

GM Contract Re-Procurement Annex 2 - Timeframe for use of Procurement Framework

|    |                                                                                                                                                                                                                 | 2023 |     |     |     |     |      |      |     |      |     |     |     | 2024 |     |     |     |     |      |      |     |      |     |     |     | 2025 |  |
|----|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------|-----|-----|-----|-----|------|------|-----|------|-----|-----|-----|------|-----|-----|-----|-----|------|------|-----|------|-----|-----|-----|------|--|
|    | Grounds Maintenance Retender                                                                                                                                                                                    | Jan  | Feb | Mar | Apr | May | June | July | Aug | Sept | Oct | Nov | Dec | Jan  | Feb | Mar | Apr | May | June | July | Aug | Sept | Oct | Nov | Dec | Jan  |  |
| 1. | Grounds Maintenance Officer Study Group meeting.                                                                                                                                                                |      |     |     |     | x   |      |      |     |      |     |     |     |      |     |     |     |     |      |      |     |      |     |     |     |      |  |
| 2. | Grounds Maintenance Officer Study Group meeting.                                                                                                                                                                |      |     |     |     |     |      | x    |     |      |     |     |     |      |     |     |     |     |      |      |     |      |     |     |     |      |  |
| 3. | Seek Member recommendation to Cabinet for approval of the strategic approach to procurement and guidance on specification savings at Communities and Environment Scrutiny Select Committee.                     |      |     |     |     |     |      | x    |     |      |     |     |     |      |     |     |     |     |      |      |     |      |     |     |     |      |  |
| 4  | Review current contract documentation, establish proposed level of service and social environmental considerations in liaison with Council Officer Study Group.                                                 |      |     |     |     |     |      | x    | x   | x    |     |     |     |      |     |     |     |     |      |      |     |      |     |     |     |      |  |
| 4. | Remeasure contract for revised contract specification and bills of quantity.                                                                                                                                    |      |     |     |     |     |      |      | x   | x    | x   |     |     |      |     |     |     |     |      |      |     |      |     |     |     |      |  |
| 5. | Grounds Maintenance Officer Study Group meeting.                                                                                                                                                                |      |     |     |     |     |      |      |     | x    |     |     |     |      |     |     |     |     |      |      |     |      |     |     |     |      |  |
| 6. | Seek Cabinet approval for item 3 above.                                                                                                                                                                         |      |     |     |     |     |      |      |     | x    |     |     |     |      |     |     |     |     |      |      |     |      |     |     |     |      |  |
| 7. | Seek Member recommendation to Cabinet for approval of levels of service, specification amendments and terms of contract at Communities and Environment Scrutiny Select Committee on 21 <sup>st</sup> September. |      |     |     |     |     |      |      |     | x    |     |     |     |      |     |     |     |     |      |      |     |      |     |     |     |      |  |

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|     | Grounds Maintenance Retender                                                                                                                                 | 2023 |     |     |     |     |      |      |     |      |     |     |     | 2024 |     |     |     |     |      |      |     |      |     |     |     | 2025 |
|-----|--------------------------------------------------------------------------------------------------------------------------------------------------------------|------|-----|-----|-----|-----|------|------|-----|------|-----|-----|-----|------|-----|-----|-----|-----|------|------|-----|------|-----|-----|-----|------|
|     |                                                                                                                                                              | Jan  | Feb | Mar | Apr | May | June | July | Aug | Sept | Oct | Nov | Dec | Jan  | Feb | Mar | Apr | May | June | July | Aug | Sept | Oct | Nov | Dec | Jan  |
| 8.  | Preparation of contract tender documentation.                                                                                                                |      |     |     |     |     |      |      | X   | X    | X   | X   | X   | X    |     |     |     |     |      |      |     |      |     |     |     |      |
| 9.  | Seek Cabinet approval for item 7 above on 3 <sup>rd</sup> October.                                                                                           |      |     |     |     |     |      |      |     | X    |     |     |     |      |     |     |     |     |      |      |     |      |     |     |     |      |
| 10. | Grounds Maintenance Officer Study Group meeting.                                                                                                             |      |     |     |     |     |      |      |     | X    |     |     |     |      |     |     |     |     |      |      |     |      |     |     |     |      |
| 11. | Grounds Maintenance Officer Study Group meeting.                                                                                                             |      |     |     |     |     |      |      |     |      | X   |     |     |      |     |     |     |     |      |      |     |      |     |     |     |      |
| 12. | Grounds Maintenance Officer Study Group meeting.                                                                                                             |      |     |     |     |     |      |      |     |      |     | X   |     |      |     |     |     |     |      |      |     |      |     |     |     |      |
| 13. | Grounds Maintenance Officer Study Group meeting.                                                                                                             |      |     |     |     |     |      |      |     |      |     |     | X   |      |     |     |     |     |      |      |     |      |     |     |     |      |
| 14. | Grounds Maintenance Officer Study Group meeting.                                                                                                             |      |     |     |     |     |      |      |     |      |     |     |     | X    |     |     |     |     |      |      |     |      |     |     |     |      |
| 15. | Commencement of tender within framework.                                                                                                                     |      |     |     |     |     |      |      |     |      |     |     |     | X    |     |     |     |     |      |      |     |      |     |     |     |      |
| 16. | Grounds Maintenance Officer Study Group meeting.                                                                                                             |      |     |     |     |     |      |      |     |      |     |     |     |      | X   |     |     |     |      |      |     |      |     |     |     |      |
| 17. | Tenders returned                                                                                                                                             |      |     |     |     |     |      |      |     |      |     |     |     |      | X   |     |     |     |      |      |     |      |     |     |     |      |
| 18. | Tender evaluation                                                                                                                                            |      |     |     |     |     |      |      |     |      |     |     |     |      | X   | X   |     |     |      |      |     |      |     |     |     |      |
| 19. | Grounds Maintenance Officer Study Group meeting.                                                                                                             |      |     |     |     |     |      |      |     |      |     |     |     |      |     | X   |     |     |      |      |     |      |     |     |     |      |
| 20. | Grounds Maintenance Officer Study Group meeting.                                                                                                             |      |     |     |     |     |      |      |     |      |     |     |     |      |     |     | X   |     |      |      |     |      |     |     |     |      |
| 21. | Seek Member recommendation to Cabinet for approval of successful contracts at Communities and Environment Scrutiny Select Committee on 22 <sup>nd</sup> May. |      |     |     |     |     |      |      |     |      |     |     |     |      |     |     | X   |     |      |      |     |      |     |     |     |      |

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|                              |                                                                       | 2023 |     |     |     |     |      |      |     |      |     |     |     | 2024 |     |     |     |     |      |      |     |      |     |     |     | 2025 |  |
|------------------------------|-----------------------------------------------------------------------|------|-----|-----|-----|-----|------|------|-----|------|-----|-----|-----|------|-----|-----|-----|-----|------|------|-----|------|-----|-----|-----|------|--|
| Grounds Maintenance Retender |                                                                       | Jan  | Feb | Mar | Apr | May | June | July | Aug | Sept | Oct | Nov | Dec | Jan  | Feb | Mar | Apr | May | June | July | Aug | Sept | Oct | Nov | Dec | Jan  |  |
| 22.                          | Seek Cabinet approval for item 10 above on 4 <sup>th</sup> June.      |      |     |     |     |     |      |      |     |      |     |     |     |      |     |     |     |     | X    |      |     |      |     |     |     |      |  |
| 23.                          | Seek full Council approval for Item 11 above on 9 <sup>th</sup> July. |      |     |     |     |     |      |      |     |      |     |     |     |      |     |     |     |     |      | X    |     |      |     |     |     |      |  |
| 24.                          | Contractor mobilisation/lead in time                                  |      |     |     |     |     |      |      |     |      |     |     |     |      |     |     |     |     |      | X    | X   | X    | X   | X   | X   | X    |  |
| 25.                          | Contract commences                                                    |      |     |     |     |     |      |      |     |      |     |     |     |      |     |     |     |     |      |      |     |      |     |     |     | X    |  |

