

**SCHEDULE I**

1.	<p>The Borough Council received a report from an Independent Remuneration Panel (IRP) containing recommendations for amendments to the Scheme for Members' Allowances. The Panel's recommendations as to basic and special responsibility allowances (SRAs) were considered in detail by the General Purposes Committee at its meeting on 6 March 2017. The Panel's recommendations were accepted in full (subject to an amendment in respect of allowances for vice-chairmen) with effect from the Borough Council elections in 2019. (During an interim period from the Annual Council meeting on 16 May 2017 until after the Borough Council elections in 2019 a modified schedule of allowances was agreed.) The revised allowances scheme was adopted by the Full Council on 11 April 2017 and published in accordance with requisite legislative requirements.</p> <p>The Allowances Scheme revolves around a framework of 'multipliers' which are based on the 'Basic Allowance' and proportions of the Leader's allowance. The multipliers which apply to the allowances that come into effect from 2019 are set out in the second column of the table below. In addition, the following points are part of the Scheme:</p> <ul style="list-style-type: none"> <li>- There should be a maximum of one Special Responsibility Allowance per Member (excluding group leader allowances)</li> <li>- The Leader's allowance should be based on a multiplier of 4 of the Basic Allowance</li> <li>- An SRA for the Deputy Leader should be based on 75% of the Leader's Allowance</li> <li>- The SRAs for Cabinet Members should be based on 42.5% of the Leader's allowance</li> <li>- The structure of SRAs for other roles should be simplified further based on the multiplier approach set out below</li> <li>- The SRA for the Opposition Group Leader should be a flat sum of £1,250 plus £250 per member of the group</li> <li>- The principle of annual indexation of allowances in line with any staff pay award should be retained but should not apply during the interim period (Annual Council 2017 to Borough Council elections 2019)</li> </ul>
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	<b>Multiplier</b>	<b>Resolved Allowance 2021</b>
<b>Basic Allowance</b> to all Councillors	1.00	5,175.00
<b>Special Responsibility Allowances:</b>		
Leader of the Council	4.00	20,706.00
Opposition Group Leader(s) - Liberal Democratic - Independent Alliance Kent - The Green Party	0.25	3,621.00 2,070.00 1,809.00
(includes the sum of £258 paid per opposition group member)	0.05	
	% of Leaders allowance	
Deputy Leader	75	15,528.00
Cabinet Member	42.5	8,802.00
Chair of Area Planning Committee (x3)	25 (0.33)	1,725.00
Chair of Overview & Scrutiny Committee	12.5	2,589.00
Chair of Audit Committee	12.5	2,589.00
Chair of Licensing & Appeals Committee	12.5	2,589.00
Chair of Joint Standards Committee	12.5	2,589.00
Chair of General Purposes Committee	8	1,656.00
Chair of Scrutiny Select Committees (pending recommendations of the IRP)	0	0
Vice-Chair of Area Planning Committee (x3)	5 (0.33)	336.00
Vice-Chair of Overview & Scrutiny Committee	25% of chair's allowance	648.00
Vice-Chair of Audit Committee		648.00
Vice-Chair of Licensing & Appeals Committee		648.00
Vice-Chair of Joint Standards Committee		648.00
Vice-Chair of General Purposes Committee		336.00

Allowances updated to reflect staff pay award:

- 2020 = 2.5%
- 2021 = 1%
- 2022 = Frozen at current rate pending recommendations of the IRP

**2. TRAVELLING, SUBSISTENCE AND CARER'S ALLOWANCE**

Members may claim the following allowances for pre-arranged meetings with any officer (regardless of their position) in respect of matters relevant to their Committee etc., or external bodies to which they have been appointed by the Council. Such meetings must not be in connection with ward business.

Members necessarily incurring additional expense in the course of their work in respect of travel, or meals will be reimbursed approved expenses, subject to appropriate evidence of expenditure being produced, including supporting VAT receipts. Claims should be made on the appropriate form and returned to Electoral & Democratic Services for processing.

**A Travelling**

Mileage rates are based on the applicable HM Revenue and Customs (HMRC) approved rate.

**B Subsistence**

Where appropriate, rates of subsistence shall be in accordance with the HMRC rates (excluding tea allowance).

**C Carer's Allowances**

Where appropriate and supported by receipts, Childcare allowance will be paid at the actual amount charged up to a maximum of £7.20 per hour per child (linked to the National Living Wage). Dependent Carer's allowance will be payable at the actual amount charged subject to a maximum rate of £16.00 per hour.