



# TONBRIDGE & MALLING BOROUGH COUNCIL

## EXECUTIVE SERVICES

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**Interim Chief Executive**  
Adrian Stanfield LL.B (Hons)

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**NB - This agenda contains proposals, recommendations and options. These do not represent Council policy or decisions until they have received proper consideration through the full decision making process.**

Contact: Democratic Services  
[committee.services@tmbc.gov.uk](mailto:committee.services@tmbc.gov.uk)

21 May 2024

To: MEMBERS OF THE PARISH PARTNERSHIP PANEL  
(Copies to all Members of the Council)

Dear Sir/Madam

Your attendance is requested at a meeting of the Parish Partnership Panel to be held in the Council Chamber, Gibson Drive, Kings Hill on Thursday, 30th May, 2024 commencing at 7.30 pm

Members of the Panel should attend in person wherever possible. Those Members of the Panel who cannot attend in person have the opportunity to participate online. Other Members of the Council are encouraged to participate online.

Information on how to observe the meeting will be published on the Council's website.

Yours faithfully

ADRIAN STANFIELD

Interim Chief Executive

## A G E N D A

1. Guidance on the Conduct of Meetings

5 - 6

## **Part 1 - Public**

2. Appointment of Chair and Vice-Chairs

To confirm Borough Council appointments and to seek nominations for vice-chair from the parish/town council representatives

3. Apologies for absence

4. Notification of Substitute Members

7 - 8

5. Minutes

9 - 16

To confirm as a correct record the Minutes of the meeting of the Parish Partnership Panel held on 9 November 2024

6. Update on action identified in the last Minutes

### **Matters raised in Advance of the meeting**

Details of the matter to be raised should be provided in writing or by email to [committee.services@tmbc.gov.uk](mailto:committee.services@tmbc.gov.uk) at least 10 working days before the meeting. This is so that a response can be provided on the evening of the meeting. Only one question may be submitted by a parish council due to the time limitations.

7. Managing Space for Nature (MS4N)

An update to be provided by the Chair of Kent Association of Local Councils (KALC)(Tonbridge and Malling) following attendance at the KALC Planning Conference and discussion with KCC MS4N officers.

8. Climate Change

At the request of the Chair, the Cabinet Member for Climate Change, Regeneration and Property is invited to update on climate change initiatives within the Borough Council.

9. Green Flag Awards - How to Apply

At the request of the Communities and Environment Scrutiny Select Committee, Parish/Town Councils to be advised how to apply for the Green Flag Award.

10. Any Other Business

To consider any other issues raised at the meeting. Any answers, actions and/or outcomes may be provided at the next meeting of the Parish Partnership Panel.

## DISTRIBUTION

### Borough Council Representatives

Cllr R W Dalton (Chair)  
Cllr Mrs M Tatton (Vice-Chair)  
Cllr Mrs S Bell  
Cllr R P Betts  
Cllr B Banks  
Cllr M D Boughton  
Cllr P Boxall  
Cllr M A Coffin  
Cllr S Crisp  
Cllr S M Hammond  
Cllr P M Hickmott  
Cllr M Taylor  
Vacancy

### Parish and Town Council Representatives

Addington  
Aylesford  
Birling  
Borough Green (Vice-Chair)  
Burham  
Ditton  
East Malling and Larkfield  
East Peckham  
Hadlow  
Hildenborough  
Ightham  
Kings Hill  
Leybourne  
Mereworth  
Offham  
Platt  
Plaxtol  
Ryarsh  
Shipbourne  
Snodland  
Stansted  
Trottiscliffe  
Wateringbury  
West Malling  
West Peckham  
Wouldham  
Wrotham

### County Councillors

Trudy Dean - KCC, Malling Central  
Sarah Hohler - KCC, Malling North  
Sarah Hudson - KCC, Malling Rural East  
Andrew Kennedy - KCC, Malling North East  
Harry Rayner - KCC, Malling West