

Ongoing Risks and Risks Identified by Service Management Teams and Management Team

	Risk Identified	Background	Removed or ongoing	Reason for removal / ongoing
Chief Executive and Central Services	Larkfield Leisure Centre	All showers are currently open. Last set of samples in August came back all clear bar one reading, which is to be resampled.	Ongoing	Ongoing. Following negative sampling results, biocide levels are being decreased and the effects monitored. If positive samples occur then it may result in a financial risk in terms of having to undertake further works on site
	Homes For Ukraine Scheme	Moved to Strategic Risk Register		
	UKSPF Programme	Having had our T&M Investment Plan approved by DLUHC, implementation of projects required over the next few years (up to March 2025)	Ongoing.	Need to keep under review to ensure that delivery on track so that future years funding is not compromised (based on annual funding award)
	Gibson Building	Cabinet agreed in Sept 2022 that the main offices of the Council should remain located at Kings Hill and that Officers should investigate the feasibility of progressing option 4 set out in the report.	Ongoing.	Need to keep under review to ensure that changes in office accommodation deliver value for money and deliver identified savings.
	Elections	Introduction of Elections Bill changes, including Voter ID	Ongoing.	Cost implication, which is unknown at present and also possible impact on staffing levels, with staff not wanting to work due to increased responsibility. New software and programmes, everything is changing this time and taking a lot longer to undertake.
Finance and Transformation	Elections	Changes to Ward and Parliamentary boundaries	Ongoing.	Increased work load to implement changes and more complex for running future Parliamentary elections, due to sharing constituencies with other authorities.
	IT Security (formerly COCO Compliance)	Review of IT Infrastructure identified several areas of weakness for IT standards compliance	Ongoing	Number of risk removed, expected that remaining risks, once removed, will allow full compliance.
	Economic Stability	Economic issues surrounding Council Finances	Ongoing	Part of Strategic Risk Register.
	Council Tax and NNDR Billing	Potential delay in distribution of Bills due to on going Postal Worker strike issues	Ongoing	Bills are prepared early in March in order to ensure timely delivery to households.
	Recruitment of staff	Recent resignations will cause vacancies in several sections, and therefore could lead to service delays	Ongoing	Reports to GP approving staffing changes and recruitment has commenced to vacant posts.
	Computer Server failure	Weekend failure of server for Revenues and Benefits Software.	Removed	Rebuild of server ongoing (Monday 20th). Risk to public perception as no access to Citizen Access and updation of system data prior to year end roll over. System Restored 21st March
	Supported Accommodation	Change in KCC approach for care need could have impact on ability to recover Housing Benefit Subsidy	Ongoing	Meetings arranged to assess full impact to district councils

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Planning, Housing and Environmental Health	Temporary Accommodation (TA)	TA consultancy review undertaken Dec 2021, actions implemented in 2022. Cost of living crisis potentially impacting on maintaining average levels of TA.	Ongoing	TA costs remain high, as does level of need.
	Temporary Accommodation (TA)	Personal injury claims	Ongoing	Updated inspection regime being developed by officers.
	Food & Safety	Increased risk of food complaints/poisoning. Additional resources to manage backlog of inspections.	Ongoing	During the Covid-19 crisis the ceasing/reduction in the food hygiene inspection regime may result in food safety issues. There will also be a backlog of food safety inspections due to restrictions on visiting/businesses closed. Agreed catch up programme in place utilising COMF funding.
	Increased number of planning appeals/inquiries	Application determination timescales not being met, more speculative development, creates reputational risks and increases likelihood of appeals	Ongoing	Volume and complexity of applications coming forward in parallel with local plan progression and given current uncertainties in timescales for adoption. MT agreed agency planning funding for short term. Head of Planning conducting service review summer 2022
	Staffing challenges in Planning services	Ongoing recruitment and retention difficulties in the sector and in T&M specifically. Several recruitment campaigns carried out.	Ongoing.	MT has agreed that the Workforce Strategy will look at recruitment and retention in Summer 2023.
	Local Plan	Reg 18 carried out in Autumn 2022. Changes to NPPF and proposed changes to system via LURB published December 2022. Assessing options for delivery of a Local Plan.	Ongoing	Members to make a decision on a revised Local Development Scheme in Summer 2023

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Street Scene, Leisure and Technical Services	Legionella	Problem identified in LLC Dry change showers.	Ongoing	See issues covered under Central Services.
	Bridge inspections	Bridges on Council owned land identified as service risk. Internal Officer Group established and bridge audit progressed. Identified as Service Pressure Aspiration. Revenue budget approved to inspect and repair bridges over 2 years and annual inspections to be progressed. Structural assessments being undertaken.	Ongoing	Second year programme of work currently being progressed. Further survey undertaken and report to be analysed. Remembrance Garden and Maintenance bridges reassessed to check if structurally stable. Remembrance Garden bridge confirmed safe for 5-7 yrs, Maintenance bridge confirmed safe for 3-5 years. Structural assessment being undertaken re Haysden Country Park bridge replacement.
	Bluebell Hill Car Park	Ongoing anti-social behaviour	Ongoing	Gate installed and locked over the weekend to restrict access to the site. Anti social behaviour continues and Cabinet will consider the potential closure of car park, which will provide opportunity for longer term review of asset.
	Pay & Display machines	Continual issues with contractor, G4S in terms of money collection.	Ongoing	Considering alternative options as very few companies in market place willing to undertake work.
	TAGA dispute	Allotment holder taking legal action against TAGA.	Ongoing	Leisure Services seeking Legal Services advice regarding potential to support TAGA which is a voluntary run organisation operating allotments on the Councils behalf.
	Utilities costs	Significant energy price increases at leisure centres is resulting in financial cost to the Council under the risk sharing agreement in the Management Agreement with the Trust.	Ongoing	Trust providing regular updates via Strategic/Service Fee meetings - cost of swim charges increased to help contribute to additional cost, energy saving initiatives being investigated and implemented and central government being lobbied. Government recently announced support package within the Budget statement.
	Tonbridge Swimming Pool / Larkfield Leisure Centre	Low supply of chemicals for treating pools available across Europe. May lead to closures.	Ongoing	Trust exploring all opportunities to secure supply. Alternative means of cleansing investigated by Property Services and order placed for new system. Funded through BRREP and contribution from Leisure Trust.
	Tonbridge Castle	Resident complaint regarding resurfacing material for path not being suitable for wheelchair access.	Complete	Risk assessment undertaken. Loose stone cleared and signage added. Additional coat of bonding applied to path. DDA audit being undertaken. Formal complaints procedure completed through all 3 stages - referred to Ombudsman.
	Business Continuity & Emergency Planning	The current structure of the LRF and legislation has been added to. The Kent Resilience Forum is undergoing a review with significant changes to how the Kent Resilience Team will provide support and guidance to Local Authorities. The UK Government has also recently published a new 'UK Government Resilience Framework'. Further guidance is expected but the theme is around increasing locally led resilience and planning at the LA level.	Ongoing	Need to track new guidance and review how we contribute and participate in the Kent Resilience Forum. We also need to be able to ensure that we maintain a fit-for-purpose organisation to enable suitable response.