

### **TMBC S106 monitoring group.**

It is proposed to create a S106 monitoring group comprising of internal department team members to meet on a regular basis and talk through potential S106 matters including current negotiations taking place, use of Parish infrastructure statements to allocate funds appropriately and enable other teams such as housing/leisure to attempt to obtain more exact figures to enable them to comment on planning applications while requesting the correct amount. The meetings would also give group members a chance to update in other matters such as when/where money has been spent and/or the current progress noted on an application site creating a more open environment to discuss potential points and updates.

The meetings would likely trial starting on a monthly basis and look to change the frequency depending on how many changes we see between meetings, or whether participants feel they are working well.

An invite would be sent out to the below members/departments to initially find out availability and willingness to be included – however initial discussions with internal TMBC departments shows this is a sought after idea.

Proposed members to include:

- Chelsea Honey-Bradfield (Chair)- Senior Development Obligations officer.
- Nadia Ross - Development Obligations Officer.
- Ria Hotchin – Senior Planning Officer (Policy).
- DM Majors officer (once appointed)
- Andrew Longman – Senior Planning Officer (majors)
- Gillian Aylett – Housing Strategy & Enabling Manager
- Mike Harris – Leisure Services Manager – Outdoors
- Mark De Save – Senior Accountant
- Representative from KCC Development Contributions.

Meeting agenda:

- Previous issues raised.
- Current ongoing negotiations with developers.
- Progress of developments within Borough.
- Monies received/spent within period.
- Allocation of funds held using Parish Infrastructure Statement and Capital Plan.
- Project updates.
- Historic S106 matters (monies due to be spent with deadline looming etc.)
- Any other questions/queries.

Once this meeting has taken place a breakdown of the discussion can be stored electronically and where needed shared with other teams/members/councils.