

Suggested Guidance/Criteria

1. Applications can only be made by bone fide groups and organisations located in the borough or, in the case of voluntary sector bodies and charities, those that provide services to all or part of the Borough. Groups and bodies must have a written constitution (or equivalent) and a bank account.
2. Applicants must demonstrate that their bid of funding will result in tangible community benefits and should ideally be related to one of the Council's key priorities.
3. Applicants must demonstrate that additional funding has been obtained from other sources to assist with the proposed purchase/project. Bids for 100% of project costs are unlikely to be accepted.
4. Bids will only be supported if they are made for one-off purchases or expenditure. Bids which may have on-going revenue funding implications will not be considered. Hospitality expenses, including refreshments, will not be eligible for funding.
5. The maximum grant available is normally £2500. Applicants are limited to one grant only.
6. Funding will not be provided for projects and proposals on a retrospective basis.
7. Payments to applicants will be made on the receipt of appropriate invoices and proof of purchase. Advance funding will not normally be available.
8. The costs of routine repairs and maintenance of buildings or other facilities are excluded.
9. Appropriate recognition of the contribution made by the Borough Council should be made in any publicity material.
10. The project or proposal should be completed within 6 months of the grant being offered. No grant will be paid after that date.