

**From:** Martin Guyton [REDACTED]  
**Sent:** 23 September 2020 19:17  
**To:** Robert Styles <[Robert.Styles@tmbc.gov.uk](mailto:Robert.Styles@tmbc.gov.uk)>; Sharon Shelton <[Sharon.Shelton@tmbc.gov.uk](mailto:Sharon.Shelton@tmbc.gov.uk)>  
**Cc:** Darren Lanes <[Darren.Lanes@tmbc.gov.uk](mailto:Darren.Lanes@tmbc.gov.uk)>; Neil Lawley <[Neil.Lawley@tmbc.gov.uk](mailto:Neil.Lawley@tmbc.gov.uk)>; David Sayle [REDACTED]  
**Subject:** Leybourne Lakes Country Park

Dear Robert & Sharon

Further to the Trust's Board meeting on 21 September I am writing to confirm the willingness and ability of the Trust to move forward with negotiations with the Council to manage and operate LLCP from 1 April 2021.

The following recommendations were approved;

- 1) Approval in principle to the transfer of LLCP to the Trust under the current Management Agreement;
- 2) Approval to the use of Winckworth Sherwood in respect of legal advice;
- 3) Award of delegated authority to the Chief Executive to progress a proposal including financial arrangements in negotiation with the Council; and
- 4) A further progress report be considered at the next meeting of the Board. (30 November 2020)

I think it is worth noting that in the twelve months prior to COVID the Trust assumed direct management control of the Golf Professional Service at Poulton Wood, the Catering service at LLC and Prima Stage School at LLC. In total these services represent turnover of around £750,000 and involved the TUPE transfer of over 40 staff. Each project was planned and executed seamlessly from the perspective of the TUPE'd staff and more pertinently the customers of each service. The objectives were broadly similar to those agreed provisionally for LLCP, that being improvements to the service, increased revenues and profitability to the Trust and, therefore, improved sustainability and resilience to help reduce any likely call on the Council for support. I appreciate COVID-19 has driven a hole through the financial objectives however once the business has recovered I am confident we will be stronger in service and financial terms by adopting these services. I am confident, as is the Board, that the same will be true of LLCP.

In conclusion the Trust is ready and has the necessary experience, expertise and resources to undertake an efficient and effective transfer of LLCP in the preferred timescale subject to the Council progressing the necessary documentation in a timely fashion.

If you require any further reassurance or information please do not hesitate to contact me directly.

Best Regards,  
Martin.

Martin Guyton

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