

**Ongoing Risks and Risks Identified by Service Management Teams and Management Team**

	<b>Risk Identified</b>	<b>Background</b>	<b>Removed or ongoing</b>	<b>Reason for removal / ongoing</b>	
<b>Chief Executive and Central Services</b>	Borough Elections	Preparation for and delivering Borough and Parish Elections 03/05/19 with impact of Brexit 29/03/19	Removed	Borough and Parish Elections held, Brexit deferred until October 2019	
	European Elections	Delivery of European elections with little preparation time - Resourcing of staff, equipment and locations to hold both poll and count at short notice.	Removed	European Election held and delivered within statutory timeframes.	
<b>Finance and Transformation</b>	Billing	Printing of Council Tax, NNDR and Year end Benefit Letters outsourced to neighbouring borough council.	Removed	Billing completed in April 2019	
	Brexit	Impact on resources identified within service	Ongoing		
	Coco Compliance	Review of IT Infrastructure identified several areas of weakness for IT standards compliance	Ongoing	Number of risk removed, expected that remaining risks, once removed, will allow full compliance	
	Cyber Security	Warning received of heightened risk of attack	Ongoing	Training to be rolled out to all employees and Councillors	
	Disaster recovery	IT Disaster recovery - need to provide adequate resources	Ongoing		
	Large Contractors	Risk of large contractor failure providing services within Borough	Removed	Risk deemed to be contained at the present time	
	Supported Accommodation	Change in KCC approach for care need could have impact on ability to recover Housing Benefit Subsidy	Ongoing	Meetings arranged to assess full impact to district councils	
	Support for Waste rollout	Roll out of both new collection method and Garden Waste Service has heavily involved both IT and Financial Services to implement online facilities and links with new contractor	Ongoing	Will be removed when final rollout has been completed.	
	<b>Planning, Housing and Environmental Health</b>	No risks reported other than those on Strategic Risk Register			

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<b>Street Scene, Leisure and Technical Services</b>	Operation Fennel	Impact of no deal Brexit on road network linked to Eurotunnel/Dover port. Particular focus for TMBC on M20 and M26. Risks relate to business continuity, media & comms and staff resourcing .	Ongoing	Brexit exercise (Loki) for 2nd tier Officers undertaken March 2019. Remote access capabilities reviewed, and meeting held with contractors to discuss implications/contingencies. Ongoing attendance at Strategic/Tactical Coordinating Group meetings.
	TSP Outdoor pool	Significant water leak identified at outdoor pool. Risk of long delay to opening outdoor pool and associated loss of income/adverse customer reaction	Removed	Whilst exact cause of leak was not able to be determined the issue was resolved in liaison with Property Services and the Leisure Trust
	Out of Hours Guidance	Guidance provided to Duty Officers in OOH document for dealing with hazardous waste spillages not adequate following incident	Removed	Updated guidance now contained in OOH Manual.
	Legionella	Problem identified in LLC Dry change showers.	Ongoing	Showers remain closed to public while issue being addressed. Action being taken in accordance with HSE guidance. Latest measures include pasteurisation of system, sampling and introduction of dosing. Regular review meetings undertaken and external consultant appointed.
	Castle Motte Trees	Following high winds a tree fell and caused significant damage. Tree removed and pathway repaired. Path closed to public until works complete. Historic England consulted and have recommended removal of all trees on motte to protect ancient monument from future damage.	Ongoing	Expert Tree Survey inspection being undertaken prior to a report to a future meeting of CHAB. Local Members and Tonbridge Historical Society being consulted.