

**Decision Notices with budget implications**  
**Period Ending September 2024**  
**2024/25 Financial Year**

Decision Note Reference	Cabinet Member / Officer	Decision Notice Title	Brief description of decision made	Date of Decision	Revenue Impact	Capital Impact	Financed from Reserves? Y/N
<b>Non-Salaries</b>							
D240020CAB	Cabinet	Recycling Bring Sites	Removal of all Bring Sites - Income saving less removal cost in 24/25.	13/02/2024	(£50,000)	£0	N
D240029CAB	Cabinet	Windmill Lane Gypsy and Traveller Site	Future management of the gypsy site at Windmill Lane to be carried out by KCC in 2024/25.	05/03/2024	£63,651	£0	Y
D240031MEM	Cabinet Member for Finance and Housing	Agile - Enhancements Project	To fund project costs to deliver enhanced functionality in the Agile operating system.	18/03/2024	£74,460	£0	Y
D240036CAB	Cabinet	Empty Homes	To fund work that enabled the facilitation of empty homes being brought back into use.	19/03/2024	£30,000	£0	Y
D240038CAB	Cabinet	Procurement support	To enter into an agreement with the Mid Kent Procurement Partnership.	01/04/2024	£88,848	£0	Y
D240033MEM	Cabinet Member for Climate Change, Regeneration and Property	Electric vehicle pathway	To bridge the funding gap between the purchase price of combustion engine vehicles and electric vehicles for the purpose of replacing two of the existing Council owned vehicles due for replacement in 2024/25.	02/04/2024	£0	£27,000	Y
D240042CAB	Cabinet	Gibson Building, Gibson Drive	A payment to be made to Kent County Council in respect of the Gibson site.	02/04/2024	£400,000	£0	Y
D240037CAB	Cabinet	Voluntary Sector Grants	Removal of some grants.	02/04/2024	(£10,420)	£0	N
D240046MEM	Cabinet Member for Community Services	Tonbridge Farm Sportsground	Appointment of Chartered Town Planners to Undertake Work on a Masterplan.	16/05/2024	£14,750	£0	Y
D240047MEM	Cabinet Member for Finance and Housing	Upgrade to Integra Centros Financial Management System	Upgrades to current reporting software and the additional modules requested by Services.	16/05/2024	£0	£80,500	Y
D240070CAB	Cabinet	De-carbonising & Energy Efficiency Capital Plan	Revised costs for these capital schemes.	08/07/2024	£0	£500,000	Y
D240082MEM	Cabinet Member for Finance and Housing	Extension of Customer Portals in Jadu	Expansion of lookup functionality to a national database.	31/07/2024	£9,450	£0	Y
D240095MEM	Cabinet Member for Finance and Housing	Customer contact centre - enhanced facilities	Enable automated webchat as an enhancement to the current Customer Contact system.	17/09/2024	£9,408	£0	Y
					<b>£630,147</b>	<b>£607,500</b>	
<b>Salaries</b>							
D240024MEM	Cabinet Member for Planning	Planning Backlog And Digital Transformation Preparation Resource	Development Management - temporary staff resource.	28/02/2024	73,987	£0	Y
GP24/15	General Purposes Committee	Establishment Report	Licensing - regrade.	13/03/2024	3,827	£0	N
GP24/15	General Purposes Committee	Establishment Report	Housing Solutions - 6 new posts.	13/03/2024	257,674	£0	Y
GP24/15	General Purposes Committee	Establishment Report	IT Development / Technical Support - restructure.	13/03/2024	(3,396)	£0	N
CB24/44	Cabinet	Tonbridge Town Centre Programme Manager	Estates - fixed term post (3 years).	02/04/2024	76,108	£0	Y
CB24/45	Cabinet	Empty Homes	Private Sector Housing - fixed term post (2 years).	02/04/2024	45,619	£0	Y
GP24/21	General Purposes Committee	Establishment Report	Economic Development - fixed term post extended for 2 further years (from December 2024).	12/06/2024	11,948	£0	Y
GP24/21	General Purposes Committee	Establishment Report	Electoral Registration - regrade.	12/06/2024	2,799	£0	N
GP24/21	General Purposes Committee	Establishment Report	Media & Communications - fixed term post to be made permanent.	12/06/2024	4,357	£0	N
GP24/21	General Purposes Committee	Establishment Report	Revenue & Benefits - restructure.	12/06/2024	9,148	£0	N
GP24/21	General Purposes Committee	Establishment Report	Accountancy - fixed term post (3 years).	12/06/2024	32,714	£0	Y
GP24/21	General Purposes Committee	Establishment Report	Exchequer - restructure.	12/06/2024	40,493	£0	N
D240075MEM	Cabinet Member for Community Services	Safeguarding Officer	Safeguarding Officer - fixed term post (2 years).	10/07/2024	14,540	£0	Y
D240084MEM	Cabinet Member for Finance and Housing	Engagement and Funding of a Full Time Temporary Housing Solutions Officer Agency Resource	Housing Solutions - agency resource	08/08/2024	13,320	£0	Y
D240092CAB	Cabinet	Housing Team Staffing	Housing Solution - extension of 5 temporary posts and agency resource	03/09/2024	124,712	£0	Y
D240093MEM	Cabinet Member for Finance and Housing	Extension of Agile Management Arrangements and Funding	PHEH Management - extension of Business Change Project Manager contract	04/09/2024	52,000	£0	Y
					<b>£759,850</b>	<b>£0</b>	
					1,389,997	607,500	
					(1,393,189)	(607,500)	
<b>MTFS Impact</b>					<b>(3,192)</b>	<b>0</b>	