consultation draft (Annex 1) is attached as a supplement.)

10. Taddington Valley - Woodland Management Plan 49 - 74

This report brings forward comments received as part of the public consultation exercise on the draft Taddington Valley Woodland Management Plan. The Committee is invited to consider the responses and any proposed amendments to enable the Plan to be submitted to the Forestry Commission for approval.

(NB. Due to its size the Taddington Valley Woodland Management Plan – Consultation draft (Annex 1) is attached as a supplement.)

Matters submitted for Information

11. Key Performance Indicators 75 - 82

This report provides data on Key Performance Indicators (KPIs) that are aligned to the Corporate Strategy 2023-2027 and monitored on a quarterly or annual basis. The data provided in this report relates to the period up to the end of December 2023. The KPIs aim to provide data and analysis about the performance of the authority and support its improvement.

12. Work Programme 2024 83 - 84

The Work Programme setting out matters to be scrutinised during 2024 is attached for information. Members can suggest future items by liaising with the Chair of the Committee.

13. Urgent Items 85 - 86

Any other items which the Chairman decides are urgent due to special circumstances and of which notice has been given to the Chief Executive

Matters for consideration in Private

14. Exclusion of Press and Public 87 - 88

The Chairman to move that the press and public be excluded from the remainder of the meeting during consideration of any items the publication of which would disclose exempt information.

PART 2 - PRIVATE

15. Urgent Items 89 - 90

Any other items which the Chairman decides are urgent due to special circumstances and of which notice has been given to the Chief Executive.

MEMBERSHIP

Cllr S A Hudson (Chair)
Cllr Mrs S Bell (Vice-Chair)

Cllr A G Bennison
Cllr S Crisp
Cllr G B Hines
Cllr F A Hoskins
Cllr J R S Lark
Cllr A McDermott

Cllr Mrs A S Oakley
Cllr W E Palmer
Cllr M R Rhodes
Cllr Mrs M Tatton
Cllr K S Tunstall