



# TONBRIDGE & MALLING BOROUGH COUNCIL

## EXECUTIVE SERVICES

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**Chief Executive**  
Damian Roberts

Gibson Building  
Gibson Drive  
Kings Hill, West Malling  
Kent ME19 4LZ  
West Malling (01732) 844522

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**NB - This agenda contains proposals, recommendations and options. These do not represent Council policy or decisions until they have received proper consideration through the full decision making process.**

Contact: Democratic Services  
[committee.services@tmbc.gov.uk](mailto:committee.services@tmbc.gov.uk)

14 July 2025

To: MEMBERS OF THE FINANCE, REGENERATION AND PROPERTY  
SCRUTINY SELECT COMMITTEE  
(Copies to all Members of the Council)

Dear Sir/Madam

Your attendance is requested at a meeting of the Finance, Regeneration and Property Scrutiny Select Committee to be held in the Council Chamber, Gibson Drive, Kings Hill on Tuesday, 22nd July, 2025 commencing at 7.30 pm or on the rising of the extraordinary meeting of Cabinet, whichever is the later.

Members of the Committee are required to attend in person. Other Members may attend in person or participate online via MS Teams.

Information on how to observe the meeting will be published on the Council's website.

Yours faithfully

DAMIAN ROBERTS

Chief Executive

## A G E N D A

1. Guidance for the Conduct of Meetings

5 - 8

## **PART 1 - PUBLIC**

2. Apologies for Absence
3. Notification of Substitute Members 9 - 10
4. Declarations of interest 11 - 12

Members are reminded of their obligation under the Council's Code of Conduct to disclose any Disclosable Pecuniary Interests and Other Significant Interests in any matter(s) to be considered or being considered at the meeting. These are explained in the Code of Conduct on the Council's website at [Code of conduct for members – Tonbridge and Malling Borough Council \(tmbc.gov.uk\)](https://www.tmbc.gov.uk/code-of-conduct-for-members).

Members in any doubt about such declarations are advised to contact Legal or Democratic Services in advance of the meeting.

5. Minutes 13 - 16

To confirm as a correct record the Notes of the meeting of the Finance, Regeneration and Property Scrutiny Select Committee held on 27 May 2025.

6. Outside Bodies Update - West Kent Partnership 17 - 22

A brief update in respect of the Outside Body to be provided by the Borough Council's appointee (Cllr R Betts).

### **Matters for Recommendation to the Cabinet**

7. Digital & IT Strategy Progress Update 23 - 38

The report provides an update on progress to date with regard to the Council's Digital and IT Strategy for the period 2023-2027.

### **Matters submitted for Information**

8. Lower Medway Internal Drainage Board Proposed Merger 39 - 46

The report advises Members that notice was formally given on 10 June 2025 of a formal merger between the Lower Medway Board and North Kent Marshes Water Level Management Board. The consultation period closed on 10 July 2025.

9. 2024/25 Financial Outturn and May 2025 Budgetary Report 47 - 64

In accordance with the Council's Financial Procedure Rules this report informs Members of the 2024/25 Financial Outturn and current financial position to the end of May 2025 for the 2025/26 Financial Year.

The Revenue and Capital Outturn Booklet (Annex 1) is published as a supplement.

10. Consultation - 'The Fair Funding Review 2.0' 65 - 68

The report advises Members of the release of the 'Fair Funding Review' consultation which was launched on 20 June 2025 and closes on 15 August 2025.

11. Consultation - Modernising and Improving the Administration of Council Tax 69 - 72

The report advises of the release of a consultation 'Modernising and improving the administration of council tax' which was launched on 20 June 2025 and closes on 12 September 2025.

12. Work Programme 2025/26 73 - 74

The Work Programme setting out matters to be scrutinised during 2025/26 is attached for information. Members can suggest future items by liaising with the Chair of the Committee.

13. Urgent items

Any other items which the Chairman decides are urgent due to special circumstances and of which notice has been given to the Chief Executive.

#### **Matters for consideration in Private**

14. Exclusion of Press and Public 75 - 76

The Chairman to move that the press and public be excluded from the remainder of the meeting during consideration of any items the publication of which would disclose exempt information.

#### **PART 2 - PRIVATE**

##### **Matters for Recommendation to the Cabinet**

15. Annual Senior Information Risk Owner Report 2025-26 77 - 90

(Reasons: Part 2 - Private: LGA 1972 - Sch 12A Paragraph 3 - Financial or business affairs of any particular person)

The new Annual Senior Information Risk Owner (SIRO) Report provides a comprehensive overview of the key activities, achievements and challenges faced by the Council over the past year.

##### **Matters submitted for Information**

16. Urgent items 91 - 92

Any other items which the Chairman decides are urgent due to special circumstances and of which notice has been given to the Chief Executive.

## **MEMBERSHIP**

Cllr D Harman (Chair)  
Cllr M R Rhodes (Vice-Chair)

Cllr A G Bennison  
Cllr T Bishop  
Cllr P Boxall  
Cllr R I B Cannon  
Cllr L Chapman  
Cllr J Clokey

Cllr W E Palmer  
Cllr B A Parry  
Cllr S Pilgrim  
Cllr K B Tanner  
Cllr C J Williams