



TONBRIDGE & MALLING BOROUGH COUNCIL

EXECUTIVE SERVICES

Interim Chief Executive
Adrian Stanfield LL.B (Hons)

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NB - This agenda contains proposals, recommendations and options. These do not represent Council policy or decisions until they have received proper consideration through the full decision making process.

Contact: Democratic Services
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21 March 2024

To: MEMBERS OF THE CABINET
(Copies to all Members of the Council)

Dear Sir/Madam

Your attendance is requested at a meeting of the Cabinet to be held in the Council Chamber, Gibson Drive, Kings Hill on Tuesday, 2nd April, 2024 **commencing at 6.30 pm.**

Members of the Cabinet are required to attend in person. Other Members may attend in person or participate online via MS Teams.

Information on how to observe the meeting will be published on the Council's website.

(NB: Background papers to items referred from Scrutiny Select Committees and Committees have been omitted from printed agenda packs.)

Yours faithfully

ADRIAN STANFIELD

Interim Chief Executive

A G E N D A

1. Guidance for the Conduct of Meetings

7 - 10

PART 1 - PUBLIC

2. Apologies for absence 11 - 12
3. Declarations of interest 13 - 14

Members are reminded of their obligation under the Council's Code of Conduct to disclose any Disclosable Pecuniary Interests and Other Significant Interests in any matter(s) to be considered or being considered at the meeting. These are explained in the Code of Conduct on the Council's website at [Code of conduct for members – Tonbridge and Malling Borough Council \(tmbc.gov.uk\)](https://www.tmbc.gov.uk/code-of-conduct-for-members).

Members in any doubt about such declarations are advised to contact Legal or Democratic Services in advance of the meeting.

4. Minutes 15 - 16

To confirm as a correct record the Minutes of the meeting of the Cabinet held on 5 March 2024

Decisions to be taken in accordance with Part 3 of the Constitution

Executive Key Decisions

5. Parking Proposals and Changes to On-street and Off-street Parking Fees and Charges 17 - 130

The report sets out proposals in respect of off-street and on-street parking, provided an assessment following the recent formal consultation together with the recommendations of the Joint Transportation Board of 4 March 2024.

The consultation responses (Annexes 8 -15) are set out in a supplement to the main agenda.

6. Tonbridge Town Centre Programme Manager 131 - 132

The report outlined proposals for an appointment of a Tonbridge Town Centre Programme Manager to support the programme of work in respect of the Tonbridge Town Centre and the proposed Tonbridge Town Centre Programme Board (as recommended by the Finance, Regeneration and Scrutiny Select Committee)

7. Empty Homes 133 - 140

Recommendation HP 24/9 of the Housing and Planning Scrutiny Select Committee in respect of empty homes

8. Voluntary Sector Grants - Future Funding Options 141 - 164
- The report considers options and levels of support for key Voluntary and Community Sector Groups
9. Procurement Support 165 - 204
- This report brings forward a proposal to enter into an agreement with the Mid Kent Procurement Partnership to provide procurement support to this authority.

Executive Non-Key Decisions

10. Tonbridge Town Centre Asset Review - Phase 2 205 - 208
- Recommendation FRP 24/2 of Finance, Regeneration and Property Scrutiny Select Committee of 12 March 2024 in respect of Phase 2 of the Tonbridge Town Centre Asset Review
- Due to their size, the reports previously considered by the Scrutiny Select Committee are not attached as part of this agenda and can be viewed on the public [website](#)
11. National Planning Policy Legislation Update 209 - 298
- Recommendation HP 24/10 of the Housing and Planning Scrutiny Select Committee of 19 March 2024 in respect of National Planning Policy legislation
12. Temporary Accommodation and Homelessness Consultancy Review 299 - 340
- Recommendation HP 24/11 of the Housing and Planning Scrutiny Select Committee in respect of temporary accommodation

Matters submitted for Information

13. Corporate Key Indicators 341 - 356
- This covering report and appendix provides data on Key Performance Indicators (KPIs) that are aligned to the Corporate Strategy 2023-2027 and monitored on a quarterly or annual basis. This data is made available to the Scrutiny Select Committees, Overview and Scrutiny and Cabinet on an ongoing basis.
14. Minutes of Panels, Boards and Other Groups 357 - 366
- The minutes of meetings of Advisory Panels, Boards and Other Groups are attached. Any recommendations arising from these minutes are set out as individual items on this agenda.
- Tonbridge Community Forum of 26 February 2024 (To Follow)
 - Joint Transportation Board of 4 March 2024

15. Decisions taken by Cabinet Members 367 - 368

A record of the decisions taken by portfolio holders since the last meeting of Cabinet are attached.

16. Urgent Items 369 - 370

Any other items which the Chairman decides are urgent due to special circumstances and of which notice has been given to the Chief Executive.

Matters for consideration in Private

17. Exclusion of Press and Public 371 - 372

The Chairman to move that the press and public be excluded from the remainder of the meeting during consideration of any items the publication of which would disclose exempt information.

PART 2 - PRIVATE

Executive Key Decision

18. Gibson Building update 373 - 382

(Reason: LGA 1972 - Sch 12A Paragraph 3 – Financial or business affairs of any particular person)

The report provided an update in respect of the Gibson Building

19. Urgent Items 383 - 384

Any other items which the Chairman decides are urgent due to special circumstances and of which notice has been given to the Chief Executive.

MEMBERSHIP

Councillor M D Boughton, (Leader)
Councillor R P Betts, (Climate Change, Regeneration and Property)
Councillor M A Coffin, (Transformation and Infrastructure)
Councillor D Keers, (Community Services)
Councillor K B Tanner, (Finance and Housing)
Councillor M Taylor, (Planning)

Members of the Council who are not members of the executive may attend meetings of the Cabinet. With the agreement of the Leader, any such Member may address the Cabinet on any item on the agenda but may not vote.