

TONBRIDGE AND MALLING BOROUGH COUNCIL

GENERAL PURPOSES COMMITTEE

Tuesday, 5th October, 2021

Present: Cllr M R Rhodes (Chairman), Cllr B J Luker (Vice-Chairman), Cllr Mrs S Bell, Cllr M D Boughton, Cllr D J Cooper, Cllr D A S Davis, Cllr M A J Hood, Cllr R V Roud and Cllr Mrs M Tatton

Councillors R P Betts, D Keers, Mrs A S Oakley and K B Tanner participated via MS Teams and joined the discussion when invited to do so by the Chairman in accordance with Council Procedure Rule No 15.21.

Apologies for absence were received from Councillors M A Coffin, N J Heslop, D Lettington and W E Palmer.

(Note: As Councillor Mrs P A Bates was unable to attend in person and participated via MS Teams, she was unable to vote on any matters).

PART 1 - PUBLIC

GP 21/28 DECLARATIONS OF INTEREST

There were no declarations of interest made in accordance with the Code of Conduct.

GP 21/29 MINUTES

RESOLVED: That the Minutes of the meetings of the General Purposes Committee held on 16 June 2021, 13 July 2021 and 27 July 2021 be approved as a correct record and signed by the Chairman.

MATTERS FOR CONSIDERATION IN PRIVATE

GP 21/30 EXCLUSION OF PRESS AND PUBLIC

The Chairman moved, it was seconded and

RESOLVED: That as public discussion would disclose exempt information, the following matters be considered in private.

PART 2 - PRIVATE

GP 21/31 ESTABLISHMENT REPORT

(Reasons: LGA 1972 Sch 12A Paragraph 1 – Information relating to an individual).

The report of the Director of Central Services and Deputy Chief Executive set out for approval a number of establishment changes arising from the ongoing operational management of the Borough Council's services.

RESOLVED: That the proposals and establishment adjustments set out in the report be endorsed as follows:

- (1) the TUPE transfer of two employees in the internal audit and counter fraud team with effect from 1 October 2021, be noted;
- (2) the establishment of a full time 2-year fixed term contract for a scale 5/6 Homelessness Prevention Officer with effect from 1 October 2021, be noted;
- (3) the deletion of the full-time scale 5/6 post of Housing Solutions Officer DV0735, with immediate effect;
- (4) the deletion of the 29.6 hours per week scale 5/6 post of Housing Solutions officer DV0736, with immediate effect;
- (5) the establishment of 3, 22.2 hours per week scale 5/6 posts of Housing Solutions Officer with immediate effect;
- (6) the regrade of the full-time post of Head of Communications (DA1201) with immediate effect;
- (7) the deletion of the M6, 18.5 hours per week post of Solicitor (Property) DR0011 with immediate effect;
- (8) the deletion of the M6, 20 hours per week post of Solicitor (Contracts and Procurement) DR0013 with immediate effect;
- (9) the establishment of a full-time M6, post of Solicitor (Property, Contracts and Procurement) with immediate effect;
- (10) the redesignation of the full-time scale 6 post DE0401 from Senior Civil Enforcement Officer to Parking Officer with immediate effect;
- (11) the establishment of a new 2-year fixed term contract scale SO post of Climate Change Officer with immediate effect;
- (12) the 6 month extension to the scale 3/4 post of Graduate Economic Development Officer (DC0199) until 16 September 2022; and
- (13) the redesignation of post DC0199 from Graduate Economic Development Officer to Economic Development Officer.

The meeting ended at 8.17 pm