

TONBRIDGE AND MALLING BOROUGH COUNCIL

RECORD OF EXECUTIVE NON-KEY DECISION

Decision Taken By: Leader of the Council	Decision Number: D230072MEM
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Date: 21 August 2023

Decision(s) and Reason(s)
OVERVIEW AND SCRUTINY PROCEDURE RULES
<p>The Leader has resolved to make a minor change to Rule 15(c) of the Overview and Scrutiny Procedure Rules to clarify the time period within which a meeting of the Overview and Scrutiny Committee will be convened to consider a call-in of an Executive decision.</p> <p>The existing rule 15(c) provides that the Chief Executive shall within 5 working days of the decision to call-in, call a meeting of the Overview and Scrutiny Committee. It is unclear whether this requires the meeting to take place within 5 working days, but due to the operation of the Access to Information Procedure Rules it is not in any event possible to provide sufficient notice for a meeting to take place within that period.</p> <p>The amendment to Rule 15(c) will clarify the position by providing that a meeting will be convened to take place where practicable within 10 working days of receipt of a valid request for call-in. The amended wording is attached to this Decision Notice.</p> <p>RESOLVED: That</p> <ul style="list-style-type: none">• Rule 15(c) of the Overview and Scrutiny Procedure Rules be amended (as set out in Annex 1) to provide that a meeting of the Overview and Scrutiny Committee be convened to take place, where practicable, within 10 working days of a receipt of a valid request for call-in.
Reasons for decision:
As set out above.

Signed Leader:	M Boughton
Signed Chief Executive:	J Beilby
Date of publication:	22 August 2023

This decision will come into force and may then be implemented on the expiry of 5 working days after publication unless it is called in.