



TONBRIDGE & MALLING BOROUGH COUNCIL

EXECUTIVE SERVICES

Chief Executive
Damian Roberts

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Gibson Drive
Kings Hill, West Malling
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NB - This agenda contains proposals, recommendations and options. These do not represent Council policy or decisions until they have received proper consideration through the full decision making process.

Contact: Democratic Services
committee.services@tmbc.gov.uk

6 June 2025

To: MEMBERS OF THE JOINT TRANSPORTATION BOARD
(Copies to all Members of the Council)

Dear Sir/Madam

Your attendance is requested at a meeting of the Joint Transportation Board to be held in the Council Chamber, Gibson Drive, Kings Hill on Monday, 16th June, 2025 commencing at 7.30 pm.

Members of the Committee are required to attend in person. Other Members may attend in person or participate online via MS Teams.

Information on how to observe the meeting will be published on the Council's website.

Yours faithfully

DAMIAN ROBERTS

Chief Executive

A G E N D A

1. Guidance for the Conduct of Meetings 5 - 8

PART 1 - PUBLIC

2. Apologies for absence 9 - 10

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| 3. | Notification of Substitute Members | 11 - 12 |
| 4. | Declarations of interest | 13 - 14 |

Members are reminded of their obligation under the Council's Code of Conduct to disclose any Disclosable Pecuniary Interests and Other Significant Interests in any matter(s) to be considered or being considered at the meeting. These are explained in the Code of Conduct on the Council's website at [Code of conduct for members – Tonbridge and Malling Borough Council \(tmbc.gov.uk\)](https://www.tmbc.gov.uk/code-of-conduct-for-members).

Members in any doubt about such declarations are advised to contact Legal or Democratic Services in advance of the meeting.

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| 5. | Minutes | 15 - 18 |
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To confirm as a correct record the Notes of the meeting of the Joint Transportation Board held on 3 March 2025.

Matters for the Borough Council

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| 6. | Parking Action Plan - Phase 15 (Informal Consultation) | 19 - 84 |
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This report covers the progress of the current phase (Phase 15) of the Borough's Parking Action Plan, specifically the outcome of the informal consultation and the next steps for each location.

Annex 4 is published as a supplement due to the large number and size of the files under the annex.

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| 7. | Hildenborough Parking Review | 85 - 110 |
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This report covers the outcome of the formal consultation on the Hildenborough Parking review, considers objections and seeks agreement for proposals to be implemented or abandoned.

Annexes 2 – 30 are published as a supplement due to the large number and size of the files under the annexes.

Matters submitted for Information

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| 8. | Highways Forward Works Programme 2025/26 | 111 - 144 |
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This report updates Members on the identified schemes for construction.

If you have any questions relating to the Highways Work Programme, can you please submit them in advance of the meeting and no later than 9 June 2025 to enable sufficient time to collate information. Please email Andy.Watson@kent.gov.uk.

9. Any Other Business

Any matters raised will be for information only and any views, actions, outcomes or recommendations may be addressed out of meeting or reported to the next possible Joint Transportation Board (if appropriate).

10. Urgent Items 145 - 146

Any other items which the Chairman decides are urgent due to special circumstances and of which notice has been given to the Chief Executive.

Matters for consideration in Private

11. Exclusion of Press and Public 147 - 148

The Chairman to move that the press and public be excluded from the remainder of the meeting during consideration of any items the publication of which would disclose exempt information.

PART 2 - PRIVATE

12. Urgent Items 149 - 150

Any other items which the Chairman decides are urgent due to special circumstances and of which notice has been given to the Chief Executive.

MEMBERSHIP

Cllr M A Coffin (Chair)
County Cllr S Hudson (Vice-Chair)

Cllr R I B Cannon
Cllr A Cope
Cllr S Crisp
Cllr D A S Davis
Cllr F A Hoskins
Cllr D Thornewell

County Cllr Mrs T Dean
County Cllr M Hood
County Cllr A Kennedy
County Cllr H Rayner
County Cllr D Sian
County Cllr P Stepto

Representatives of Kent Association of Local Councils – Tonbridge and Malling
(non-voting):

- Sue Butterfill – Borough Green PC
- Sarah Barker – Kings Hill PC
- Tim Shaw – Borough Green PC