



TONBRIDGE & MALLING BOROUGH COUNCIL

EXECUTIVE SERVICES

Interim Chief Executive
Adrian Stanfield LL.B (Hons)

Gibson Building
Gibson Drive
Kings Hill, West Malling
Kent ME19 4LZ
West Malling (01732) 844522

To: MEMBERS OF THE COUNCIL

NB Background reports to items referred from Cabinet and Committees have been omitted from printed agenda packs.

Dear Sir/Madam

I hereby summon you to attend a meeting of the Tonbridge and Malling Borough Council which will be held in the Council Chamber, Gibson Drive, Kings Hill on Tuesday, 20th February, 2024 at 7.30 pm.

Information on how to observe the meeting will be published on the Council's website.

The following business is proposed to be transacted:-

1. Guidance on the Conduct of Meetings 5 - 8

PART 1 - PUBLIC

2. Apologies for absence 9 - 10

3. Declarations of interest

To declare any interests in respect of recommended items

4. Minutes 11 - 30

To confirm as a correct record the Minutes of the Special and ordinary meetings of Council held on 24 October 2023 and the Extraordinary meeting of Council held on 12 December 2023.

5. Mayor's Announcements

6. Questions from the public pursuant to Council Procedure Rule No 5.6 31 - 32

7. Questions from Members pursuant to Council Procedure Rule No 5.5 33 - 34

8. Leader's Announcements 35 - 36

Matters for Decision

9. Setting the Budget 2024-25 37 - 142

Due to the timescales and print deadlines, the recommendations of the meeting of Cabinet held on 13 February 2024 will be circulated to Members in advance of the meeting of Council.

In accordance with CPR 8.5 of the Constitution there will be a recorded vote for this item.

10. Setting the Council Tax 2024-25 143 - 154

Due to the timescales and print deadlines, the recommendations of the meeting of Cabinet held on 13 February 2024 will be circulated to Members in advance of the meeting of Council.

In accordance with CPR 8.5 of the Constitution there will be a recorded vote for this item.

11. Local Council Tax Reduction Scheme 2024-25 155 - 286

Due to the timescales and print deadlines, the recommendations of the meeting of Cabinet held on 13 February 2024 will be circulated to Members in advance of the meeting of Council.

12. Medium Term Financial Strategy and Savings Update 287 - 300

Recommendation CB 23/105 of Cabinet of 5 December 2023

13. Council Tax Premium Changes for Empty and Second Homes 301 - 308

Recommendation CB 23/106 of Cabinet of 5 December 2023

14. Sustainable Temporary Accommodation Options Report and Temporary Accommodation Provision Action Plan 309 - 358

Recommendation HP 23/39 (1) of the Housing and Planning Scrutiny Select Committee of 14 December 2023

15. Localism Act - Pay Policy 359 - 370

Recommendation GP 24/4 of the General Purposes Committee of 24 January 2024

16. Risk Management 371 - 434

Due to the timescales and print deadlines, the recommendations of the meeting of Cabinet held on 13 February 2024 will be circulated to Members in advance of the meeting of Council.

17. Treasury Management Update and Treasury Management and Annual Investment Strategy for 2024/25 435 - 490

Due to the timescales and print deadlines, the recommendations of the meeting of Cabinet held on 13 February 2024 will be circulated to Members in advance of the meeting of Council.

Matters for Information

18. Standards Hearing Panel - 8 December 2023 491 - 508

The report sets out the decision of the Standards Hearing Panel held on 8 December 2023

19. Minutes of Cabinet and Committees 509 - 510

To receive and note the Minutes of meetings of Cabinet and Committees as set out in the Minute Book (attached as a supplement).

20. Sealing of Documents

To authorise the Common Seal of the Council to be affixed to any Contract, Minute, Notice or other document requiring the same.

ADRIAN STANFIELD
Interim Chief Executive
Monday, 12 February 2024