



TONBRIDGE & MALLING BOROUGH COUNCIL

EXECUTIVE SERVICES

Chief Executive
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NB - This agenda contains proposals, recommendations and options. These do not represent Council policy or decisions until they have received proper consideration through the full decision making process.

Contact: Democratic Services
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24 March 2025

To: MEMBERS OF THE CABINET
(Copies to all Members of the Council)

Dear Sir/Madam

Your attendance is requested at a meeting of the Cabinet to be held in the Council Chamber, Gibson Drive, Kings Hill on Tuesday, 1st April, 2025 commencing at 7.30 pm.

Members of the Cabinet are required to attend in person. Other Members may attend in person or participate online via MS Teams.

Information on how to observe the meeting will be published on the Council's website.

(NB: Background papers to items referred from Scrutiny Select Committees and Committees have been omitted from printed agenda packs.)

Yours faithfully

DAMIAN ROBERTS

Chief Executive

A G E N D A

1. Guidance for the Conduct of Meetings

7 - 10

PART 1 - PUBLIC

2. Apologies for absence 11 - 12
3. Declarations of interest 13 - 14

Members are reminded of their obligation under the Council's Code of Conduct to disclose any Disclosable Pecuniary Interests and Other Significant Interests in any matter(s) to be considered or being considered at the meeting. These are explained in the Code of Conduct on the Council's website at [Code of conduct for members – Tonbridge and Malling Borough Council \(tmbc.gov.uk\)](https://www.tmbc.gov.uk/code-of-conduct-for-members).

Members in any doubt about such declarations are advised to contact Legal or Democratic Services in advance of the meeting.

4. Minutes 15 - 28

To confirm as a correct record the Minutes of the ordinary and extraordinary meetings of the Cabinet held on 4 March and 19 March 2025 respectively.

Matters in accordance with Part 3 of the Constitution

Executive Non-Key Decisions

5. Petition - Save West Malling Farmers Market 29 - 48

The Council has received a petition asking for parking restrictions to be lifted for traders to attend the West Malling Farmers Market.

The petition organisers have been invited to address the Cabinet. Two speakers will have 5 minutes each.

A copy of the petition is available as a background paper but has not been included to avoid disclosing personal information of signatories.

6. Corporate Key Performance Indicators - Q3 2024/25 49 - 70

This covering report and annexes provide data on Key Performance Indicators (KPIs) that are aligned to the Corporate Strategy 2023-2027 and monitored on a quarterly or annual basis. These KPIs cover Quarter 3 of 2024/25 which covers October to December 2024.

7. 50th Anniversary Community Grant Scheme 71 - 82

To seek approval of schemes submitted for funding through the 50th Anniversary Community Grant Scheme.

8. Corporate Policies Update 83 - 160

To review and update policies regarding the administration of council tax and business rate discounts/reliefs and the recovery of unpaid debts.

Executive Key Decisions

9. Waste, Recycling and Street Cleansing Contract 161 - 208

Consideration of recommendations of the Communities and Environment Scrutiny Select Committee in respect of the Waste, Recycling and Street Cleansing Contract.

10. Green and Blue Infrastructure Strategy 209 - 218

Following consideration by the Communities and Environment Scrutiny Select Committee an updated Green and Blue Infrastructure Strategy (attached at Annex 1) is presented for approval.

The recommendations of the Scrutiny Select Committee are attached for information.

Due to its size the Strategy is attached as a supplement.

Matters for Recommendation to the Council

11. Replacement Angel Leisure Centre 219 - 242

This report:

- brings forward a List C Capital Plan Evaluation for the replacement of the Angel Leisure Centre in Tonbridge;
- seeks approval for the site selected for the new facility and the appointment of an external leisure development partner;
- recommends to Full Council that the scheme is included in Capital Plan List A.

In accordance with LGA 1972 Schedule 12A Paragraph 3 – Financial or business affairs of any particular person including the authority holding that information, Annexes 1, 3 and 4 are Private and restricted.

Due to their size Annexes 3 and 4 are published as a restricted supplement.

Matters submitted for Information

12. Minutes of Panels, Boards and Other Groups 243 - 256

The minutes of meetings of Advisory Panels, Boards and Other Groups are attached:

- Notes of Parish Partnership Panel of 6 February 2025
- Notes of Tonbridge Community Forum of 24 February 2025
- Notes of Joint Transportation Board of 3 March 2025 – To Follow

Any recommendations arising from these minutes are set out as individual items on this agenda.

13. Decisions taken by Cabinet Members 257 - 258

A record of the decisions taken by portfolio holders since the last meeting of Cabinet are attached.

14. Notice of Forthcoming Key Decisions 259 - 262

A draft Notice setting out the key decisions anticipated to be taken during May to June 2025 is attached.

15. Urgent Items 263 - 264

Any other items which the Chairman decides are urgent due to special circumstances and of which notice has been given to the Chief Executive.

Matters for consideration in Private

16. Exclusion of Press and Public 265 - 266

The Chairman to move that the press and public be excluded from the remainder of the meeting during consideration of any items the publication of which would disclose exempt information.

PART 2 - PRIVATE

17. Urgent Items 267 - 268

Any other items which the Chairman decides are urgent due to special circumstances and of which notice has been given to the Chief Executive.

MEMBERSHIP

Councillor M D Boughton, (Leader)
Councillor R P Betts, (Climate Change, Regeneration and Property)
Councillor M A Coffin, (Transformation and Infrastructure)
Councillor D Keers, (Community Services)
Councillor K B Tanner, (Finance and Housing)
Councillor M Taylor, (Planning)

Members of the Council who are not members of the executive may attend meetings of the Cabinet. With the agreement of the Leader, any such Member may address the Cabinet on any item on the agenda but may not vote.