

TONBRIDGE AND MALLING BOROUGH COUNCIL
NOTICE OF FORTHCOMING KEY DECISIONS

The Borough Council has adopted a constitution establishing a Leader and Cabinet form of executive. These executive arrangements came into force on 1 January 2002.

In accordance with the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012, at least 28 days before a key decision is expected to be taken a Notice of Forthcoming Key Decisions will be published. A 'key decision' is an executive decision which is likely either

- (a) to result in the local authority incurring expenditure which is, or the making of savings which are, significant having regard to the local authority's budget for the service or functions to which the decision relates.

'Significant' when applied to expenditure or savings shall mean a sum in excess of £250,000 or such other sum as may be specified in any enactment or other statutory provision.

or

- (b) to be significant in terms of its effects on communities living or working in an area comprising two or more wards in the area of the local authority.

The Notice of Forthcoming Key Decisions sets out:

- (a) the matter in respect of which a key decision is to be made;
- (b) details of the decision taker and the date on which the key decision will be made;
- (c) a list of documents to be submitted to the decision taker for consideration in relation to the matter;
- (d) the address from which, subject to any prohibition or restriction on their disclosure, copies of or extracts from any document listed is available and the procedure for requesting details.

All key decisions will be made by the Cabinet on the dates specified unless otherwise stated. The agenda and documents to be submitted to the Cabinet (unless they contain exempt information) will be available for inspection at the Council Offices and on the website 5 clear working

days before the meeting. Copies or extracts are available from committee.services@tmbc.gov.uk or Committee Services, Tonbridge & Malling Borough Council, Gibson Building, Gibson Drive, Kings Hill, West Malling ME19 4LZ.

This document also gives notice of the Council's intention to hold a private meeting (or part thereof) of the Cabinet. It indicates any items where it is likely that the public will be excluded because public discussion would disclose confidential or exempt information and the reasons in each case. Any representations against the intention to hold a private meeting may be made to committee.services@tmbc.gov.uk or Committee Services, Tonbridge & Malling Borough Council, Gibson Building, Gibson Drive, Kings Hill, West Malling ME19 4LZ.

Members of the Cabinet and their areas of responsibility:

- Councillor Nicolas Heslop (Leader and Economic Regeneration)
- Councillor Robin Betts (Street Scene and Environment Services)
- Councillor Martin Coffin (Finance, Innovation and Property)
- Councillor David Lettington (Strategic Planning and Infrastructure)
- Councillor Piers Montague (Housing)
- Councillor Mark Rhodes (Community Services)

NOTICE OF FORTHCOMING KEY DECISIONS

Description of Decision	Date of Cabinet	Who is to be consulted	Contact Officer	Documents to be submitted to Cabinet	Public or Private (reason if Private)
Review of Fees and Charges 2021/22, including Legal Services, Land Charges, Street Name and Numbering; Summons Costs and Tonbridge Castle	11 Feb 2021	Internal consultation including Finance, Innovation and Property Advisory Board	Director of Finance and Transformation	Officer report	Public
Review of Fees and Charges 2021/22 - Waste, Environmental Health and Street Scene Services (garden waste subscriptions, fixed penalty notices for littering, household bulky refuse collections, missed refuse collections, stray dog redemption fees, pest control, food certificates, contaminated land monitoring and private water supplies)	11 Feb 2021	Internal consultation including Street Scene and Environment Services Advisory Board	Director of Street Scene, Leisure and Technical Services	Officer report	Public
Review of Cemetery Charges 2021/22	11 Feb 2021	Internal consultation including Communities and Housing Advisory Board	Director of Street Scene, Leisure and Technical Services	Officer report	Public
Houses in Multiple Occupation and Caravan Site Licensing Fees	11 Feb 2021	Internal consultation including Communities and Housing Advisory Board	Director of Planning, Housing and Environmental Health	Officer report	Public

Description of Decision	Date of Cabinet	Who is to be consulted	Contact Officer	Documents to be submitted to Cabinet	Public or Private (reason if Private)
Review of Fees and Charges 2021/22 - Building Control	11 Feb 2021	Internal consultation including Planning and Transportation Advisory Board	Director of Planning, Housing and Environmental Health	Officer report	Public
Planning Application Charging Regime 2021/22	11 Feb 2021	Internal consultation including Planning and Transportation Advisory Board	Director of Planning, Housing and Environmental Health	Officer report	Public
Section 106 Protocol and Monitoring Fee*	26 Jan 2021	Internal consultation including Planning and Transportation Advisory Board	Director of Planning, Housing and Environmental Health	Officer report	Public
Review of Planning Performance Agreement and Fee Schedule 2021/22	11 Feb 2021	Internal consultation including Planning and Transportation Advisory Board	Director of Planning, Housing and Environmental Health	Officer Report	Public
Publication date: 30 December 2020					
Contact: Democratic Services on 01732 876023 or committee.services@tmhc.gov.uk (*Please note change of date)					