



# TONBRIDGE & MALLING BOROUGH COUNCIL

## EXECUTIVE SERVICES

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**Chief Executive**  
Damian Roberts

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**NB - This agenda contains proposals, recommendations and options. These do not represent Council policy or decisions until they have received proper consideration through the full decision making process.**

Contact: Democratic Services  
[committee.services@tmbc.gov.uk](mailto:committee.services@tmbc.gov.uk)

28 January 2025

To: MEMBERS OF THE COMMUNITIES AND ENVIRONMENT SCRUTINY  
SELECT COMMITTEE  
(Copies to all Members of the Council)

Dear Sir/Madam

Your attendance is requested at a meeting of the Communities and Environment Scrutiny Select Committee to be held in the Council Chamber, Gibson Drive, Kings Hill on Wednesday, 5th February, 2025 commencing at 7.30 pm.

Members of the Committee are required to attend in person. Other Members may attend in person or participate online via MS Teams.

Information on how to observe the meeting will be published on the Council's website.

Yours faithfully

DAMIAN ROBERTS

Chief Executive

## A G E N D A

1. Guidance for the Conduct of Meetings

5 - 8

## **PART 1 - PUBLIC**

- |    |                                    |         |
|----|------------------------------------|---------|
| 2. | Apologies for absence              |         |
| 3. | Notification of Substitute Members | 9 - 10  |
| 4. | Declarations of interest           | 11 - 12 |

Members are reminded of their obligation under the Council's Code of Conduct to disclose any Disclosable Pecuniary Interests and Other Significant Interests in any matter(s) to be considered or being considered at the meeting. These are explained in the Code of Conduct on the Council's website at [Code of conduct for members – Tonbridge and Malling Borough Council \(tmbc.gov.uk\)](https://www.tmbc.gov.uk/code-of-conduct-for-members).

Members in any doubt about such declarations are advised to contact Legal or Democratic Services in advance of the meeting.

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| 5. | Minutes | 13 - 18 |
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To confirm as a correct record the Minutes of the meeting of the Communities and Environment Scrutiny Select Committee held on 6 November 2024

### **Matters for Recommendation to the Cabinet**

- |    |   |         |
|----|---|---------|
| 6. | Waste Services Contract - Strategic Approach to Service Provision | 19 - 80 |
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This report considers a number of commissioning options for the future delivery of the Councils Waste Services Contract.

- Annexes 1 and 2 are restricted and private in accordance with LGA 1972, Schedule 12A Paragraph 3 - Information relating to the financial or business affairs of any particular person (including the authority holding that information)

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|----|--|---------|
| 7. | Community Energy Assessment and Strategy | 81 - 94 |
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To seek approval for an assessment of the potential for community energy and develop a strategy for community energy for the borough.

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|----|---|----------|
| 8. | Haysden Country Park Management Plan - Consultation Draft | 95 - 104 |
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This report presents a draft Management Plan for Haysden Country Park and seeks Member comment prior to formal public consultation.

- Due to its size Annex 1 – Consultation Draft – is attached as a supplement.

9. Corporate Complaints Policy Review 105 - 152

To propose the adoption of the new Corporate Complaints Policy which has been brought into line with the changes to the recommended handling complaints by the Local Government & Social Care Ombudsman (LGSCO).

**Matters submitted for Information**

10. Work Programme 2025 153 - 154

The Work Programme setting out matters to be scrutinised during 2025 is attached for information. Members can suggest future items by liaising with the Chair of the Committee.

11. Urgent Items 155 - 156

Any other items which the Chairman decides are urgent due to special circumstances and of which notice has been given to the Chief Executive

**Matters for consideration in Private**

12. Exclusion of Press and Public 157 - 158

The Chairman to move that the press and public be excluded from the remainder of the meeting during consideration of any items the publication of which would disclose exempt information.

**PART 2 - PRIVATE**

13. Urgent Items 159 - 160

Any other items which the Chairman decides are urgent due to special circumstances and of which notice has been given to the Chief Executive.

## **MEMBERSHIP**

Cllr S A Hudson (Chair)  
Cllr K S Tunstall (Vice-Chair)

Cllr A G Bennison  
Cllr S Crisp  
Cllr R W Dalton  
Cllr Mrs T Dean  
Cllr F A Hoskins  
Cllr J R S Lark

Cllr A McDermott  
Cllr W E Palmer  
Cllr Stacey Pilgrim  
Cllr M R Rhodes  
Cllr Mrs M Tatton