

**TONBRIDGE & MALLING BOROUGH COUNCIL**

**RECORD OF DECISION**

**Decision Taken By: Cabinet Member for Finance and Housing**

**Decision No:  
D240121MEM**

**Date: 03 December 2024**

**Decision(s) and Reason(s)**

**Hoarding Working within Housing**

(Report of Cabinet Member for Finance and Housing and Director of Planning, Housing and Environmental Health)

Consideration was given to the provision of a Hoarding Co-ordinator service for residents of Tonbridge and Malling and associated clearance and clean-up works. This to be funded via the disabled facilities grant element of the Better Care Fund (BCF).

The proposal was for the Home Improvement Agency to deliver the Hoarding Co-ordinator role which they already undertook across Kent as part of their hospital discharge service.

As defined by the Kent and Medway Multi-Agency Policy and Procedures to Support People that Self Neglect or Demonstrate Hoarding Behaviour (attached as Annex 1) hoarding was the excessive collection and retention of any material to the point that living space was sufficiently cluttered to preclude activities for what they were designed for. Hoarding was a recognised mental health diagnosis.

Due regard was given to the financial and value for money considerations set out in the report and it was noted that the BCF continued to be underspent in recent years. The diversion of funding to support further revenue initiatives would provide essential support in respect of hoarding in the community. Members recognised the importance of addressing hoarding issues within properties as it enabled households to remain in their home safely. There was also a wider positive impact for neighbouring properties.

Following consideration by the Housing and Planning Scrutiny Select Committee, the Cabinet Member for Finance and Housing resolved that:

- (1) a part-time (0.5FTE) Hoarding Co-ordinator role employed by the Home Improvement Agency be funded via the Disabled Facilities Grant (DFG) element of the Better Care Fund;
- (2) the estimated cost of £30,000 per annum for this role be noted;

- (3) a £15,000 per annum budget for clearance and clean-up works be provided and funded from the Better Care Fund;
- (4) authority to enter into the contract with the Home Improvement Agency be delegated to the Director of Planning, Housing and Environmental Health.

Reasons: As set out in the report submitted to the Housing and Planning Scrutiny Select Committee of 3 December 2024.

Signed Cabinet Member for Finance and Housing	<i>K Tanner</i>
Signed Leader:	<i>M Boughton</i>
Signed Chief Executive:	<i>D Roberts</i>
Date of publication:	6 December 2024

This decision will come into force and may then be implemented on the expiry of 5 working days after publication unless it is called in.

**Decision Taken By: Cabinet Member for Transformation and Infrastructure**

**Decision No:**  
D240122MEM

**Date: 03 December 2024**

**Decision(s) and Reason(s)**

**Infrastructure Funding Statement 2023-24**

(Report of Cabinet Member of Transformation and Infrastructure and Director of Planning, Housing and Environmental Health)

Members reviewed the Infrastructure Funding Statement 2023/24 which set out the infrastructure delivery and contributions collected by the Borough Council, allocations made within the monitoring period, projects delivered within the relevant period and new agreements entered into. Contributions agreed over the 2023/24 period were also outlined.

The Borough Council had a statutory requirement under the Community Infrastructure Levy Regulations 2010 (Regulation 121A) to publish an annual Infrastructure Funding Statement (IFS) by the end of December each year. The purpose of the IFS was to provide a summary of all financial and non-financial developer contributions.

Following consideration by the Housing and Planning Scrutiny Select Committee, the Cabinet Member for Transformation and Infrastructure **RESOLVED** that:

- (1) the Infrastructure Funding Statement and associated documents be endorsed; and
- (2) the Infrastructure Funding Statement be approved for publication by the end of December 2024.

Reasons: As set out in the report submitted to the Housing and Planning Scrutiny Select Committee of 3 December 2024.

Signed Cabinet Member for Transformation and Infrastructure	<i>M Coffin</i>
Signed Leader:	<i>M Boughton</i>
Signed Chief Executive:	<i>D Roberts</i>
Date of publication:	6 December 2024

This decision will come into force and may then be implemented on the expiry of 5 working days after publication unless it is called in.

**Decision Taken By: Cabinet Member for Planning**

**Decision No:**  
D240123MEM

**Date: 03 December 2024**

**Decision(s) and Reason(s)**

**Authority Monitoring Report 2023-24**

(Report of Cabinet Member for Planning and Director of Planning, Housing and Environmental Health and Housing)

The report outlined the Borough Council's latest Authority Monitoring Report (AMR) (attached as Annex 1), which reviewed the effectiveness of the organisations planning policies and helped to ensure that progress was being made towards achieving the objectives as set out in the suite of Adopted Development Plan documents. The AMR was a statistical document to help guide the direction of travel for future corporate and planning policy.

Members noted that the AMR covered the previous financial year due to the period for data collection and reported on the period 2023/24. The last AMR was published by Tonbridge and Malling in 2017 and this version sought to provide an up to date consideration of the effectiveness of policies as well as progress in preparing planning documents as set out in the Local Development Scheme and actions taken in relation to the duty to cooperate.

Following consideration by the Housing and Planning Scrutiny Select Committee, the Cabinet Member for Planning **RESOLVED** that:

- (1) the Authority Monitoring Report for the period 2023/24 be endorsed;
- (2) the Authority Monitoring Report for the period 2023/24 be approved for publication by the end of December 2024.

Reasons: As set out in the report submitted to the Housing and Planning Scrutiny Select Committee of 3 December 2024.

Signed Cabinet Member for Planning:	<i>M Taylor</i>
Signed Leader:	<i>M Boughton</i>
Signed Chief Executive:	<i>D Roberts</i>
Date of publication:	6 December 2024

This decision will come into force and may then be implemented on the expiry of 5 working days after publication unless it is called in.

**Decision Taken By: Cabinet Member for Planning**

**Decision No:**  
D240124MEM

**Date: 03 December 2024**

**Decision(s) and Reason(s)**

**Local Nature Recovery Strategy**

(Report of Cabinet Member for Planning and Director of Planning, Housing and Environmental Health)

Kent County Council was commencing its pre-consultation review of the Kent and Medway Local Nature Recovery Strategy. The review was to determine whether the relevant authorities, including Tonbridge and Malling Borough Council, were content for the public consultation to proceed. If no objections were received by the end of the 28-day period, commencing 14 November and ending on 12 December, it would be determined that public consultation could go ahead.

Following consideration by the Housing and Planning Scrutiny Committee, the Cabinet Member for Planning **RESOLVED** that:

- (1) the purpose and content of the draft Kent and Medway Local Nature Recovery Strategy be noted;
- (2) confirmation be given to Kent County Council that the Borough Council supported proceeding to public consultation; and
- (3) the Borough Council's response be delegated to the Director of Housing, Planning and Environmental Health, in consultation with the Cabinet Member for Planning.

Reasons: As set out in the report submitted to the Housing and Planning Scrutiny Select Committee of 3 December 2024.

Signed Cabinet Member for Planning:	<i>M Taylor</i>
Signed Leader:	<i>M Boughton</i>
Signed Chief Executive:	<i>D Roberts</i>
Date of publication:	6 December 2024

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