



TONBRIDGE & MALLING BOROUGH COUNCIL

EXECUTIVE SERVICES

Chief Executive
Damian Roberts

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Kings Hill, West Malling
Kent ME19 4LZ
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To: MEMBERS OF THE COUNCIL

NB Background reports to items referred from Cabinet and Committees have been omitted from printed agenda packs.

Dear Sir/Madam

I hereby summon you to attend a meeting of the Tonbridge and Malling Borough Council which will be held in the Council Chamber, Gibson Drive, Kings Hill on Tuesday, 18th February, 2025 at **7.30 pm or on the rising of the Special meeting of Council whichever is the later.**

Information on how to observe the meeting will be published on the Council's website.

The following business is proposed to be transacted:-

1. Guidance on the Conduct of Meetings 5 - 8
- PART 1 - PUBLIC**
2. Apologies for absence 9 - 10
3. Declarations of interest
To declare any interests in respect of recommended items
4. Minutes 11 - 22
To confirm as a correct record the Minutes of the meeting of Council held on 22 October 2024
5. Mayor's Announcements 23 - 24

6. Questions from the public pursuant to Council Procedure Rule No 5.6 25 - 32

A response to questions received from the public pursuant to Council Procedure Rule No. 5.6 will be provided by the relevant Member:

- 25/001PUB
- 25/002PUB
- 25/003PUB
- 25/004PUB

7. Questions from Members pursuant to Council Procedure Rule No 5.5 33 - 34

- 25/001 – Joint authority working group on Active Travel

8. Leader's Announcements 35 - 36

Matters for Decision

9. Setting the Budget 2025/26 37 - 136

Due to the timescales and print deadlines, the recommendations of the meeting of Cabinet held on 11 February 2025 will be circulated to Members in advance of the meeting of Council.

In accordance with CPR 8.5 of the Constitution there will be a recorded vote for this item.

10. Setting the Council Tax 2025/26 137 - 148

Due to the timescales and print deadlines, the recommendations of the meeting of Cabinet held on 11 February 2025 will be circulated to Members in advance of the meeting of Council.

In accordance with CPR 8.5 of the Constitution there will be a recorded vote for this item.

11. Local Council Tax Reduction Scheme 2025/26 149 - 284

Due to the timescales and print deadlines, the recommendations of the meeting of Cabinet held on 11 February 2025 will be circulated to Members in advance of the meeting of Council.

12. Changes to the Constitution 285 - 304

This report recommends that changes are made to Part 3 of the Council's constitution in respect of the terms of reference for Area Planning Committees and the General Purposes Committee.

13. Appointment of Independent Person 305 - 308
This report asks Members to appoint a second Independent Person under the Localism Act 2011

14. Appointment to Outside Body 309 - 312
The Secretary of the Berry Housing Trust has asked that a new Trustee be appointed.

Matters Recommended for Decision by other Committees

15. Localism Act - Pay Policy 313 - 326
Recommendations of the General Purposes Committee in respect of the Localism Act and updated Pay Policy Statement for 2025/26.

16. Establishment Report 327 - 328
Recommendations of the General Purposes Committee of 22 January 2025
The proposals contained exempt information, were considered in private by the Committee and have not been attached to this agenda.

17. Risk Management 329 - 354
Due to the timescales and print deadlines, the recommendations of the meeting of Cabinet held on 11 February 2025 will be circulated to Members in advance of the meeting of Council.

18. Treasury Management Update and Treasury Management and Annual Investment Strategy for 2025/26 355 - 410
Due to the timescales and print deadlines, the recommendations of the meeting of Cabinet held on 11 February 2025 will be circulated to Members in advance of the meeting of Council.

19. Annual Audit Report 2023/24 411 - 470
Due to the timescales and print deadlines, the recommendations of the meeting of Cabinet held on 11 February 2025 will be circulated to Members in advance of the meeting of Council.

Motions submitted under Council Procedure Rule 5.27

20. 25/002 - English Devolution White Paper 471 - 472
To consider a Notice of Motion proposed by Councillor D King, seconded by Cllr A Mehmet on behalf of the Conservative Group.

21. 25/003 - Establishment of a Town Council for Tonbridge 473 - 474
To consider a Notice of Motion proposed by Councillor G Bridge, seconded by Cllr M Hood on behalf of the Liberal Democrat and Green Groups.
22. 25/004 - Village Green status for River Lawn, Tonbridge 475 - 476
To consider a Notice of Motion proposed by Councillor M Hood, seconded by Cllr S Pilgrim on behalf of the Green Group.
23. 25/005 - Waiver of loss of earnings fee for Tonbridge Pride 477 - 480
To consider a Notice of Motion proposed by Councillor A Cope, seconded by Cllr S Pilgrim on behalf of the Green Group.

Matters for Information

24. Minutes of Cabinet and Committees 481 - 482
To receive and note the Minutes of meetings of Cabinet and Committees as set out in the Minute Book (attached as a supplement).
25. Sealing of Documents
To authorise the Common Seal of the Council to be affixed to any Contract, Minute, Notice or other document requiring the same.

DAMIAN ROBERTS
Chief Executive
Monday, 10 February 2025