



TONBRIDGE & MALLING BOROUGH COUNCIL

EXECUTIVE SERVICES

Chief Executive
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NB - This agenda contains proposals, recommendations and options. These do not represent Council policy or decisions until they have received proper consideration through the full decision making process.

Contact: Democratic Services
committee.services@tmbc.gov.uk

29 October 2024

To: MEMBERS OF THE COMMUNITIES AND ENVIRONMENT SCRUTINY
SELECT COMMITTEE
(Copies to all Members of the Council)

Dear Sir/Madam

Your attendance is requested at a meeting of the Communities and Environment Scrutiny Select Committee to be held in the Council Chamber, Gibson Drive, Kings Hill on Wednesday, 6th November, 2024 commencing at 7.30 pm.

Members of the Committee are required to attend in person. Other Members may attend in person or participate online via MS Teams.

Information on how to observe the meeting will be published on the Council's website.

Yours faithfully

DAMIAN ROBERTS

Chief Executive

A G E N D A

1. Guidance for the Conduct of Meetings

5 - 8

PART 1 - PUBLIC

2. Apologies for absence
3. Notification of Substitute Members 9 - 10
4. Declarations of interest 11 - 12

Members are reminded of their obligation under the Council's Code of Conduct to disclose any Disclosable Pecuniary Interests and Other Significant Interests in any matter(s) to be considered or being considered at the meeting. These are explained in the Code of Conduct on the Council's website at [Code of conduct for members – Tonbridge and Malling Borough Council \(tmbc.gov.uk\)](https://www.tmbc.gov.uk/code-of-conduct-for-members).

Members in any doubt about such declarations are advised to contact Legal or Democratic Services in advance of the meeting.

5. Minutes 13 - 18

To confirm as a correct record the Minutes of the meeting of the Communities and Environment Scrutiny Select Committee held on 17 July 2024

6. Kent Police and Crime Commissioner - Rural Task Force

Mr Matthew Scott, the Kent Police and Crime Commissioner, has been invited to provide an update on the Rural Task Force and other matters raised.

Matters for Corporate Monitoring

7. Key Performance Indicators 2024/25 - Quarter 2 19 - 28

This report and annexes provide data on Quarter 2 (July-September 2024) Key Performance Indicators (KPIs) that are aligned to the Corporate Strategy 2023-2027 and monitored on a quarterly or annual basis. This data is a key tool in assessing performance management and helping to deliver positive change.

Matters for Recommendation to the Cabinet

8. Review of Fees and Charges - Communities and Environment 29 - 44

This report sets out the proposed fees and charges for the provision of services in respect of garden waste subscriptions, household bulky refuse and fridge/freezer collections, 'missed' refuse collections, stray dog redemption fees, Tonbridge Allotments, Tonbridge Cemetery, pest control, food certificates, contaminated land monitoring and private water supplies from 1 April 2025.

Matters submitted for Information

9. Identification of Saving Options

Following discussion at Cabinet on 3 September 2024, Members of the three Scrutiny Select Committees and the Overview & Scrutiny Committee are invited to propose options for evaluation in the forthcoming months to assist in bridging the current funding gap identified in the Medium-Term Financial Strategy.

10. Work Programme 2024-2025 45 - 46

The Work Programme setting out matters to be scrutinised during 2025 is attached for information. Members can suggest future items by liaising with the Chair of the Committee.

11. Urgent Items 47 - 48

Any other items which the Chairman decides are urgent due to special circumstances and of which notice has been given to the Chief Executive

Matters for consideration in Private

12. Exclusion of Press and Public 49 - 50

The Chairman to move that the press and public be excluded from the remainder of the meeting during consideration of any items the publication of which would disclose exempt information.

PART 2 - PRIVATE

13. Urgent Items 51 - 52

Any other items which the Chairman decides are urgent due to special circumstances and of which notice has been given to the Chief Executive.

MEMBERSHIP

Cllr S A Hudson (Chair)
Cllr K S Tunstall (Vice-Chair)

Cllr A G Bennison
Cllr S Crisp
Cllr R W Dalton
Cllr Mrs T Dean
Cllr F A Hoskins
Cllr J R S Lark

Cllr A McDermott
Cllr W E Palmer
Cllr Stacey Pilgrim
Cllr M R Rhodes
Cllr Mrs M Tatton