

## **Tonbridge and Malling Climate Change Forum**

### **Terms of Reference**

#### ***Status***

This is a partnership for local interested groups and organisations and not a decision-making body of the Council.

#### ***Membership***

The Cabinet Member for Environment and Climate Change will be the Chairman of the Climate Change Forum.

In addition, Council representation to include:

3 x Conservative Councillors 1 x Liberal Democrat, 1 x Green Party, 1 x Independent Alliance, 1 x Labour.

Invited Partners to include 1 representative from the following:

Kent County Council, Parish Council, Tonbridge Forum, Medway Valley Countryside Partnership, Kent Local Nature Partnership, T&M Friends of the Earth, West Kent College, Chamber of Commerce, Faith sector, Voluntary and Community Sector, T&M Youth Forum, East Malling Research and Local Landowners

#### ***Attendance***

Council officers will attend to support the Climate Change Forum as necessary.

The Climate Change Forum may invite other parties to attend and contribute to meetings as agreed by the Chairman.

#### ***Meetings***

The Climate Change Forum will meet three – four times per year, to coordinate with meetings of Street Scene Environment Advisory Board. In addition, subgroups may be established to undertake specific initiatives, as agreed by the Chairman. Agendas and supporting papers will be circulated in advance of the meetings. Any minutes or papers from the Climate Change Forum will be reported to the Council's Street Scene Environment Advisory Board. Meetings can be held virtually via MS Teams.

#### ***Role of the Climate Change Forum***

The Climate Change Forum will:

- Enable collaborative working and engagement with individuals, community groups, businesses and other partners in Tonbridge and Malling
- Investigate steps that may be taken by the Forum to work towards achieving net-zero carbon status and towards protecting and enhancing biodiversity.
- Produce a plan of action that is realistic, measurable and deliverable and progress with delivery of targets within the plan.

#### ***Review***

The Chair will facilitate an annual review of these Terms of Reference, amending as necessary.