

TONBRIDGE & MALLING BOROUGH COUNCIL

COUNCIL

22 February 2022

Report of the Director of Central Services and Deputy Chief Executive

Part 1- Public

Matters For Decision

1 APPOINTMENTS TO COMMITTEES, ADVISORY BOARDS, ADVISORY PANELS AND OTHER GROUPS 2022

As a consequent of the recent by-elections and Councillor D Lettington becoming an independent Member, there are a number of changes required to the membership of committees, advisory boards, advisory panels and other groups for the remainder of the municipal year. Council is asked to approve membership in accordance with the Terms of Reference and delegated responsibilities set out in the Constitution.

- 1.1.1 In order for the Council to conduct its business, formal appointments are required for each Committee to reflect the determined political balance arrangements.
- 1.1.2 Details of the Borough Council's current political balance arrangements are set out elsewhere on the agenda.
- 1.1.3 The functions for which Committees have delegated responsibility are set out in Part 3 of the Constitution.
- 1.1.4 Each Group Leader has considered the membership of Committees, Advisory Boards and Advisory Panels and the nominations received are set out in Annexes 1 - 4.

1.2 Area 1 Planning Committee

- 1.2.1 There is a requirement to appoint a new Vice-Chairman for the Area 1 Planning Committee. This currently remains vacant and Members will be updated once an appointment has been made.

1.3 Joint Transportation Board

- 1.3.1 There is a requirement to appoint a new Chairman for the Joint Transportation Board for the remainder of the municipal year. The following nomination has been received:

- Cllr Piers Montague

1.4 Tonbridge Community Forum

- 1.4.1 At the meeting held on 26 October 2021, the Council approved a number of proposals in respect of the Tonbridge Forum and agreed that this should be renamed the Tonbridge Community Forum.
- 1.4.2 It was agreed that only Tonbridge ward Members should sit on the Tonbridge Community Forum and the full membership is set out in Annex 3.
- 1.4.3 There had been a good response in respect of applications for community group representation on the Tonbridge Community Forum. The successful organisations have been contacted and their membership confirmed. The community group representation is set out in Annex 3.1
- 1.4.4 The Terms of Reference for the newly established Tonbridge Community Forum are attached at Annex 5 to the report.
- 1.4.5 The first meeting of the Tonbridge Community Forum will be held on Monday 28 February 2022 in the Angel Centre. It is intended that meetings of the Forum will alternate between online and in-person.

1.5 Legal Implications

- 1.5.1 The matters raised in this report are considered to routine, uncontroversial or not legally complex and a legal opinion has not been sought on these proposals.

1.6 Financial and Value for Money Considerations

- 1.6.1 There are no financial and value for money considerations attached to these proposals.

1.7 Risk Assessment

- 1.7.1 N/A

1.8 Equality Impact Assessment

- 1.8.1 The decisions recommended through this paper have a remote or low relevance to the substance of the Equality Act. There is no perceived impact on end users.

1.9 Recommendations

- 1.9.1 That the outstanding vacancy for a Vice-Chairman for the Area 1 Planning Committee be noted;
- 1.9.2 That the appointment of Councillor P Montague as Chairman of the Joint Transportation Board be approved;
- 1.9.3 That the appointments to Committees for the remainder of the municipal year be approved, as set out at Annexes 1 – 4 to the report; and

1.9.4 That appointments of external community representatives to the Tonbridge Community Forum be noted.

Background papers:

contact: Allison Parris

Nil

Adrian Stanfield

Director of Central Services and Deputy Chief Executive