



No	Risk Title	Risk Type	Consequences	Date identified	Likelihood Score (1-6)	Impact score (1-4)	Overall risk score	Current Mitigation	Desired Likelihood Score (1-6)	Desired Impact score (1-4)	Desired risk score	Actions required to ensure mitigation remains	Links to Corporate Objectives / Strategies	Lead on behalf of Management Team	Direction of Travel	Review Date
		F, R, S	Coronavirus pandemic and the subsequent economic crisis has significant economic implications for the Council, businesses and residents.		4	4	16	<p>for Corporate priorities. STS statement reported to Members in Feb 24</p> <p>MTFS and STS updated and approved by Council in Feb 2024. Funding gap estimated to be £1.7m.</p> <p>Take all opportunities to maximise income receipts</p> <p>Withdrawal of Bring Recycling Bank Sites from April 2024 and changes to parking charges agreed. Grounds Maintenance tender outcome was positive.</p>	3	3	9	<p>made in order to ensure that by the end of MTFS we have a balanced budget again. Since Budget was set, contributions to the funding gap have been approved. These are: bring sites, parking charges and letting of Grounds Maintenance contract. However, there are growth demands which are counterbalancing this. Constant monitoring and identification of options for delivery of savings is needed by Members and officers. The outcome of the General Election could have an impact on the financial picture for the Council, either adversely or positively. It will be some time before we know how this will impact.</p>				
6	Failure to agree Local Plan	F, R	Lack of sound legal footing for Plan through inadequacies in evidence base, legal advice or process, including duty to cooperate. Leading to widespread public concern, or risk of failure at Examination. External factors or widespread planning reforms leading to delays to timetable, reputational risks around plan-making and impacts on development management processes through protracted period with no up-to-date plan. Absence of corporate or external co-ordination leading to a lack of infrastructure to support future development.	4/1/2017, reviewed and updated March 24	4	4	16	<p>Members are updated via informal email updates and reports to the Housing & Planning Scrutiny Select Committee</p> <p>Reg 18 concluded in late 2022</p> <p>Revised LDS adopted summer 2023</p> <p>The Council has decided to continue progressing the Local Plan under the current legislative and National Planning Policy Framework. It will be critical that the new plan is prepared in compliance with the regulatory framework and relies on a robust evidence base that meets the requirements of the NPPF so that the plan can be found to be sound at the examination stage. Timing is of the essence as the Local Plan will need to be submitted to the PI by 30th June 2025. The Council has recently engaged Towers and Hamlins Law Firm to advise and support the Planning Policy Team in order to progress matters up until the Adoption stage of the Local Plan. The Planning Policy Manager position is now filled.</p> <p>Proposed informal engagement with members on emerging spatial strategy in Autumn 2023</p> <p>Current Risk score to remain until conclusion of Regulation 19 consultation.</p>	3	3	9	<p>Regular review of Government policy announcements that may impact on delivery, including housing standard methodology and WMS relating to Planning</p> <p>Ongoing engagement with Counsel</p> <p>Ongoing engagement with Members</p> <p>Regular analysis of budget position and priority given to finding a permanent Planning Policy Manager. Regular review of hours of Interim Planning Policy Manager to ensure capacity is available within the team.</p> <p>Regular analysis of programme - within Policy team on a weekly basis, reporting to Head of Planning/DPHEH bi-weekly.</p>	Local Plan assists in economic growth, delivering the supply of future housing and addressing affordability. Procedures set by National Government	Director of Planning, Housing and Environmental Health	↔	Aug-24
14	Implementation of Agile system	F, S	Service impacts from level of staff time required to develop the Agile product for use as operating system. Significant level of concern from staff about implementation process results in a lack of confidence in implementation, which will adversely impact service delivery and record keeping	01/11/2022	5	3	15	<p>Programme of liaison meetings with Agile in place including Board and weekly catch ups</p> <p>Employment of Business Change PM to manage project on behalf of TMBC and coordinate all issues</p> <p>Regular updates for CM for Finance & Housing, who is the Cabinet Lead for Agile.</p> <p>Internal meetings with staff, managed by Business Change Project Manager</p> <p>Issues log in use</p> <p>Issues escalated to Agile management</p> <p>Post-implementation review of APAS implementation being carried out by internal Audit</p> <p>Agreement to deliver enhancement project in Q1/Q2 of 24/25 financial year</p> <p>APAS (Planning) Module now live. Placis Module currently in implementation phase</p>	2	2	4	<p>Further escalation of issues to Agile CEO</p> <p>At least 2 stand ups per week between Business Change PM and SRO (DPHEH) in September to oversee APAS go live by end of September</p> <p>PLACIS delivery plan updated by Agile following review of data migration approach</p> <p>Weekly review of project plan and considerations of service impacts required to meet go live programme - to be reported into MT and informal Cabinet on a regular basis</p> <p>Review of project governance and use of Project Board for escalation of issues</p> <p>Completion of all modules for go live</p>	Digital Strategy	Director of Planning, Housing and Environmental Health	↔	Aug-24
17	Contract/Contractor Procurement		Failure to appoint suitably experienced and qualified contractors leading to poor quality of service, reputational damage and increased costs to the Council.	01/02/2024				<p>Compliance with Council's adopted Procurement Rules and Strategy.</p> <p>Consultation undertaken with Property and Legal Services to ensure appropriate Lease/License/Contract arrangements are in place.</p> <p>Procedure adopted and monitored for the engagement of contractors setting out and seeking minimal requirements including Risk Assessment and Public Liability.</p>				<p>Corporate Procurement Rules & Strategy being addressed by Corporate Procurement Group as currently out of date. Now being reviewed and updated following appointment of Mid Kent Partnership</p> <p>Corporate Procurement Group addressing adequacy of corporate procurement support.</p>	Procurement Strategy. Compliance with legislation. Health and Safety.	Director of Street Scene, Leisure & Technical Services	↔	Sep-24

Date of Review
Previous Date of review
Direction of Travel key

08/07/2024
01/04/2024



Downward or positive movement



No change in movement



Upward or negative movement

No	Risk Title	Risk Type	Consequences	Date identified	Likelihood Score (1-6)	Impact score (1-4)	Overall risk score	Current Mitigation	Desired Likelihood Score (1-6)	Desired Impact score (1-4)	Desired risk score	Actions required to ensure mitigation remains	Links to Corporate Objectives / Strategies	Lead on behalf of Management Team	Direction of Travel	Review Date
		F, R			4	4	16	Establishment of cross-departmental working groups for key contracts and projects. Contracts awarded on an evaluation of 'most economically advantageous' and 'best value' and not solely on financial benefit. Directorate representatives on the Council's Procurement OSG. Use of external specialist consultant (Dartford Borough Council) in the administration of contract procurement. Use of specialist advisors on major contracts. Contracts to include break clause and/or extension periods based on performance. Contracts to include break clause and/or extension periods based on performance. Use of contract frameworks where appropriate. Risk assessment approach to appointment of contractors. Risk assessment approach to appointment of contractors.	1	3	3	Cabinet 2 April for procurement resources through Mid Kent Partnership agreed				

Chief Executive
Central Service
Finance and Transformation
Planning, Housing and Environmental Health
Street Scene, Leisure and Technical Services
Elections

reviewed 03/06/24 AS
reviewed 03/06/24 AS - TTC added 13/06/24 SE
reviewed 12/6 SS
reviewed 19/06/24 EH
reviewed 03/06/24 AS

reviewed 03/06/24 AS
reviewed 03/06/24 AS - TTC added 13/06/24 SE
reviewed 12/6 SS
reviewed 19/06/24 EH
reviewed 03/06/24 AS



Date of Review
Previous Date of review

08/07/2024
01/04/2024

Direction of Travel key



Downward or positive movement



No change in movement



Upward or negative movement

No	Risk Title	Risk Type	Consequences	Date identified	Likelihood Score (1-6)	Impact score (1-4)	Overall risk score	Current Mitigation	Desired Likelihood Score (1-6)	Desired Impact score (1-4)	Desired risk score	Actions required to ensure mitigation remains	Links to Corporate Objectives / Strategies	Lead on behalf of Management Team	Direction of Travel	Review Date

