



# TONBRIDGE & MALLING BOROUGH COUNCIL

## EXECUTIVE SERVICES

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**Chief Executive**  
Damian Roberts

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**NB - This agenda contains proposals, recommendations and options. These do not represent Council policy or decisions until they have received proper consideration through the full decision making process.**

Contact: Democratic Services  
[committee.services@tmbc.gov.uk](mailto:committee.services@tmbc.gov.uk)

13 November 2024

To: MEMBERS OF THE PARISH PARTNERSHIP PANEL  
(Copies to all Members of the Council)

Dear Sir/Madam

Your attendance is requested at a meeting of the Parish Partnership Panel to be held in the Council Chamber, Gibson Drive, Kings Hill on Thursday, 21st November, 2024 commencing at 7.30 pm

Members of the Panel should attend in person wherever possible. Those Members of the Panel who cannot attend in person have the opportunity to participate online. Other Members of the Council are encouraged to participate online.

Information on how to observe the meeting will be published on the Council's website.

Yours faithfully

DAMIAN ROBERTS  
Chief Executive

## AGENDA

1. Guidance on the Conduct of Meetings

5 - 6

## **Part 1 - Public**

2. Apologies for absence
3. Notification of Substitute Members 7 - 8
4. Minutes 9 - 14

To confirm as a correct record the Minutes of the meeting of the Parish Partnership Panel held on 29 August 2024

5. Update on action identified in the last Minutes

### **Matters raised in advance of the meeting**

Details of the matter to be raised should be provided in writing or by email to [committee.services@tmhc.gov.uk](mailto:committee.services@tmhc.gov.uk) at least 10 working days before the meeting. This is so that a response can be provided on the evening of the meeting. Only one question may be submitted by a parish council due to the time limitations.

6. Introduction of Chief Executive and Future Working with Parish/Town Councils

Opportunity for the new Chief Executive (Damian Roberts) to speak with Parish/Town Councils in respect of future collaborative working.

7. Update on Climate Change Initiatives and Community Energy Project 15 - 16

A joint presentation from a representative of Shipbourne Parish Council, the Cabinet Member for Climate Change, Regeneration and Property and the Climate Change Officer on the Community Energy Project and Climate Change initiatives.

8. Overview and Improvement of Planning Enforcement

At the request of the parish Vice-Chair on behalf of the Kent Association of Local Councils (Tonbridge and Malling), the Head of Planning and the Principal Enforcement Officer to provide an overview of the Planning enforcement services.

9. Community Enforcement Team Review

Members will receive a presentation providing an overview of the Community Enforcement Team that was operational across the borough between March and September 2024.

To consider any other issues raised at the meeting. Any answers, actions and/or outcomes may be provided at the next meeting of the Parish Partnership Panel.

(1) Biodiversity Net Gain – Implications for Parish/Town Councils

Parish/Town councils are advised to refer to the following links for useful information:

<https://www.kentwildlifetrust.org.uk/blog/kent-bng-site-register>

<https://www.gov.uk/guidance/biodiversity-net-gain-exempt-developments>

(2) Update on the National Planning Policy Framework (NPPF) and the Local Plan

Subject to publication of the final NPPF by the Government, any update, if available, will be provided by the Head of Planning.

(3) Information on insulation of old houses on the Council website

Request to be clarified and information to be circulated either outside of the meeting or at the next meeting.

(4) Review of Parish Partnership Panel

Initial responses are attached for information. Parish/Town councils are encouraged to submit/provide further feedback in respect of options for future meetings of the Panel.

(5) Work Programme 2025/26

The Work Programme setting out matters to be scrutinised during 2025 is attached for information. Parish/town councils can suggest future items by liaising with the Chair of the Panel.

## DISTRIBUTION

### Borough Council Representatives

Cllr R W Dalton (Chair)  
Cllr Mrs M Tatton (Vice-Chair)  
Cllr Mrs S Bell  
Cllr R P Betts  
Cllr B Banks  
Cllr M D Boughton  
Cllr P Boxall  
Cllr M A Coffin  
Cllr S Crisp  
Cllr S M Hammond  
Cllr P M Hickmott  
Cllr M Taylor

### Parish and Town Council Representatives

Addington  
Aylesford  
Birling  
Borough Green (Vice-Chair)  
Burham  
Ditton  
East Malling and Larkfield  
East Peckham  
Hadlow  
Hildenborough  
Ightham  
Kings Hill  
Leybourne  
Mereworth  
Offham  
Platt  
Plaxtol  
Ryarsh  
Shipbourne  
Snodland  
Stansted  
Trottscliffe  
Wateringbury  
West Malling  
West Peckham  
Wouldham  
Wrotham

### County Councillors

Trudy Dean - KCC, Malling Central  
Sarah Hohler - KCC, Malling North  
Sarah Hudson - KCC, Malling Rural East  
Andrew Kennedy - KCC, Malling North East  
Harry Rayner - KCC, Malling West